

## **Cold Spring Village Board of Trustees Workshop**

**July 26, 2011**

The Village of Cold Spring Board of Trustees held a workshop meeting on Tuesday, July 26, 2011, that began at 7:30 pm on Church Street and continued at the Village Hall at 85 Main Street, Cold Spring, NY.

Attending: Mayor Seth Gallagher, Trustees: Bruce Campbell, J. Ralph Falloon, Charles Hustis, III, and Airinhos Serradas.

Attending the meeting at the Village Hall were Greg Phillips, Water and Sewer Superintendent, Bart Clark, P.E., of Oakwood Environmental Associates, Mike Armstrong, Mike Bowman and Village Attorney, Steve Gaba.

The meeting began on the corner of Northern Avenue and Church Street regarding traffic calming measures for Church Street. See the **attached** signatures for the residents attending the meeting. They showed interest in either the “narrowing” method of traffic calming or the stop sign method and some supported both. The Board decided to put cones out to test the “narrowing” method and to set up a future workshop in late August with the residents to consider both methods.

Bart Clark of Oakwood Environmental Associates and Greg Phillips discussed the status report for the water and wastewater systems.

### **Capital Plan**

Tectonic Engineering was selected by the Village Board to complete compliance work for the Dam Safety Regulations and prepare a capital plan. Tectonic has submitted the Compliance information to NYSDEC and a capital plan for the remedial work anticipated in the next five years.

The Village needs to develop its own implementation schedule. Immediately, the Village can request a proposal for completion of the inundation study. Mr. Clark feels that it would be inefficient to get someone else other than Tectonic to do the study because they have been involved from the onset. The approximate cost for this engineering study would be about \$14,000. The Village is already proceeding with the planning stage for the Aqueduct connection.

A motion was made by Trustee Hustis seconded by Trustee Falloon to hire Tectonic for the inundation study. The motion was carried unanimously.

### **Planning for Dam Repairs**

The first step in performing repairs of the Village’s Dams is to insure an alternate supply of water. A meeting with the NYCDEP to review and discuss design and a planned shut-down schedule is set for August 3<sup>rd</sup>. There are planned shut-downs scheduled for years 2013 and 2014. There is usually a 10 week period from October to December. A letter should be written to NYSDEP stating that the Village wants to continue to improve the connections with NYSDEP.

### **Main Control Panel Replacement**

Replace the existing Control Panel with a new panel due to manufacturing retiring product line with no parts available. The project was let out to bid, but no bids were received. Based on contact with prospective bidders, the issue was restrictive specifications and timing with respect to other bids being let at the time of advertisement. We recommend that the Village re-advertise for bids with an extended

bidding period for eight (8) weeks and small specification changes.

A motion was made by Trustee Hustis, seconded by Trustee Serradas to re-advertise for bids with an extended bidding period of eight (8) weeks and small specification changes for work on the Main Control Panel replacement at the water plant. The vote was unanimous. Motion carried.

### **Aeration System Upgrade**

The Village is investigating the replacement of the aeration system in the treatment tank and blowers to obtain energy savings and replace blowers that are at the end of their working life. Fuss and O'Neil completed their study and presented a copy to the Village. The results of the study indicate that fine bubble aeration system is the lowest cost. Turbine blowers are more efficient but more expensive to install in separate housing, not in the basement because additional piping would be needed and if it is in separate housing, it is easier to maintain.

The Village should determine when it would like to proceed with the final design and prepare a proposal to Fuss and O'Neil. The Village may wish to present this information to the New York Power Authority and New York State Energy Research and Development Authority (NYSERDA) **to determine if funding is available.**

### **SPDES Compliance Work**

SPDES Permit requires detailed inspections to eliminate I & I in the collection system. Detailed inspections would be performed after flow monitoring takes place. Inspections should be planned for all sewers west of the train tracks except Market Street.

The Village needs to budget and schedule the detailed inspections identified.

### **Flow Monitoring**

The initial review of flow monitoring data indicates that the Upper Main Street and Mountain Avenue (Basin E-1) should be given priority. The flow data from the West Street Pump Station needs to be reviewed to determine the impact of the grouting project.

Year three (3) monitoring should be scheduled for the Spring of 2012. The pump Station Monitor needs to be installed in the Kemble Avenue Pump Station.

### **Collection System Improvements - Grouting**

Station and Depot Square – Grouting in lower Main Street and Depot Square was completed. It was recommended that the Village place a short repair liner in the pipe to correct a broken section of pipe or excavate and repair the broken section. The pipe is about 8 feet deep. The cost would be approximately \$5,000 to repair the pipe.

### **Market Street Pump Station**

Using the deed search obtained by the Village Attorney, request for quotations for boundary and topographic survey has been sent to three surveyors. Quotes are due in early August. Once the survey has been completed, the design drawings and construction specifications need to be completed and submitted to the Health Department and NYSDEC for review and approval.

**Upcoming side walk projects to be replaced or installed by a private contractor are as follows :**

- 1) **Mountain Avenue** - north side in front of the homes #6 - #10 and from #18 - #20, and on the

south side of Mountain Avenue from #5 at B Street corner to #9; and

- 2) **Locust Ridge** - east side from #4 northward to new sidewalk and west side from #7 - #15 at tree where the sidewalk is lifted.

