

**Village of Cold Spring
Board of Trustees Workshop**

July 24, 2014

The Board of Trustees of the Village of Cold Spring held a workshop on Thursday, July 24, 2014 at 7:00 PM at the Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor J. Ralph Falloon, Trustees; Stephanie Hawkins, Michael Bowman, Cathryn Fadde and Village Attorney, Michael Liguori.

Absent: Trustee Bruce Campbell

1. The Board went into executive session at 7:00 to interview candidates for the zoning update committee.

The public portion of the meeting started at 7:40 P.M.

2. Engineer presentation on the draft design for the wastewater treatment plant improvements.

The presentation was done by Bart Clark, Oakwood Environmental Associates; also in attendance was Water and Sewer Superintendent, Greg Phillips. The project consists of new blowers, a generator and replacement of a storage shed. In order for the project to continue, Village Board's approval is needed. Trustee C. Fadde moved to give consent to move ahead and Trustee M. Bowman seconded the motion. The motion was unanimously approved.

3. Old Business:

a. Discussion sign ordinance Chapter 104:

The Board discussed an appropriate size for temporary signs (such as a yard sale sign) or placard and length of time a sign or placard can be displayed. The Board needs to decide what size the sign should be for a permit. The Board members did not make a decision but will email Mayor Falloon with their ideas.

b. Discussion of number of members on Zoning Advisory Committee

Trustee Hawkins moved to revise the size and make up of the Zoning Update Committee for the NYSEDA project to 7 members plus a liaison from the Village Board. The 7 member committee would include residents with a preference that four of those members will include one member from the HDRB, ZBA, Planning Board and Special Board. Trustee Bowman seconded the motion. The motion passed unanimously.

c. Continued review of Building Inspector fee schedule

Trustee Fadde moved to accept the fee schedule as submitted by the Building Inspector and Trustee Bowman seconded the motion. It was unanimously approved.

d. Consider final language for changes to the Village Code, Chapter 40, Building Construction.

Mayor J. Ralph Falloon read the following Proposed Local Law:

Amendment to Chapter 40-3(2) for Building Permit Expiration

1. Legislative Intent: The Board of Trustees desires to codify the practice of the Building Department to permit Building Permits and related extensions to last for a period of 12 months each.
2. Proposed Revision: Chapter 40-3(2) to the Village Code is hereby amended as follows:
 - (2) Require that construction authorized by any certificate, permit, license or other document shall be completed within a reasonable period, not to exceed twelve (12) months after the issuance of such certificate, permit, license or other document, which may, be renewed for one (1) additional period of twelve months upon application to the Building Inspector no less than 30 days prior to the date of expiration.
3. Revision to take effect upon the filing of the Local Law with the New York State Secretary of State.

A discussion ensued over the proposal for twelve (12) months with a one (1) year additional renewal. Village Attorney, Michael Liguori, suggested striking the 30 days from the proposed change. The Board members did not agree on a time period for renewing building permits.

No motion was made for the changes to the Village Code, Chapter 40, Building Construction. Trustee M. Bowman moved to cancel the public hearing for now. Trustee Fadde seconded the motion. It was approved unanimously. The Building Inspector will be notified that no decision had been made at this time.

New York State Building Code has not yet been adopted by the Village. Mayor Falloon will discuss Property Maintenance Code with Village Attorney, Michael Liguori.

e. Consider SEQRA a short EAF for changing a section of West Street to one-way.

Mayor J. Ralph Falloon read the Village of Cold Spring Resolution # 24-2014. As follows:

NOW, THEREFORE, BE IT RESOLVED,

1. Based on a review of the criteria set forth in Part II of the Short Form EAF, it is hereby determined that the Action will not have the potential for a significant adverse impact on the environment; and
2. Local Law No. 3 of 2014 is hereby adopted and the Village Clerk is hereby Authorized and directed to take all of the actions necessary to complete the local law adoption Procedure including filing said local law with the New York State Office of the Secretary of State.

The vote on the foregoing resolution was as follows:

Trustee M. Bowman moved to adopt resolution # 24-2014 and Trustee Fadde seconded the motion.

