

**Board of Trustees Monthly Meeting
May 10, 2016**

The Village of Cold Spring Board of Trustees held their regular monthly meeting on Tuesday, May 10, 2016 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor Dave Merandy and Trustees Lynn Miller, Marie Early, Frances Murphy and Steve Voloto

Also: Jeff Phillips, Chair Recreation Commission; Jennifer Zwarich, Chair Tree Advisor Board; Robert Flaherty, Town of Philipstown Councilman

Mayor Merandy opened the meeting followed by the Pledge of Allegiance.

MONTHLY REPORTS

The Recreation Commission is seeking quotes for repairs to fences at Mayor's Park and researching docking fees.

The Zoning Board of Appeals scheduled public hearings for two applications:

- 1) 164 Main Street requesting variances for rear yard setbacks and lot coverage for placement of a shed
- 2) 59 Parrott Street requesting rear yard setback variance for the destruction of current garage to be replaced with an accessory building housing storage and an art studio.

The ZBA is still short one member which has caused delays due to the lack of a quorum.

No report was received from the Planning Board.

Robert Flaherty reported that the Town of Philipstown is interviewing candidates for a new Building Inspector and reviewing plans for new offices for the Building Department.

The Historic District Review Board continues work on a draft ordinance update. The board is formulating a local list of Type II actions to supplement the state list. This local list will help to streamline SEQR review for common, simple applications.

The Parking Committee is considering the following items: changes to Furnace Street parking, establishing a single parking time limit for all residential areas and parking problems on Mountain Avenue. The committee recommended posting, "Parking For Fire Company Only" on the west side of Church Street for the length of the firehouse. Gretchen Dykstra has resigned from the committee.

Jennifer Zwarich, Chair of the Tree Advisory Board expressed concern about the damage to the roots of Main Street trees during construction and the long term impact on the tree health.

The Code Update Committee reached consensus on Permitted Use Standards, continued work on Parking Standards and began work on Home Occupation Standards and Evaluate Overnight

Accommodation Standards. The committee hopes to conduct the first public meeting by the end of May.

Financial Report

RESOLUTION #19-2016

Moved by: Trustee Miller

Seconded by: Trustee Murphy

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2015/2016 fiscal year:

(1)	To:	A00-1110-440	Justice: Office Supplies	\$200.00
	From:	A00-1110-400	Justice: Contractual	\$200.00
	To:	A00-1110-470	Justice: Stationary & Other Print	\$50.00
	From:	A00-1110-430	Justice: Dockets & Journals	\$50.00
			To reallocate Justice Court Budget.	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

- Trustee Marie Early voted: YES
- Trustee Fran Murphy voted: YES
- Trustee Lynn Miller voted: YES
- Trustee Steve Voloto voted: YES
- Mayor Dave Merandy voted: YES

Resolution officially adopted on: May 10, 2016 by a vote of 5-0.

Water Report

The annual water quality report has been prepared for 2015. The department is pleased to report that they had no maximum contaminant violations for the entire year.

An order has been placed for 10 digital meter heads with cellular endpoint and training for the installation of the units.

The Butterfield project will begin construction of the water mains for their site.

Wastewater Report

There was one non-compliance event with the SPDES permit which stems from continued adjustments with regard to the new aeration equipment.

New roll up doors were installed in the rear of the original building. The original doors did not meet safety shut off requirements and were uninsulated. Remaining work includes two exterior doors and a large window on the north of the garage which is damaged and uninsulated.

Code Enforcement

Activities during the month of April include: three permits issued, 22 building/complaint inspections performed, one certificate of occupancy issued, two referrals, one fire inspection and five record searches.

Police Department

The department responded to 61 calls for service, made three arrests and issued 42 tickets for various traffic infractions. OIC Kane and PO Boulanger participated in a full lock down drill at the Haldane School. OIC Kane met with Haldane School Superintendent Diana Bowers to address issues related to parking and traffic complaints in the area of Locust Ridge and Mountain Avenue. Enforcement has been increased in this area.

The Justice Court collected \$12,238.00 during the month of April.

Report of the Mayor and Board of Trustees

Mayor Merandy reported that Ellen Mageean, Village Accountant resigned her position effective May 6, 2016. Several candidates on the Putnam County List of Eligibles were interviewed to fill this position.

After discussion, Mayor Merandy moved to hire Michelle Ascolillo as Village Accountant, at a rate of \$45.00 per hour, 21 hours per week, without benefits. Trustee Miller seconded the motion and unanimously carried.

As there will be a period of time before the new accountant begins working for the village and additional time-off (2 months) for maternity leave, it was recommended that the village office close for 4-4.5 hours on Mondays to dedicate time for payroll processing.

Mayor Merandy moved to allow the Village Clerk to decide on the hours that the office would be closed on Mondays and to post notice of this change. Motion seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to authorize Trustee Early to contact a second candidate on the Putnam County list, Raymond Passero, to determine if he's interested in working as a temporary accountant at rate of \$45/hr. with Trustee Early authorized to hire. Motion seconded by Trustee Murphy and unanimously carried.

Trustee Miller is working toward improving the film and photo shoot application process. She presented a summary of the applications and permit fees submitted to the village since 2011 and fee schedules and requirements in other municipalities. She sees this as an opportunity to obtain revenue for the village and to develop a clear application process which will make the community more attractive to scouts. Discussion will continue at the next board workshop.

Trustee Early provided a status report on the Main Street construction project.

Trustee Murphy is working on comparing health insurance policies for the village employees and will be presenting this information to the board.

Correspondence

Putnam County Emergency Services asked the village to formally extend benefits for firefighters from Cold Spring Fire Company who serve on Putnam County teams. Trustee Voloto discussed this request with Stephen Smith, Fire Chief and plans to discuss this matter further with our insurance agent later this week. Trustee Voloto moved to table this request pending discussion with our insurance representative and seconded by Mayor Merandy. Trustee Early pointed out that the village will need to obtain a recommendation from the Cold Spring Fire Company for the individual who is currently a member on the Putnam County team.

New Business

Trustee Early moved to approve waiving the thirty day hold on the Liquor License application for Barber and Brew at 69 Main Street and seconded by Trustee Voloto and unanimously carried.

Mayor Merandy moved to authorize signature on a contract with Legion Fireworks (7/3 and rain date 9/4 in the amount of \$9,000) and seconded by Trustee Early and unanimously carried.

Bill Approval

Trustee Early moved to pay the audited bills, Batch #3569 in the amount of \$70,834.27 and seconded by Mayor Merandy and unanimously carried.

Approval of Minutes

Mayor Merandy moved to approve minutes of the May 3, 2016 meeting and seconded by Trustee Early and unanimously carried.

Public Comment

William McComish asked for clarification on whether the curb cut in front of 113-115 Main Street would be maintained.

8:53 pm Trustee Early moved to enter into Executive Session to discuss benefits for an individual and seconded by Trustee Murphy and unanimously carried.

9:52 pm Trustee Early moved to exit Executive Session and seconded by Trustee Murphy and unanimously carried.

The board announced that they were not taking any action.

9:53 pm Trustee Early moved to adjourn and seconded by Trustee Murphy and unanimously carried.

Respectfully submitted,

Mary Saari, Village Clerk