**The following sidewalks are to be replaced or repaired by the Village Highway Department:**

- 1) **Cherry Street** – replacement of sidewalk on north side, toward the west end of the street;
- 2) **Market Street** – about 100’ south from Main Street where the sidewalk is lifted by the tree;
- 3) **18 Fair Street** – replace driveway area;
- 4) **56 Paulding Avenue** – and areas to the north on Paulding – various repairs;
- 5) **Pine Street** north side – replace approximately 40’ section from corner of Parsonage going westward;
- 6) **32 West Street** - install sidewalk across driveway;
- 7) **28 Garden Street** - repair sidewalk damaged from tree (previously removed);
- 8) **Cross Street** - repair sidewalk damaged from existing tree at 32 West Street;
- 9) **Railroad Avenue** – repair small section near corner of Stone Street; and
- 10) **Other various locations** around the Village.

**The following are additional projects and responsibilities for the Village Highway Department:**

**Hydrant repairs or Replacement**

- 1) **Fair and Northern Avenue** – out of order, needs to be replaced with new hydrant.
- 2) **Garden Street** – out of order, leaking before hydrant and shut off as a result. Can be repaired, most likely.
- 3) **Hamilton Street** – leaking, old style shut off, needs to be replaced.
- 4) **43-45 Parsonage Street** – old style shut off, needs to be replaced and moved slightly to side, away from driveway.

**Scheduled responsibilities, Tuesdays and Fridays:**

Every Tuesday - Garbage collection and disposal;  
Every Friday - Recycling collection and disposal.

**Scheduled responsibilities – Mondays, Wednesdays and Thursdays:**

- 1) Regularly scheduled emptying of municipal garbage and recycling bins;
- 2) Sidewalk repair and replacement;
- 3) Street repair and paving;
- 4) Water Department related repair and replacement projects, including hydrant replacement and water main repair, dam related maintenance work;
- 5) Sewer Department related repair and replacement projects;
- 6) Cleaning and repair of storm drains and storm water flow areas including Back Brook from source to outlet;
- 7) Servicing of equipment and vehicles, including all large and small trucks, mowers, and power equipment;
- 8) Grass cutting and trimming, and maintenance at Village parks and Village right-of-way areas;
- 9) Tree planting and trimming;

- 10) Installation of traffic safety and parking signs;
- 11) Painting of curbs, crosswalks, parking and other markings; and
- 12) Many other activities.

Roger Chirico quoted the same price to do the larger repair projects this year that he gave the Village last year for work he did. Trustee Serradas still feels that the Village Highway Department should do the work eliminating additional costs to the Village. Mayor Gallagher explained that the men of the Highway Department already have enough to do and if the larger sidewalk projects were added to their list, it would take twice as long to complete them. The Highway Department breaks up and removes the damaged sidewalk keeping the cost at a minimum. In addition, there is a 100% reimbursement from Consolidated Local Street and Highway Improvement Program (CHIPS) for improving the sidewalks.

A motion was made by Trustee Hustis to request quotes for sidewalk replacement on Mountain Avenue and Locust Ridge locations, motion was seconded by Trustee Campbell. The vote was Trustee Campbell – yes, Trustee Falloon – yes, Trustee Hustis – yes, Mayor Gallagher – yes, Trustee Serradas – no. The motion was carried with a four to one vote.

The date of September 20, 2011 was scheduled for a meeting to discuss the water line repair agreements with East Belvedere residents. A letter will be sent to the residents of East Belvedere noting the meeting date and time.

A Request for a Proposal for an External Auditor for the Village was tabled until the next workshop meeting, August 16, 2011, enabling the Village Attorney to review the draft proposal.

A motion to accept payment of bills was made by Trustee Hustis, seconded by Trustee Campbell. The vote was Trustee Campbell – yes, Trustee Falloon – yes, Trustee Hustis – yes, Mayor Gallagher – yes, Trustee Serradas – no. The motion was carried with a four to one vote.

A letter was received from Village Justice Tom Costello with his recommendation to accept the proposal from Flooring America to install carpeting in both the court room and his office for a cost of \$3,465. He also included two other proposals for the Board's review from Associated Abbey Flooring for a cost of \$4,272.49 and from Kenny's Carpet One for a cost of \$3,029.44. Although Kenny's Carpet One was a lower bid, this did not include removing and replacing the furniture. They also required a Village staff member to be present during the installation. Flooring America did include removing and replacing the furniture.

A motion was made by Trustee Hustis, seconded by Trustee Campbell to accept the proposal from Flooring America to remove the furniture, remove and dispose of the old carpet, install carpeting over a commercial felt pad and replace furniture for a cost of \$3,465. The motion was carried with a unanimous vote.

Trustee Serradas requested that he be informed when the removal of the carpeting was going to be done because he would provide someone to take the old carpeting for recycling.

Trustee Serradas requested that the agenda for the meetings not only be posted on the Village web site on Fridays but also be posted again on Mondays because invariably, the agenda changes thus allowing the public to view what is going to be discussed at the Tuesday meetings.

Mayor Gallagher said he would speak with the Village Clerk, Mary Saari, and request that she update the

newest agenda on the Village web site on Monday.

Mayor Gallagher requested a motion be made to go into closed session to confer with the Village Attorney, Stephen Gaba.

Mike Bowman asked to see a copy of the rules of a closed session because he felt that there is no such thing as a closed session only an executive session.

Mayor Gallagher explained that it is a NYS ruling for a closed session to be used by municipalities. A motion to enter into closed session to confer with counsel was made by Mayor Gallagher seconded by Trustee Campbell. The vote was 4 in favor with Trustee Serradas not responding.

Mike Bowman refused to leave the Board room meeting based upon his belief that there is no such thing as a closed session.

The Board relocated to the Planning Board room for the closed session to meet with the Village Attorney.

At the conclusion of the closed session, the Board adjourned the workshop meeting.

Respectfully submitted,

Sandra L. Falloon