

**MINUTES BOARD OF TRUSTEES MEETING  
JANUARY 8, 2013**

The Village of Cold Spring Board of Trustees held their regular monthly meeting on Tuesday, January 8, 2013 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 p.m.

Attending: Mayor Seth Gallagher and Trustees Matt Francisco, Bruce Campbell, J. Ralph Falloon and Charles Hustis

Also: Ellen Mageean, Village Accountant; William Bujarski, Code Enforcement

Absent: Stephen Gaba, Village Attorney (illness related)

**APPROVAL OF MINUTES**

Trustee Hustis requested an addition to the public comment section of the 12-18-2012 minutes. The paragraph that begins with the name Stephanie Hawkins would end with the following statement, "of the claims made by Stephanie Hawkins." Trustee Hustis moved to approve the minutes of the December 18, 2012 meeting, as amended, and seconded by Trustee Francisco and unanimously approved.

**FINANCIAL REPORT**

The village received the mortgage tax payment from the county in the amount of \$11,054.85, a portion of which is related to last year. The revenue recorded for this fiscal year was \$7,864.84. The total amount received last year for the mortgage tax payment was slightly less at \$10,464.71.

Mary Saari applied for and received a grant from the State of NY. The grant will cover the scanning of minutes from the Board of Trustees as well as the Planning, Zoning and Historic Boards. Also, the grant will allow for the purchase of software that can be utilized with the scanned documents to make the documents searchable. This will save considerable time when researching issues for the Village. The total amount of the grant is \$17,655.00. We have received half of the grant money in January.

The Highway department received the new compactor for the garbage truck. The equipment will be financed over three years.

The late tax payment letters have been sent out. Any taxes that remain unpaid as of January 31, 2012 will be sent to the County for collection.

The budget process for the 2013/2014 fiscal year will begin in February. All department heads and board members will receive a letter prior to February 8, 2013 asking for their department's budget requirements for the next fiscal year. A tentative budget will need to be filed with the Village Clerk by March 20, 2013.

Ms. Mageean has been working with Greg Phillips on determining the level of expenditures and the revenue that will be required to meet the needs of the sewer department.

Managed Technologies supplied proposals for IT upgrades and computer technical support for the upcoming year. Trustee Hustis moved to approve all proposals (network changes for the village office and police department and maintenance for village office) and seconded by Trustee Francisco and unanimously approved.

#### **WATER AND WASTEWATER**

Tectonic Engineering will present the updated Emergency Action Plan to residents/property owners at an upcoming workshop.

Repairs to the West Street pump station are ongoing after Hurricane Sandy. The deadline for completion of Hurricane Irene mitigation work is March 2013.

#### **BUILDING AND FIRE INSPECTOR REPORTS**

Mr. Bujarski will be meeting with representatives of Butterfield Realty to discuss hospital demolition.

#### **POLICE AND JUSTICE COURT**

The Justice Court collected \$9,600 during the month of December.

#### **ADDITIONAL MONTHLY REPORTS**

The Cold Spring Fire Company provided correspondence detailing seven points that are basic to a new firehouse as per **attached**.

Special Board for Comprehensive Plan/ LWRP- Hurricanes and High Water workshop is scheduled for January 19<sup>th</sup>. A quarterly status report has been submitted to the Department of State. To date, the village has received and approved for payment approximately \$14,000 in charges for consulting expenses, out of the \$24,250 budgeted. The board has submitted an application to the Greenway for funding to strengthen the LWRP including a more intensive analysis of climate change issues.

#### **REPORT OF THE MAYOR AND BOARD OF TRUSTEES**

A representative from the Village Board will be attending a meeting at Haldane School to discuss school security.

#### **NEW BUSINESS**

The Board adopted the **attached Resolution 01-2013** designating Trustees Campbell and Hustis as parties authorized to sign Comerica accounts for fireman's service award funds. Trustee Campbell moved to approve and seconded by Trustee Francisco.

On roll call vote:

Trustee J. Ralph Falloon voting	YES
Trustee Bruce Campbell voting	YES
Trustee Charles Hustis, III voting	YES
Trustee Matt Francisco voting	YES
Mayor Seth Gallagher voting	YES

Resolution #01-2013 officially adopted by a vote of 5-0.

A water department employee requested one week's pay in lieu of vacation time. Trustee Falloon moved to approve this request and seconded by Trustee Hustis and unanimously approved.

**RESOLUTION SETTING DATE OF VILLAGE ELECTION**

***RESOLUTION #01A - 2013***

WHEREAS, the Village of Cold Spring Board of Trustees wishes to provide an opportunity for all residents to vote at the March 19, 2013 Village Election, and

WHEREAS, the Village Board of Trustees by New York State Election Law Chapter 15, Section 104(3) sets the location of the Village Election and determines the hours that the polls are open; and

NOW THEREFORE BE IT RESOLVED that, the Board of Trustees of the Village of Cold Spring will hold the annual Village Election on Tuesday, March 19, 2013 at the Cold Spring Firehouse, 154 Main Street and sets the hours that the polls are open at 6 am to 9 pm.

Trustee Hustis moved the foregoing resolution which was seconded by Trustee Campbell.

On roll call vote:

Trustee Bruce Campbell voting	YES
Trustee Charles Hustis, III voting	YES
Trustee J. Ralph Falloon voting	YES
Trustee Matt Francisco voting	YES
Mayor Seth Gallagher voting	YES

Resolution #01A-2013 officially adopted by a vote of 5-0.

Trustee Hustis moved to approve the fireman's service award point listing for the year 2012 and to forward to the Cold Spring Fire Company for the required thirty day posting. Motion seconded by Trustee Francisco and unanimously approved.

The board scheduled the following workshops: 02/05/2013 Consideration of Putnam Bike Classic and 02/19/2013 Presentation of updated Emergency Action Plan for Village dams by Tectonic Engineering.

**BILL APPROVAL**

Trustee Campbell moved to approve payment of the audited bills and seconded by Trustee Hustis and unanimously approved.

With no public comment or additional business before the board, Trustee Hustis moved to close the meeting and seconded by Trustee Campbell and unanimously approved.

Respectfully submitted,

Mary Saari, Village Clerk