

**MINUTES BOARD OF TRUSTEES MEETING
JANUARY 26, 2016**

The Village of Cold Spring Board of Trustees held a meeting on Tuesday, January 26, 2016 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:15 pm.

Attending: Mayor Dave Merandy and Trustees Frances Murphy, Marie Early and Cathryn Fadde

Also: Greg Phillips, Water and Wastewater Superintendent; Robert Flaherty, Town of Philipstown Council

Absent: Trustee Michael Bowman

Mayor Merandy called the meeting to order at 7:15 pm.

As no one receiving a water shutoff notice attended the scheduled hearing, the board proceeded to discuss recommendations from the parking committee and items from village counsel on metered parking. The board agreed to the following parking meter regulations for the municipal lot off Fair Street:

1. No buses or campers will be allowed.
2. Metering will be in effect seven days a week.
3. Fees will be established at \$1.00/hour for 24 hours with the exception of the period from November 15th through April 15th when parking will be free from 7:00 pm to 8:00 am to accommodate winter parking.
4. Fees for expired meter parking will be set at \$50 for the first offense, \$75 for the second offense and \$100 for the third offense.
5. No maximum time limit will be set per spot.
6. The minimum time will be one hour.
7. No restrictions will be placed on *all* commercial vehicles.

Trustee Fadde will work with counsel to develop proposed changes to the Village Code and a public hearing will be set for February 23rd.

Mayor Merandy will communicate with the parking committee about scheduling a joint meeting to discuss the expanded residential parking program.

Greg Phillips, Water and Wastewater Superintendent, recommended purchase of new water meters using a cellular system. Mr. Phillips researched updating the current meters with three major vendors. Neptune and Sensus, offer radio systems. Badger Meters is selling both radio and cellular based systems. Cellular systems are the most current technology. Radio based systems require hardware at an approximate cost of \$20,000 in addition to software fees. Additional information regarding cellular meters:

1. Bethpage, NY recently installed 6,000 cellular meters and provided a very positive recommendation.
2. Harris, our current software provider, stated that regardless of the selection of radio or cellular meters, the village will need to purchase a metering module at a cost of \$2,200 to \$2,500. The Beacon import has already been developed by

Harris and will cost about \$1,000 to \$2,200, depending upon the complexity of the transfer.

3. In response to concerns about the security of the water meter data, contracts will specify that no data can be sold.

Trustee Early had questions about how this system will integrate with online credit card acceptance software, such as mygov.hub.

Trustee Early will address these questions with Harris.

As Badger Meters is the sole source for the cellular system, the meter purchase would not be competitively bid. However, installation of the meters would go out to bid. Resolutions have been prepared by counsel and will be considered at the next meeting.

With regards to the completion of upgrades to the wastewater plant, a letter was proposed regarding dates for completion and the possibility of seeking liquidated damages. Trustee Murphy moved to authorize signature on the proposed letter and seconded by Trustee Fadde and unanimously carried.

Correspondence

Martin Evans, P.E. of the NYSDOT Local Projects Unit provided authorization for the village to proceed with construction of the transportation projects on Main Street and ancillary streets. Bids will be advertised in the NYS Contract Reporter, The Journal News and PCN&R.

Village Attorney, John Furst provided proposed language for an election proposition as follows:

“Beginning in 2018, should the Village change the day of its elections from the third Tuesday in March to coincide with the regular general elections held on the Tuesday following the first Monday of November?”

Trustee Early moved to accept the language (as proposed) and seconded by Mayor Merandy and unanimously carried. Trustee Early will ask counsel to prepare a resolution to set this proposition on the ballot for the March 2016 election.

Lance MacMillian, P.E. of the NYSDOT proposed a Shared Services Agreement to facilitate disaster assistance.

Mayor Merandy moved to allow Ed Trimble to sign this agreement and seconded by Trustee Fadde and unanimously carried.

New Business

Managed Technologies of NY, Inc. provided a proposed Service and Maintenance Contract for Information and Technology for the Village and Water Treatment plant for the period 2/1/2016 to 1/31/2017.

Ann Bouchard, Clerical Assistant spoke about the excellent service provided by Mr. Adamo and the improvements in the village’s computer systems under his direction.

Trustee Early expressed concern about the 30% increase in cost and recommended some changes to this contract. Trustee Murphy will follow up with Mr. Adamo. Consideration of the IT Proposal will be scheduled for next week.

The board discussed the need to begin the budget process earlier in the year. Mayor Merandy will follow up with Ellen Mageean, Village Accountant.

Trustee Early met with Haldane Officer Piazza and Kathleen Foley, member of the Haldane Health & Safety Committee about safety on Mountain Avenue and at the intersection of Craigside Drive and Route 9D. The speed of traffic and the use of Mountain Avenue for school drop-off is a safety concern. It was proposed that the pedestrian crosswalk on Mountain Avenue be moved to the west and perpendicular to Mountain Avenue, instead of diagonally across the roadway. This change would result in a shorter distance for crossing and decrease the time spent in the crosswalk. Also, the crosswalk would be located further away from the stop sign. It was also proposed that travel on Locust Ridge be restricted to one-way south, 24 hours/day and parking restricted to one side of the road. This change would improve travel for buses and for the ambulance corps.

Trustee Early will investigate whether a change in the crosswalk location requires a public hearing. Proposed changes to parking and the direction of travel will be considered during the summer. Mayor Merandy will ask the Police Department to monitor this location.

Trustee Fadde moved to authorize payment of the audited bills Batch 314 in the amount of \$50,815.44 and seconded by Trustee Early and unanimously carried.

Trustee Early moved to approve minutes of the January 5, 2016 meeting and seconded by Fadde and unanimously carried.

Public Comment

Frank Haggerty made suggestions regarding parking restrictions.

Trustee Early moved to adjourn and seconded by Trustee Fadde and unanimously carried.

Respectfully submitted,

Mary Saari, Village Clerk