

**MINUTES BOARD OF TRUSTEES MEETING
AUGUST 19, 2014**

The Village of Cold Spring Board of Trustees held their regular monthly meeting on Tuesday, August 19, 2014 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor J. Ralph Falloon and Trustees: Stephanie Hawkins, Bruce Campbell, Michael Bowman and Cathryn Fadde
Also: Michael Liguori, Village Attorney and William Bujarski, Building Inspector
Absent: Ellen Mageean, Village Accountant

Mayor Falloon called the meeting to order followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Bowman moved to approve minutes of the 7/24/2014 and 7/29/2014 meetings and seconded by Trustee Hawkins. Motion carried by unanimous vote to approve 7/24/2014 minutes and carried by vote of 4-0-1 to approve 7/29/2014 minutes. Mayor Falloon abstained as he wasn't present for the 7/29/2014 meeting.

FINANCIAL REPORT

RESOLUTION # 26-2014

Moved by: Trustee Hawkins
Seconded by: Trustee Campbell

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2014/2015 fiscal year:

(1)	To:	A00-1620-410	Shared Services: Computer Software	\$800.00
	From:	A00-1620-410	Shared Services: Personal Services	\$800.00
			To reallocate shared services budget for increase in maintenance charges for computer software charges	
(2)	To:	A00-3041-000	State Aid: Justice Court (revenue)	\$3,000.00
	To:	A00-1110-487	Justice Court: Grant Expenditures	\$3,000.00
			To record revenue and expense for grant received for the transaction window in the Justice Court	
(3)	To:	A00-1325-400	Accountant: Contractual	\$2,400.00
	To:	A00-1090-000	Interest & Penalties – Real Property Tax (Revenue)	\$500.00
	From:	A00-1410-200	Village Clerk: Equipment	\$500.00
	From:	A00-1620-100	Shared Services: Personal Services	\$700.00
	From:	A00-1620-410	Shared Services: Contractual	\$700.00
			To increase the accountant contractual line for the payment of the software needed to calculate the GASB 45 financial statement disclosure.	

(4)	To:	A00-9040-800	Workers Compensation	\$4,231.00
	From:	A00-9040-801	Workers Comp: Fireman	\$593.00
	From:	A00-1910-400	Unallocated Insurance	\$3,638.00
			To reallocate the insurance budget to cover the overage in the Workers Comp insurance.	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Stephanie Hawkins voted: YES

Trustee Bruce Campbell voted: YES

Trustee Michael Bowman voted: YES

Trustee Cathryn Fadde voted: YES

Mayor Ralph Falloon voted: YES

Resolution officially adopted on: 8/19/2014 by a vote of 5-0.

Mary Saari-Village Clerk/Treasurer

REPORT OF WATER AND WASTEWATER

The department has reached out to the NYSDEC regarding coordination of the West Street pump station project with their manufactured gas remediation. The village will be contracting to have a site survey performed, which will allow the projects to be compared in greater detail to identify any potential conflicts.

CODE ENFORCEMENT

The Building Department has assumed gas inspections from Putnam County. For safety reasons, Mr. Bujarski will be working with the Village Attorney to request/ mandate installation of a fence around the former Butterfield Hospital building which will provide for safety and be acceptable aesthetically. Mayor Falloon suggested that the applicant proceed through proper channels, submitting applications to the Historic District Review Board and Zoning Board of Appeals.

POLICE AND JUSTICE COURT

Officer-in-Charge Kane asked the board to consider his prior request to hire an additional officer citing concerns about additional overtime and uncovered shifts.

Police Officers Walz, Marino and Boulanger were thanked for quickly apprehending suspects involved in a recent crime spree of graffiti.

The Justice Court collected \$7,118.00 during the month of July 2014.

Trustee Hawkins moved to accept the low bid from HRC Group, LLC in the amount of \$850.00 for the installation of a tempered glass pass through window for the Justice Court office (funds received from Justice Court Assistance Program) and seconded by Trustee Fadde and unanimously approved.

