

**Minutes Board of Trustees Reorganizational Meeting  
April 7, 2015 at 7:30 pm**

The Village of Cold Spring Board of Trustees held their annual reorganizational meeting on Tuesday, April 7, 2015 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor David Merandy and Trustees Michael Bowman, Marie Early, Cathryn Fadde and Frances Murphy

Also: William Florence, Village Attorney

Approximately 20 members of the public attending

Mayor Merandy opened the meeting at 7:30 pm.

**Non-Resident Appointments**

Mayor appointed Alan Steiner as Acting Justice.

Trustee Fadde moved to approve and seconded by Trustee Bowman and unanimously carried.

**Resident appointments**

Mayor appointed Mary Saari as Village Clerk/Treasurer & Registrar of Vital Statistics for a one year term. Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

**Mayor and Board of Trustees Offices and Appointments**

Mayor Merandy appointed himself as Budget Officer. Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

The Village Board was unanimously nominated as the Water Board of Water Commissioners.

Mayor appointed Trustee Early as Deputy Mayor. Trustee Bowman moved to approve and seconded by Trustee Fadde and unanimously carried.

**Trustee Committee Appointments**

Mayor moved to advertise for a five member Independence Day Committee and seconded by Trustee Fadde and unanimously carried.

Mayor appointed Trustees Fadde and Early to the Audit Committee with Trustee Bowman as an alternate. Trustee Bowman moved to approve and seconded by Trustee Murphy and unanimously carried.

Mayor appointed Trustee Bowman to the Insurance/Risk Management Committee. Trustee Fadde moved to approve and seconded by Trustee Early and unanimously carried.

Mayor called for eliminating some of the Board Liaison positions. The boards/committees that will not have liaisons are: Parking, Recreation, Zoning, Planning and HDRB. Board/Committee chairs will be asked to attend Village Board meetings and communicate directly with the Village Board.

With regards to the Parking Committee, the appointment of a chair was tabled.

Liaisons to Haldane School and the Chamber of Commerce will not be appointed. A request will be issued to encourage representatives from these organizations to communicate with the board.

Mayor appointed himself as Representative of the Village Board to the Town of Philipstown. Trustee Early moved to approve and seconded by Trustee Murphy and unanimously carried.

Mayor appointed Trustee Bowman as Representative of the Village Board to the Fire Department. Trustee Fadde moved to approve and seconded by Trustee Early and unanimously carried.

Liaison to the Special Board is on hold.

Mayor appointed himself as Representative to the Cold Spring Police Department. Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

Senior Liaison and Safety on Route 9D/301 liaisons were eliminated.

Mayor appointed Marie Early as ADA Compliance Officer. Trustee Bowman moved to approve and seconded by Trustee Fadde and unanimously carried.

Mayor appointed himself as Representative of the Village Board to the Cold Spring Boat Club. Trustee Bowman moved to approve and seconded by Trustee Fadde and unanimously carried.

Mayor appointed himself as Representative to Putnam County. Trustee Early moved to approve and seconded by Trustee Murphy and unanimously carried. Trustee Fadde will provide information she has gathered from the county regarding funding opportunities.

Mayor didn't see the need for Public Safety, Public Works, Economic Development and Energy Efficiency committees.

### **Appointment to Boards**

#### **Recreation Committee**

Mayor reappointed Jeff Phillips as a Recreation Commission member for a four year term. Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

Mayor appointed Jeff Phillips as Recreation Committee Chairperson. Trustee Bowman moved to approve and seconded by Trustee Fadde and unanimously carried.

#### **Planning Board**

Mayor appointed Donald MacDonald as a Planning Board member (five-year term). Trustee Murphy moved to approve and seconded by Trustee Early and unanimously carried.

Mayor appointed Donald MacDonald as Planning Board chair. Trustee Early moved to approve and seconded by Trustee Murphy and unanimously carried.

#### **Zoning Board of Appeals**

Mayor moved to appoint Greg Gunder as chair of the Zoning Board of Appeals. Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

The board will advertise for two members to fill vacancies on the Zoning Board of Appeals.

**Historic District Review Board**

Mayor reappointed Al Zgolinski as member of the Historic District Review Board (HDRB) (five-year term). Trustee Early moved to approve and seconded by Trustee Bowman and unanimously carried.

Mayor reappointed Al Zgolinski as the chair of the HDRB. Trustee Early moved to approve and seconded by Trustee Murphy and unanimously carried.

Mayor appointed Carolyn Bachan to fill an opening on the HDRB. Trustee Early moved to approve and seconded by Trustee Bowman and unanimously carried.

The mayor recommended tabling appointments to the Ethics Board.

Trustee Bowman moved set the term for Tree Advisory Board members Jen Zwarich and Tony Bardes at three years and seconded by Trustee Fadde and unanimously carried.

