

**Board of Trustee Meeting
October 19, 2010**

The Board of Trustees for the Village of Cold Spring held a workshop meeting on Tuesday, October 19, 2010 at 7:00 pm at Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor Gallagher and Trustees Campbell, Hustis and Serradas

Absent: Trustee Falloon

Also: P. Tyburski, Real Estate Specialist and Post Master Barbara Murphy
Members of the Public

Paul F. Tyburski, Real Estate Specialist for the United States Postal Service attended to announce the request for new space solicitation for the Cold Spring Post Office. He explained that the Postal Service has approved the project for creating a new space for a Cold Spring Post Office branch. He stated that he already knew of three parties in Cold Spring that are interested in bidding on providing a site for the local Post Office. He described the space required for this project as being 3000 sq ft and in an existing facility or one to be built. The Post Office would require at least a 10 year lease and could either finish an unfinished space themselves, or contract with the developer if the cost was acceptable. Mr. Tyburski described a timeline as follows: public solicitation for space in local newspapers, etc. in the week or two following this current meeting; allowance of three weeks for bidders to respond to the solicitation; allowance of two additional weeks for answering questions and possible site visits; the Post Office would then send a short list of acceptable applicants to the Village with a request for its comments; the Post Office would then make its final selection. Mr. Tyburski stated he could be contacted if anyone had any questions.

Trustee Campbell moved to approve payment of the audited bills and seconded by Trustee Hustis and unanimously approved.

Trustee Serradas moved to grant the request by Charles Norton for taking two weeks of vacation pay without time off and seconded by Trustee Hustis and unanimously approved.

The final version of the New York State Comptroller's Justice Court audit was delivered to the Board of Trustees.

Minutes prepared from notes taken by Mayor Seth Gallagher
Mary Saari, Village Clerk