

**Board of Trustees Meeting
June 1, 2010 at 7:30 PM**

The Board of Trustees for the Village of Cold Spring held a workshop meeting on Tuesday, June 1, 2010 at 7:30 PM at Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor Seth Gallagher, Trustees Airinhos Serradas, Bruce Campbell, Charles Hustis and J. Ralph Falloon

Also: Special Board Chair Mike Armstrong, Special Board Members Catharine Square and Cathryn Fadde, Russell Cusick, Jan Thacher, Thomas Ambrose, Stephanie Hawkins, and Carolyn Bachan.

1. The board met with Carolyn Bachan who was recommended by members of the Historic District Review Board to fill the term recently vacated by David Birn. Mayor Gallagher appointed Carolyn Bachan to the Historic District Review Board (term to end 4/2013). Trustee Campbell moved to approve the appointment and was seconded by Trustee Hustis. The appointment was unanimously approved by the Board.
2. Trustee Serradas moved to approve of hiring of Kenny Trimble III (age 18) at \$13/hr for summer laborer position and was seconded by Trustee Campbell. The hiring was unanimously approved by the Board.
3. Mayor Gallagher updated the Board on the status of Post Office relocation project, stating: The Village Board had an important role in maintaining a Post Office in Cold Spring while supporting a competitive process, with no shortcuts. That the Village currently has one site, the Foodtown Plaza, with an application before the Planning and Zoning Boards. The Post Office is only aware of the Foodtown option at this point and they are working with the Foodtown owner, Mr Serroukas by providing him with specifications for their requirements. This project began over a year ago and the owner of the property is looking to have Village approvals by Oct. 2010 in order to meet a July 1st, 2011 lease deadline for the Post Office to move out of its current space. The Post Offices own approval of new space leasing process has already begun and can take at least four months. The Post Office plans on keeping the Cold Spring site open. The Mayor stated that that the plans for the proposed Foodtown expansion were likely to include a parking lot on the residentially zoned property on the corner of Marion and Benedict Roads, but that the Planning Board is working to solve traffic and safety problems related to the current and proposed future use of that site as they work through the planning process with the applicant. The Mayor stated that if the site plan required use of the corner property for a parking lot it would likely require a zoning change, as opposed to a use variance from the Zoning Board, something the Board has known would likely happen since Mr. Serroukas met with the Board and the Chairs of the Planning and Zoning Board last year. If the Planning Board recommended such a change, and property owner requested it, it would be up to the Village Board to decide if such a request should be granted. The Mayor

said that the Village could enter into a Developer's Agreement with the Foodtown site applicant that would make any zoning change contingent on the applicant securing a lease from the Post Office. The Mayor stated that this project would likely not have been considered for expansion had the loss of a local Post Office facility not been involved in the project. The Post Office is planning on advertising locally for space for its Cold Spring office in order to allow market competition for cost and selection of the best location, before approving a lease for of a Cold Spring office.

Trustee Falloon asked what happens if the Village Board does not grant the change in zoning. The Mayor answered the Post Office will look to see what other options they can find, but that they may look to cut costs if the process drags on. Trustee Campbell asked could the PO stay beyond the July 2011 date if they do not have a space ready. The Mayor said that it would be up to Foodtown and that the Village should talk to Foodtown about this possibility. Trustee asked if the Village should be supporting more than one plan regarding a location for the Post Office. The Mayor answered yes, and that the Butterfield Hospital is a good location, but that it would better for us to work on finding and planning this and other possible locations without lobbying the Post Office to choose a site that we don't yet own. Trustee Falloon asked if we could support the legislature's option and the Foodtown Plaza option at the same time. The Mayor said yes, that we should be planning and supporting the Butterfield plan, but that the Butterfield option is currently a backup option to the Foodtown Plaza plan before the Zoning and Planning Boards.

Trustee Serradas asked how long Mr. Serroukas has been in negotiations with the Village. The Mayor said roughly one and a half years. Trustee Serradas commented that this was odd given that Mr. