

**Village of Cold Spring
Board of Trustees Workshop
April 16, 2013**

The Board of Trustees for the Village of Cold Spring held a workshop on Tuesday, April 16, 2013, beginning at 7:30 pm at the Village Hall, 85 Main Street, Cold Spring, NY.

Attending were Mayor J. Ralph Falloon, Trustees Bruce Campbell, Charles Hustis, III, Matt Francisco, and Stephanie Hawkins.

Also in attendance were Greg Phillips, Superintendent of Water and Wastewater, Bart Clark of Oakwood Environmental, Jeff McDonald of Fuss & O'Neill and James Labate.

Bart Clark, Jeff McDonald and Greg Phillips spoke on the updating and safety of the wastewater plant. Due to the current age, condition, code violations and safety issues of the existing electrical main disconnect switch, main electrical switch gear, generator and automatic transfer switch, it has been determined that this existing system needs to be replaced. This work will accommodate new high efficiency blowers and fine bubble aeration equipment with an approximate savings in electrical costs of \$25,000 per year.

A new stand-by generator, sized to provide power to the entire plant, shall be provided in a weather proof, sound attenuating enclosure with a skid mounted double wall fuel tank provided outside of the control building. Additionally, new electrical service equipment including main disconnecting means, switchgear and automatic transfer switch will be provided outside of the control building in a new pre-engineered building. All new electrical equipment will be designed to accommodate the future blowers. Fuss & O'Neill will coordinate with the local electrical utility to assess and design the installation of a new utility owned pad mounted transformer as part of this project.

This project can be done in two separate sections: 1) aeration system; 2) electrical system. There would be a savings if it could be done at the same time and because of the fact that there are life threatening issues within the present building, it is suggested that it be done at one time.

The Mayor will look at the project as a whole and meet with Greg and Ellen Mageean, Village Accountant, to see what would be the best financial course of action to the greatest benefit for the Village and its residents.

A contract from James Labate was given to the Board for the database of the infrastructure of the Village, Online Water Asset Management GIS (*copy enclosed*). A change to Task 1, under Items and Tasks, was made from 140 hours to 100 hours @ \$25 per hour for a total charge of \$2500. However, if Mr. Labate finds that more time is needed, the Board will revisit the hours requested. This document will be given to the Village Attorney for his review and approval/changes.

Correspondence

A letter from GreenPlan written by J. Theodore Fink, AICP, was received in response to an email to him dated April 8, 2013 from Mike Armstrong, Chairman of the Special Board, regarding the Main Street Project and consistency of the project with the Comprehensive Plan and draft Local Waterfront Revitalization Program (LWRP). *(A copy of the letter is **attached** to these minutes).*

Mayor Falloon and Board had a question regarding point 5 on page 2: Recommendation: Install landscaped traffic calming devices such as bump-outs to improve pedestrian safety at intersections with high pedestrian traffic... They feel that this is unnecessary and has been conveyed to Mr. Fink. Trustee Campbell said that there has been no response to this issue to date.

Mike Armstrong, Chairman of the Special Board, recommended that, in light of the short time remaining to complete the Local Waterfront Revitalization Program and the challenges of bringing a new member up to speed during the busy final drafting of the document, that the opening on the Special Board not be filled.

The Board agreed to Mr. Armstrong's request and will issue a notice stating that the position has been eliminated.

There will be a town-wide cleanup on Saturday, May 4, 2013 at the Garrison Firehouse, Route 9, Garrison, NY from 8 am to 1 pm sponsored by the Town of Philipstown.

Trustees Hustis, Francisco and Hawkins were appointed to a committee for the purpose of investigating options for legal representation for the Village. An RFP is not necessary for this process and no prior notice needs to be given to the present legal firm. If they have gathered enough information to satisfy themselves for presentation to the Board, it will be tentatively put on the agenda for April 23, 2013.

Susan Peehl requested the Village pay for 2 foot lengths of residential garden fencing for 129 fences at a singular cost of \$6.97 totaling \$899.13, to be placed around 15 small plots and 10-14 larger plots of tree beds for protection of the beds. The fencing would be on three sides so as not to obstruct car doors. However, it was suggested that a club such as the Garden Club be in charge of this project for long term care. And perhaps, donations could be made for the purchase.

There were concerns among the Board that the fencing could pose a danger to pedestrians causing falls or being caught on the open work on the fencing. No decision was made.

There was a discussion among the Board regarding bridging the gap between the Village of Cold Spring and Putnam County. It was agreed that there should be more to the relationship than there is right now. Representatives of Planning, Economic Development and Finance from Putnam County have offered to speak at a Village meeting. This is a start to bring the Village and the County closer together.

Administration Items:

Trustee Campbell, Liaison for the Recreation Commission, reported that the Motorcycle Run was going to be changed from ending at Dockside to ending at Mayors' Park. Officer Kane stated that he would like to have 2 additional officers on duty during the day and 2 officers during the night for the entirety of the

event at Mayors Park. The run is scheduled for June 29, 2013 beginning at 10 am and ending at Mayor's Park at 4 pm at which time they will have refreshments. The proceeds from this run, after expenses, will be donated to St Jude's Children's Hospital. This event is open to the public.

Trustee Hustis made a motion to accept the request from NYS Office of Parks, Recreation and Historic Preservation to allow the "Cruising for St. Jude's Children's Hospital, to end at Mayors Park with additional police protection for the duration of the event at Mayors Park. Trustee Francisco seconded the motion. With a unanimous vote, the motion was carried.

The Village Departments presently have push-to-talk phones with service provided by Nextel/Sprint. However, because there are not enough towers to accommodate this service, and the service is intermittent, Officer Kane has contacted Verizon for information on their service. Verizon has submitted a service contract with no charge for new phones and a \$15.00 charge per belt holders. Verizon has many more towers to accommodate better transmission.

Trustee Francisco made a motion to accept the request from the police department to change service from Nextel/Sprint to Verizon, seconded by Trustee Hawkins. The motion carried unanimously.

Consider a resolution stating the new Mayor as an authorized party for signatures on the RBC account for the Fireman's Service Award.

A motion was made by Trustee Hustis to have a resolution written stating the new Mayor as authorized party for signatures on the RBC account for the Fireman's Service Award, seconded by Trustee Francisco. Motion approved unanimously.

Bill Bujarski, Code Enforcement Officer, requested approval from the Village Board to take the Village car to his home in Putnam Valley for the purpose of his attending a three (3) day course in Poughkeepsie for updating his training. This would alleviate his having to drive from his home in Putnam Valley to Cold Spring to pick up the car and then travel to Poughkeepsie and allow him to go directly to the class from his home.

Trustee Hawkins made a motion to approve Mr. Bujarski's request to keep the car at his home for the purpose of attending the 3 day course for the updating of his training. The motion was seconded by Trustee Hustis and was carried unanimously.

NYCOM was questioned about several items, including the Village's responsibilities with the Farmers' Market. Because the Village has concerns over financial controls and because the market is no longer located within the Village limits, the Farmers' Market should become independent of village support. Trustee Hawkins has been appointed liaison to the Farmers' Market. A letter will be prepared by the Village Clerk to notify the Farmer's Market of the need to end village support for the market.

Pamela Tames of the EPA noted that the EPA will begin working on the fourth five-year review for the Marathon Battery site with a report finalized in June. Beginning on April 22, 2013, drillers on the Marathon Battery property will be installing additional wells to expand the air sparge/soil vapor extraction pilot study.

Mike Armstrong asked about the porch on Loretta Rest (the Grove) which is in a state of near collapse. Trustee Hustis and Code Enforcement Officer Bill Bujarski have inspected it and will make the necessary recommendations for repair.

Meeting was adjourned.

Respectfully submitted,

Sandra L. Falloon