Trustee Early moved to set the term for Tree Advisory Board members Charles Day and Kory Riesterer at two years and seconded by Trustee Fadde and unanimously carried.

Mayor referenced correspondence from J. Zwarich recommending the appointment of Gordon Robertson to the Tree Advisory Board. Trustee Bowman moved to approve G. Robertson as a member of the Tree Advisory Board for a one year term and seconded by Trustee Fadde and unanimously carried.

Mayor Merandy will reach out to former Mayor Ralph Falloon and ask him to assist with communications related to emergency preparedness.

Appointments to Code Update Committee were tabled. Three residents have submitted letters of interest.

Parking Committee will be asked to nominate a chair for their committee.

Mayor Merandy appointed Trustee Fadde as Representative to Central Hudson for lighting discussions. Trustee Early moved to approve and seconded by Trustee Bowman and unanimously carried.

**Meeting date and agenda for monthly meetings-** Second Tuesday of each month, agenda as per attached Trustees Handbook

Trustee Fadde moved to approve and seconded by Trustee Murphy and unanimously carried.

**Meeting Procedures** – per Trustees handbook

Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

**Official Depositories** – M & T Bank with Mayor Merandy, Trustee Early and Mary Saari as authorized signatories as per Resolution No. 11-2015.

Trustee Murphy moved to approve and seconded by Trustee Bowman and unanimously carried.

**Procurement and Investment Policies** – as per Trustees handbook

**Official Newspaper** – Trustee Early moved to appoint the PCN&R as the official newspaper and seconded by Trustee Fadde and unanimously carried.

**Procedure for calling Special Meeting-** A special meeting may be called by the Mayor or any Trustee upon notice to the entire board. Notice may be given by telephone, in person, or in writing at least 24 hours in advance unless an emergency exists.

Mayor Merandy appointed William Florence as Interim Counsel. Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

**Ethics Policy-** as per village code which will be distributed to all employees

Trustee Fadde moved to approve and seconded by Trustee Bowman and unanimously carried.

**Policies- Workplace Violence Program**

Trustee Early moved to approve and seconded by Trustee Fadde and unanimously carried.

Mayor appointed himself as the person to report complaints related to the Equal Employment Opportunity policy. Trustee Bowman moved to approve and seconded by Trustee Fadde and unanimously carried.

Mayor appointed Frances Murphy as the designated contact for the Americans with Disability Policy. Trustee Fadde moved to approve and seconded by Trustee Early and unanimously carried.

**RESOLUTION #10-2015**

**Attendance at Schools and Conferences**

WHEREAS there is to be held during the coming official year a) NYCOM’s annual meeting and training school; b) NYCOM’s Fall Training; c) Pace Land Use Training;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the following officers and employees are authorized, subject to availability of funds, to attend the aforementioned schools:

Mayor and Board of Trustees, Clerk, Accountant, Clerk to Justice, Planning and Zoning members.

SECTION 2: That this resolution is effective immediately.

Trustee Fadde moved to approve and seconded by Trustee Early and unanimously carried.

Mayor Merandy appointed himself and Trustee Early as parties with investment powers for the Fireman’s Service Award as per Resolution #12-2015. Trustee Early moved to approve and seconded by Trustee Fadde. Vote: 4-0-1-0 with Trustee Bowman abstaining as he could have a financial gain.

Trustee Early moved to approve the contract with Putnam County for preparation of 2015/2016 tax rolls and seconded by Trustee Fadde and unanimously carried.

Trustee Fadde moved to authorize advertising for bids for the Market Street pump station and seconded by Trustee Bowman and unanimously carried.

### **Correspondence**

The NYSDEC has agreed to extend the deadline for the Village's written submission to April 22, 2015. Mayor Merandy and Trustee Murphy have scheduled a meeting with boat club members on April 8<sup>th</sup>.

Trustee Fadde will communicate with Sam Bei of the Hudson House to keep him updated on the MGP cleanup.

Mayor Merandy recommended forming a grants committee and advertising for members. Trustee Fadde spoke about the Consolidated Funding Application and the advantage of bundling applications, perhaps with the Town of Philipstown. Trustee Early will prepare an ad to seek membership.

Mayor Merandy recommended forming a research committee to assist the Village Board. Michael Bowman agreed as long as board members are not precluded from performing their own research.

### **Public Comment**

Kathleen Foley asked if attorney review of a draft RFP for services related to the HDRB design standards update was complete.

Frank Haggerty realized that an infrastructure committee wasn't established and spoke about maintenance problems he has found on Metro North property.

With no further public comment, Trustee Bowman moved to adjourn and seconded by Trustee Early and unanimously carried.

Respectfully submitted,

Mary Saari, Village Clerk