On roll call vote:

Michael Bowman, Trustee, voting	yes
Cathryn Fadde, Trustee, voting	yes
Stephanie Hawkins, Trustee, voting	yes
Bruce D. Campbell, Trustee, Voting	absent
J. Ralph Falloon, Mayor, voting	yes

Resolution #24-2014 is officially adopted on Thursday, July 24, 2014.

New traffic pattern signs will go up.

Mayor Falloon reported the following:

- The Grove - Mike Liguori is working with Steve Marino on the pending contract for purchase of the Grove.
- Court consolidation – Court consolidation between Philipstown, Nelsonville and Cold Spring needs to be addressed but the Village needs professional guidance regarding the matter.
- Officer Pupczyk – A hearing for Officer Pupczyk will take place in September, date to be determined.

4. New Business:

a. Application for use of Mayor's park pavilion.

A late application for the use of Mayor's Park was received from Deirdre Langeland, 18 Church Street. Trustee Hawkins moved to approve the Recreation Commission application and Trustee Fadde seconded the motion. It was unanimously approved. The application did not go through the Recreation Commission due to late arrival.

b. Request from ZBA members to attend training

Trustee Bowman moved to approve the request of ZBA members Marie Early and Ed Murphy to attend summer training on July 29, 2014 in Kingston and Trustee Fadde seconded the motion. It was unanimously approved.

c. Consider placing DEC regulations regarding open burning on Village website

Trustee M. Bowman moved to have the burning regulations including Bill Bujarski's extra information about the Village specific regulations on the Village web site. Trustee Hawkins seconded the motion. It was unanimously approved.

d. Parking Pilot Program – residential parking permit

Trustee Fadde, Parking Committee Liaison, proposed removing the parking lines on the south side of Main Street as a 90 day pilot program that will be monitored. Removing the parking lines should increase the parking by 12%. Trustee Hawkins moved to approve the pilot parking program for a period of ninety days and Trustee Fadde seconded the motion. It was unanimously approved.

e. Future Meetings.

Next meeting Tuesday July 29, 2014

No meeting on August 5, 2014

Tuesday, August 12 meeting only if need arises

Tuesday, August 19th monthly meeting

Tuesday, August 26th discussion with RBC Financial related to the Fireman's Service Award investments and procedures

f. Authorize bid for multimodal project

Trustee Hawkins moved to authorize seeking bids for the multimodal project and Trustee Bowman seconded the motion. It was unanimously approved.

Mayor Falloon reviewed current procedures for hiring police officers and Officer-in-Charge Kane's request to hire a police officer so that all shifts can be filled. Officer Kane has a candidate in mind. A discussion ensued and Board members asked to review resumes from several candidates. The board will review resumes and arrange an interview for July 29th.

5. Payroll question regarding temporary employees

Mayor Falloon moved to grant holiday pay for temporary employees and summer help who work full time hours (holiday schedule per employee benefit package), retroactive to July 4th, and to amend the employee handbook to reflect these categories. Trustee Bowman seconded the motion. It was unanimously approved.

6. Correspondence

Dan Valentine resident of 6 Garden Street asked for board assistance with the problem of water discoloration. Bart Clark, P.E. discussed this problem with Greg Phillips and attributed the issue to aged piping. It was pointed out that the issue is not a bacterial problem or safety issue. A possible solution to the discoloration is a low level flushing program.

A quote was received from RMS Communications Inc. for installation of a digital audio/video recording system. The Board will review one more quote before making a determination.

Public Comment

Jennifer Zwarich enjoys reading the signage on the corner of Route 9D and Main Street and feels that this signage shows that we are a vibrant community. She has no problem with the signage as long as it is non-profit. In other matters, she contributed labor toward planting in front of Whistling Willies and understands that the Board's concern about liability but hopes that the board will not ask to have the plantings removed.

Trustee Bowman moved to adjourn the meeting and Trustee Fadde seconded the motion. The meeting adjourned at 9:50 P.M.

Respectfully submitted by,

Linda Valentino