ADDITIONAL MONTHLY REPORTS

Recreation Commission- Trustee Hawkins moved to approve the application of Our Lady of Loretto Church for an Oktoberfest at Mayor's Park on 10/11 with at rain date of 10/12 and seconded by Trustee Bowman and unanimously approved.

Trustee Bowman moved to approve the application of the JV Soccer team to use Mayor's park ball field and seconded by Trustee Hawkins and unanimously approved.

Trustee Fadde moved to approve the application of the Clearwater for docking 8/19-8/21 and seconded by Trustee Hawkins and unanimously approved.

Trustee Fadde moved to approve the request from the Cold Spring Merchants Association to hold a sidewalk sale/block party on the Main Street 9/27 and 9/28 and seconded by Trustee Bowman and unanimously approved.

Planning Board chair Barney Molloy received the initial draft of the Butterfield site plan which will be reviewed at their next meeting on 9/3/2014. With the assistance of the Village Attorney, the Planning Board has developed an application intake process which will be forwarded to the Historic District Review Board, Zoning Board of Appeals and Village Board for their review.

Town of Philipstown- Supervisor Shea agreed that the town/village will need to locate funding sources to conduct an analysis related to court consolidation.

Recreation Commission asked for reposting of the open position on their board. They would then interview candidates to assist the Village Board.

Chamber of Commerce- Debbi Milner stepped down as president and has been replaced by Alison Anthoine. Ms. Milner was thanked for her work.

Historic District Review board- The contract for the CLG Grant has been finalized and the chair will be reaching out to Attorney Bill Hurst to begin the code updates. The next step on the Design Standards is to send out an RFP which will be reviewed by SHIPPO prior to publication.

Parking Committee- Anthony Phillips and Robert Ferris developed a list of recommendations for removal/installation of street signs. Further, the committee has requested a dedicated parking enforcement officer. Additional discussion will be held at a future workshop. Ed Trimble and the highway crew were thanked for covering the parking space markings on Main Street. The committee is monitoring the effectiveness of this pilot program and is optimistic about the results.

Lighting Committee would like to repurpose some of the old holiday lights and to create a gateway to the village on upper Main Street. The committee will be revisiting the installation of guide wires at an approximate cost of \$1,000.

Tree Advisory Committee voted on 7/28 to forward the draft tree ordinance to the village board for consideration. A joint meeting to discuss the draft ordinance will be held on September 2nd.

REPORT OF THE MAYOR AND BOARD OF TRUSTEES

Trustee Bowman asked for a future workshop to discuss a new building or plans for the current fire company building.

Board members scheduled an Ice Bucket Challenge on Sunday, August 24th at 9:00 am to raise awareness for ALS.

Trustee Campbell reported that the Lois McClure was thankful for their accommodations at the dock. The Annual Senior Picnic was scheduled for September 6th at Mayor's Park. The bee problem at the Tot's Park persists and the pest management company recommended removal of the sand and replacing with alternate materials.

A proposal, in the total amount of \$1,300, was received from Save-A-Tree to eradicate the lace bug infestation affecting Mountain Avenue street trees. Trustee Campbell will forward this proposal to the Recreation Commission, Tree Advisory Board and Village Accountant.

NYSDOT has agreed to handle drainage repairs on Route 9D by The Nest Day Care Center.

Robert Harrison of 240 Main Street asked for board assistance with providing safe egress from his property. He requested “more stringently enforced parking regulations” and permission to install a traffic mirror across from his property. As the pole that the mirror would be mounted on is owned by others, the board could not grant permission for installing a mirror. The board agreed to speed and parking enforcement. The board had no opposition to extending parking lines but wanted to be sure that this was within the village’s purview as Route 301 is a state road. Trustee Campbell will continue to investigate.

