

**Minutes of Board of Trustees Reorganization Meeting and Workshop
April 5, 2016 at 7:30 pm**

The Village of Cold Spring Board of Trustees held their annual reorganizational meeting on Tuesday, April 5, 2016 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor Dave Merandy and Trustees Lynn Miller, Marie Early, Frances Murphy and Steve Voloto

Mayor Merandy called the meeting to order.

Resident Appointments

Mayor Merandy moved to reappoint Gregory Phillips as Water and Wastewater Superintendent for a one year term and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to appoint Mary Saari, as Clerk/ Treasurer and Registrar for a one year term and seconded by Trustee Early and unanimously carried.

Non-resident Appointments

Mayor Merandy moved to appoint Alan Steiner as Acting Justice for one year term and seconded by Trustee Early and unanimously carried.

Mayor and Board Offices and Appointments

Mayor Merandy moved to appoint himself as Budget Officer and seconded by Trustee Murphy and unanimously carried.

Mayor appointed the Village Board of Trustees to act as Board of Water Commissioners and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to appoint Marie Early as Deputy Mayor and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to appoint Trustee Early and Trustee Miller as members of the Audit Committee and Trustee Murphy as an alternate. Motion seconded by Trustee Early and unanimously carried.

Mayor moved to appoint Trustee Murphy and Trustee Voloto to the Insurance/ Risk Management Committee and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to appoint himself as Representative to the Town of Philipstown and seconded by Trustee Murphy and unanimously carried.

Mayor moved to appoint Steve Voloto as Representative to the Fire Company and seconded by Trustee Murphy and unanimously carried.

Mayor moved to appoint himself and Trustee Murphy as Representatives to the Cold Spring Boat Club and seconded by Trustee Early and unanimously carried.

Mayor moved to appoint himself and Trustee Early as Representatives to the Cold Spring Police Department and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to appoint Trustee Miller as Representative to Putnam County and seconded by Trustee Murphy and unanimously carried.

Appointments to Standing Boards

Recreation Commission

Mayor Merandy moved to appoint Jeff Phillips as Chair of the Recreation Commission for a one year term and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to appoint John Merante as a member of the Recreation Commission for a 7 year term and seconded by Trustee Early and unanimously carried.

Planning Board

Mayor moved to reappoint Matt Francisco as Chair of the Planning Board for one year term and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to appoint Arne Saari as a member of the Planning Board for a five year term and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to appoint Ezra Clementson as a member of the Planning Board for a term to end 4/2019 and seconded by Trustee Early and unanimously carried.

Historic District Review Board

Mayor Merandy moved to reappoint Al Zgolinski as Chair of the Historic District Review Board for a one year term and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to reappoint Kathleen Foley to the Historic District Review Board for a five year term and seconded by Trustee Murphy and unanimously carried.

Zoning Board of Appeals

Mayor Merandy moved to appoint Gregory Gunder to the Zoning Board of Appeals for a five year term and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to reappoint Greg Gunder as chair of the Zoning Board of Appeals for a one year term and seconded by Trustee Murphy and unanimously carried.

Tree Advisory Board

Mayor Merandy moved to reappoint Jennifer Zwarich as chair of the Tree Advisory Board for a one year term and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to reappoint Gordon Robertson as a member of the Tree Advisory Board for a three year term and seconded by Trustee Early and unanimously carried.

Appointments to Committees

Mayor Merandy moved to appoint the following individuals to the **Independence Day Committee** for a one year term: Bruce Campbell, Charles Hustis, Jill Golden, Cathryn Fadde, Phillip Heffernan, Kevin McConville, Angela Ghiozzi and Marie Early. Motion seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to appoint the following individuals to the **Parking Committee** for a one year term: Anthony Phillips, Donna Steltz, Frank Haggerty, Gretchen Dykstra and Cathryn Fadde. Motion seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to appoint the following individuals to the **Code Update Committee**: Carolyn Bachan, Ethan Timm, Norah Hart, Paul Henderson and Donald MacDonald. Motion seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to set the following dates of Village Board meetings: Monthly meeting on second Tuesday at 7:30 pm, other meetings on the first and fourth Tuesdays. Motion seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to approve the rules established in the Trustee Handbook regarding agendas and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to follow the rules established in the Trustee Handbook for general procedures and seconded by Murphy and unanimously carried.

Official Depositories M & T Bank

Mayor moved to approve Mayor Merandy, Trustee Early, Trustee Murphy and Mary Saari as authorized signatories with M & T Bank and seconded by Trustee Early and unanimously carried. (per M & T Bank Certified Banking Resolution)

Policies

Mayor Merandy moved to continue with the officers, policies, contacts and codes as listed below in items a-e:

- a. **Equal Employment Officer**- Mayor Merandy
- b. **ADA Compliance Officer** Marie Early
- c. **Workplace Violence** contact Mayor Merandy
- d. **Ethics Policy** – per village code
- e. **Procurement and Investment policies** per Trustee Handbook

Motion seconded by Trustee Early and unanimously carried.

Fee schedules – Building and Miscellaneous

Mayor Merandy moved to continue with the existing Building and Miscellaneous Fee Schedules and seconded by Trustee Early and unanimously carried.

Mayor Merandy moved to accept the PCN&R as the **Official Newspaper** and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to reappoint John Furst of Catania, Mahon, Milligram, & Rider as counsel and seconded by Trustee Early and unanimously carried.

Resolution #12-2016 Attendance at Schools and Conferences

WHEREAS there is to be held during the coming official year a) NYCOM’s annual meeting and training school; b) NYCOM’s Fall Training; c) Pace Land Use Training;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the following officers and employees are authorized,

subject to availability of funds, to attend the aforementioned schools:

Mayor and Board of Trustees, Clerk, Accountant, Clerk to Justice,

Planning and Zoning and Historic District Review Board members.

SECTION 2: That this resolution is effective immediately.

Mayor Merandy moved the foregoing resolution which was seconded by Trustee Early.

On roll call vote:

Trustee Lynn Miller voting	YES
Trustee Marie Early voting	YES
Trustee Frances Murphy voting	YES
Trustee Steve Voloto voting	YES
Mayor Dave Merandy voting	YES

Resolution officially adopted by a vote of 5-0.

Board Workshop

Trustee Early moved to approve minutes of the 3/22/2016 meeting and seconded by Trustee Murphy and unanimously carried.

Mayor Merandy moved to approve payment of the audited bills, Batch No. 3524, contingent upon approval from Trustee Miller. Motion seconded by Trustee Murphy and unanimously carried.

Trustee Early moved to increase the hours per week for Jeffrey Vidakovich, part time clerk for the Building Department, from five hours to six hours for the months of April and May. Motion seconded by Mayor Merandy and unanimously carried.

7:48 pm Trustee Early moved to adjourn and seconded by Trustee Murphy and unanimously carried.

Respectfully submitted,

Mary Saari