

**MINUTES BOARD OF TRUSTEES MEETING  
MAY 29, 2013**

The Village of Cold Spring Board of Trustees held a workshop on Wednesday, May 29, 2013 beginning at 7:30 p.m. at Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor J. Ralph Falloon and Trustees Bruce Campbell, Matt Francisco, Stephanie Hawkins and Charles Hustis

Also: Al Zgolinski, Chair of the Historical District Review Board and HDRB members K. Foley and C. Bachan  
Members of the public

**1. Discussion on the Request for Proposal for The Grove**

Mayor Falloon reported that the open roof hatch and roof tear on The Grove building had been repaired by the highway department.

There was discussion between the Village Board, the HDRB and members of the public on the current state of the building and possible future uses. After discussion, the following tasks to preserve the building and to promote the RFP were formulated:

- 1) Locate public relations assistance for publicizing an RFP
- 2) Identify preservation contacts/ developers to forward the RFP
- 3) Contact the Preservation League of New York
- 4) Revise the RFP
- 5) Distribute minutes of the Grove Committee meetings
- 6) Contact a structural engineer with preservation experience to assess the building and provide guidance prior to any building tours
- 7) Stabilize existing porch
- 8) Secure the building and protect from future damage

Members of the HDRB offered their assistance to accomplish these tasks and a follow up meeting was scheduled for Wednesday, June 26<sup>th</sup> at 7:30 p.m.

**2. Appointments to the Historic District Review Board**

Mayor Falloon requested tabling these appointments until next week to allow discussion with applicants. There were no objections.

**3. Review of Property and Liability Insurance Proposal**

Trustee Francisco reported that one quote was received from Spain Agency/ New York Municipal Insurance Reciprocal (NYMIR) to provide property and liability insurance for the period from 6/1/2013 to 5/31/2014. The McKane Group declined to submit a quote citing inadequate time to prepare.

Trustee Francisco moved to approve the proposal from the Spain Agency, underwriting through NYMIR, for property and liability insurance with a reduction in premium of \$18, 514 and annual premium of \$60, 468.50. The expiring premium was \$76, 383.44. Motion seconded by Trustee Hawkins and unanimously approved.

### **3. Correspondence**

The Pattern for Progress invited board members to a Fellows Leadership Program and Graduation on June 17<sup>th</sup>.

### **4. Schedule future meetings**

The following dates were set for attorney interviews:

Monday, June 10<sup>th</sup> at 7:30 p.m.

Tuesday, June 11<sup>th</sup> at 6:30 p.m.

Tuesday, June 18<sup>th</sup> at 6:30 p.m.

Wednesday, June 19<sup>th</sup> at 7:30 p.m.

Tuesday, July 16<sup>th</sup> discussion of parking

Wednesday, June 26<sup>th</sup> at 7:30 p.m. Joint Meeting between the village board and the HDRB

### **5. Executive Session regarding contract negotiations/ personnel contract**

Although this item was scheduled for discussion in executive session, Mayor Falloon questioned the need for a closed session and offered to report on recent activities and then the board could decide if they needed to enter executive session.

Mayor Falloon, Trustee Campbell and OIC Kane participated in a conference call with our labor attorney and clarified items that OIC Kane would like to see in the proposal from management to the PBA. A date was set for an exchange of proposals.

Board discussion on the employee handbook was scheduled for Tuesday, July 23rd. Items recommended for discussion were employee payment in lieu of time-off, time-off for service in the army reserve.

9:15 p.m. Trustee Francisco moved to adjourn and seconded by Trustee Hustis and unanimously approved.

Respectfully submitted,

Mary Saari, Village Clerk