CORRESPONDENCE

NYS Senator Greg Ball asked for a nominee to the Veteran’s Hall of Fame.

NYCOM fall training for village officials is being offered beginning on September 15th.

Putnam County has scheduled a medication take back day on September 20th at the American Legion Hall.

OLD BUSINESS

Update on The Grove- Attorney Liguori asked for board guidance on three proposed deed restrictions for The Grove contract of sale as follows:

- 1) Within 12 months the roof should be stabilized and the structure watertight
- 2) Within 36 months restore the trim around the roof line, the exterior brick face and the windows
- 3) Prohibition on demolition

The penalty for not complying would be reversion of the property back to the village.

The applicant rejected all of these clauses and proposed a right of first refusal in the event that the property is not improved the way it should be. After discussion, Trustee Bowman moved to remove the first two clauses from the contract of sale (involving time periods for property improvements) and seconded by Trustee Fadde. Vote: 4-1 with Trustee Hawkins opposed stating that the intent is to motivate the owner to improve the building.

Schedule interviews for the Zoning Update Committee

After discussion, Trustee Bowman moved to *not* interview the standing board members who were appointed by their standing committees to be on the NYSERDA committee and seconded by Trustee Fadde. Motion carried by a vote of 3-2. Trustees Bowman, Fadde and Mayor Falloon were in favor with Trustees Hawkins and Campbell opposed. Trustee Hawkins moved to appoint Marie Early, Michael Armstrong, Carolyn Bachan and Barney Molloy as members of the Zoning Update Committee and seconded by Trustee Bowman and unanimously carried.

Trustee Hawkins moved to appoint Donald MacDonald to the Zoning Update Committee and seconded by Trustee Campbell and unanimously carried.

Interviews for the two remaining openings will begin at 7:00 pm on August 26th.

Discussion on the responses to the RFP for a Planning Consultant to with the NYSERDA Grant was deferred until next week.

After a meeting between village representatives, Richard Shea, Town Supervisor and Ron Gainer, P.E., a revised site plan was prepared for the Hudson Fjord trail. The revision includes moving the sidewalk back toward Fair Street, maintaining head- in parking and parking for larger vehicles. This plan will be forwarded to the Recreation Commission to verify that the changes meet their expectations.

Mayor Falloon expressed concern about the board not hiring an additional police officer and the resulting overtime and uncovered shifts. Trustee Fadde wanted to table this discussion until the board entered executive session.

Approval of quotes for paving was deferred until the next meeting.

Trustee Hawkins moved to accept the following proposed changes to the **employee handbook**:

Effective 3/31/2014, temporary employees working full-time in a budgeted position shall be eligible for Section D of Article III and Article V regarding holidays. Motion seconded by Trustee Bowman.

On roll call vote:

Trustee Hawkins voting	YES
Trustee Campbell voting	YES
Trustee Bowman voting	YES
Trustee Fadde voting	YES
Mayor Falloon voting	YES

Changes to the employee benefit package approved by a vote of 5-0.

The board scheduled a meeting with the Commissioners of the Putnam County Board of Elections on September 2nd to discuss the possibility of the county assuming responsibility for running village elections.

Trustee Campbell moved to pay the audited **bills** and seconded by Trustee Fadde and unanimously carried.

PUBLIC COMMENT

Frank Haggerty thinks the parking committee should be formally constituted as the parking/signage/ traffic committee. Also, he suggested that there should be no permanent ladder at the dock as it might be seen as an invitation.

EXECUTIVE SESSION

Trustee Bowman moved to enter into executive session for a police department matter that can imperil the public safety and to discuss the particular employment history of a police officer and seconded by Trustee Hawkins and unanimously carried.

Trustee Hawkins moved to exit executive session and seconded by Trustee Campbell and unanimously carried.

11:10 pm Trustee Hawkins moved to adjourn and seconded by Trustee Fadde and unanimously approved.

Respectfully submitted, Mary Saari, Village Clerk