

**MINUTES BOARD OF TRUSTEES MEETING
JULY 14, 2015**

The Village of Cold Spring Board of Trustees held their regular monthly meeting on Tuesday, July 14, 2015 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor David Merandy and Trustees Frances Murphy, Marie Early, Michael Bowman and Cathryn Fadde

Also: John W. Furst and Joseph McKay from the firm of Catania, Mahon, Milligram & Rider, newly appointed Village Counsel; Ellen Mageean, Village Accountant; William Bujarski, Building Inspector; Donald MacDonald, Planning Board chair; Carolyn Bachan, Historic District Review Board member

The board was joined by:

Rita Shaheen, Scenic Hudson Director of Parks and Amy Kacala, Senior Planner
Paul Guillaro, President Unicorn Contracting Corporation

Mayor Merandy opened the meeting followed by the Pledge of Allegiance. Mayor introduced attorneys Furst and McKay.

MONTHLY REPORTS

Planning Board chair Donald MacDonald reported that the planning board voted to approve a two lot subdivision at 57 Morris Avenue. The board made an initial review of an application for a bakery at 15 Main Street.

The Zoning Board of Appeals will hold a public hearing for new house construction at 15 High Street.

Carolyn Bachan, Historic District Review Board member presented an update on the status of CLG Grant and recommendations for application fees, as per **attached**.

The Tree Advisory Board (TAB) is updating the draft tree management plan and tree inventory, cooperating on the Main Street transportation project, and tending trees for transplant to village streets. Further, the TAB asked the village board to contact the Chamber of Commerce to request that holiday lights installed in 2013 be removed from Main Street trees.

SCENIC HUDSON UPDATE

Rita Shaheen, Scenic Hudson Director of Parks presented an update on projects within the village including:

- restoration of the cupola at the administrative building of the West Point Foundry Preserve
- Foundry Dock Park
- Plans to subdivide the Campbell property.

Amy Kacala, Senior Planner presented an update on the proposed Hudson Highlands Fjord trail which will extend from Cold Spring waterfront to the Beacon waterfront. Concerns brought forth by the board and public included: drain placed upon village

resources such as emergency services, refuse, and parking, along with the negative impact upon the hiking trails.

Paul Guillaro, President of Unicorn Contracting Corporation presented a schedule for construction of the Butterfield Development project. It is expected that construction will be complete by the end 2017. The post office wants to occupy space at this site by March 2016. Mr. Guillaro answered questions about NYSDOT approval, recreation easement, IDA application, 1941 cornerstone, future plans for Lahey Pavilion, and the contact number for housing.

FINANCIAL REPORT

Ms. Mageean reviewed bank balances and year-end results.

As of 5/31/2015:

\$36,000 was added to the fund balance as the Main Street transportation project did not begin during the 2014/2015 fiscal year. As a result, the village has \$46,000 set aside to help fund the village portion of this project. The total cost to the village is estimated at \$150,000.

Revenues collected by the village were in excess of the amount budgeted:

Franchises	\$6,000
Building permits	\$21,000
CHIPS	\$7,200

These were offset by a negative variance in fines and fees collected of \$5,300.

Village expenditures were also under budget mainly due to the following:

Reduction in the contribution to retirement of \$17,000

Reduction in heating expenditures

Gas and diesel down due to a drop in gas prices \$10,000

Decrease in insurance costs of \$14,600

Personal services line below budget by \$11,200

Village didn't use contingent account or judgement and claims \$12,300

Police expenses including equipment, telephone, radios uniform allowance under \$11,300

The total amount added to fund balance was approximately \$157,000. Ms. Mageean pointed out that these results are un-audited.

WATER AND SEWER

No report due to illness of Water Superintendent.

CODE ENFORCEMENT

Bill Bujarski reported a marked increase in permits and noted that a permit was issued for the West Point Foundry and a permit is awaiting approval for Butterfield Building #1.

Trustee Early updated Code Enforcement on matters requiring direction from the village board:

Signage-materials have been forwarded to counsel.

Outside dining- Trustee Early is currently reviewing the code and will have completed this research by end of month

29 Mountain Avenue subdivision- There was discussion about the process of referrals to the village attorney. The recommended path involved an application to the Building

Department, followed by a referral to planning/zoning. If the planning and zoning boards have questions then these boards will seek advice of counsel.

Trustee Murphy asked if the date of receipt and issuance of permits could be added to the monthly report. Mayor Merandy is currently investigating hiring a special inspector for the Butterfield project to remove the burden from the Building Inspector.

HIGHWAY REPORT

Highway department activities included work on sidewalks, benches, storm drains, street repairs, lawn care and Parrott Street curbs.

POLICE AND JUSTICE COURT

OIC Kane reported that the Independence Day celebration drew large crowds but only one call for police assistance was recorded, for a minor traffic incident. Residents were reminded about the dark house program. Mayor Merandy thanked the police departments for their work on Independence Day.

The Justice Court collected \$6,075 during the month of June.

REPORT MAYOR AND BOARD OF TRUSTEES

The Hudson Valley Shakespeare Festival is seeking a letter of support for their 30th Anniversary campaign. There were no objections to complying with this request. Trustees Murphy and Early participated in site visits to assess Main Street conditions and to review plans for the Main Street transportation project. Engineers from CHA, TAB chair Jennifer Zwarich, Anthony Phillips, Parking Committee chair, Mr. Nice (regarding handicapped access) and Ed Trimble provided input on the plans. Mayor thanked all for their work.

OLD BUSINESS: NONE

NEW BUSINESS

RESOLUTION #24-2015

SUPPORT CONSOLIDATED FUNDING APPLICATION FOR GRANT FUNDING IN FURTHERANCE OF PROJECTS TO INCREASE TOURISM AND ENCOURAGE GROWTH AND SUSTAINABILITY

WHEREAS, the Village of Cold Spring Board of Trustees agrees that through, among other things, economic development efforts, including employment generating activities and a robust tourism-based economy, enhanced by the unique character of Putnam County's local communities, visitors will be drawn to the county, jobs will be created, and higher property values and increased sales tax revenues may be realized, all of which are in the best interest of the county taxpayers; and

WHEREAS, in anticipation of competitive funding opportunities offered by New York State through three \$500 million dollar Upstate Revitalization Initiatives (URIs) for upstate regional councils, an "Intent To Purpose" will be created by the Regional Council based on the prioritization of appropriate regional projects submitted by applicants for said URI funding; and

WHEREAS, the Consolidated Funding Application (CFA) is not only instrumental in the County's and the village's quest for project funding award(s), but will also assist all municipal partners attain a clear vision for the URI; and

WHEREAS, the New York Empire State Development Council (NYSDC) has begun a process through their Regional Economic Development Council (REDC) to compete for 2016 grants through the CFA process in connection with, among other things, growth opportunities in economic development, infrastructure, technology and tourism; and

WHEREAS, a series of land use workshops offered by Pace Land Use Law Center in partnership with Putnam County Department of Planning Development and Public Transportation and the Putnam County Economic Development Corporation have been/will continue to be held in the County in order to facilitate all Towns and Villages in development, tourism and other shared perspectives across the County, to be addressed through, among other things additional planning studies; and

WHEREAS, the village agrees to partner with Putnam County and other local municipalities and the Putnam County Chamber of Commerce to continue to develop a CFA submission, which would include among other things, the development of a feasibility study for economic development opportunities and long term capital projects promoting growth and vitality; and

WHEREAS, the Village of Cold Spring Board has expressed the need to obtain capital infrastructure funding and the aforesaid grant process is expected to further that objective; and

WHEREAS, the Village agrees to support the REDC in preparation of the "Intent to Purpose" for the URI application; which will include CFA application projects, such as: trail creation and maintenance, revitalization of hamlet centers, provision of overnight tourist accommodations, areas of attraction, recreational activities, entertainment and sports venues, connections between the trails, and downtown centers, nature preserves and arts and craft centers, all of which will serve to inter-connect the County municipalities, build a stronger economy by creating a pattern of development and preservation that is expected to draw visitors and tourists to the County , create jobs and stimulate the local economy, which is in the best interests of the local residents and County taxpayers; and

WHEREAS, the Village of Cold Spring Mayor and Board of Trustees agree that the application for CFA funding in 2016 is appropriate and in the best interests of the County taxpayers and that such application process should be coordinated with all municipalities within the county in order to obtain maximum benefits across the county; and

WHEREAS, the Putnam County Planning Department has requested approval to submit the CFA in the amount of \$250,000 on behalf of the county, in furtherance of the aforesaid projects aimed to increase tourism and encourage growth and sustainability in existing local economic development centers; and

WHEREAS, this grant application must be made on or before July 31st, 2015;
and

WHEREAS, if the County’s submitted CFA is successful, depending on the award and grant category, matching contributions could be expected as follows:

10% match from the county

20% match from NYSEDC

70% match from County Planning Department (in-kind services)

and

NOW THEREFORE BE IT RESOLVED; that the Village of Cold Spring Board of Trustees appreciates and supports the efforts of Putnam County to secure funding through a CFA application for projects to encourage economic development and long term capital projects for promoting growth and vitality; and

BE IT FURTHER RESOLVED that the Village of Cold Spring Board of Trustees agrees to participate with Putnam County, if funding is secured from New York State.

Trustee Fadde moved to approve and seconded by Trustee Bowman.

During subsequent discussions, Trustee Early expressed concerns about several items in the resolution and proposed the following changes:

1.) REMOVE fifth paragraph that reads:

WHEREAS, a series of land use workshops offered by Pace Land Use Law Center in partnership with Putnam County Department of Planning Development and Public Transportation and the Putnam County Economic Development Corporation have been/will continue to be held in the County in order to facilitate all Towns and Villages in development, tourism and other shared perspectives across the County, to be addressed through, among other things additional planning studies; and

2.) Paragraph eight ADD a reference to infrastructure after “trails and downtown centers”.

3.) Paragraph nine ADD in the best interest of **Village** and county taxpayers

Trustee Cathryn Fadde introduced the resolution, **as amended (changes to paragraphs 5, 8 &9)**, which was seconded by Trustee Frances Murphy.

On roll call vote:

Trustee Frances Murphy voting YES

Trustee Marie Early voting YES

Trustee Michael Bowman voting YES

Trustee Cathryn Fadde voting YES

Mayor David Merandy voting YES

Resolution officially adopted at a public meeting held on July 14, 2015 by a vote of 5-0.
Final resolution **attached**.

BILL APPROVAL

Voucher 8672 was approved for an amount of \$500.00 Trustee Fadde moved to approve the audited bills and seconded by Trustee Early and unanimously carried.

PUBLIC COMMENT

None

Trustee Early moved to adjourn and seconded by Trustee Murphy.

Meeting adjourned at 9:23 pm.

Respectfully submitted,

Mary Saari, Village Clerk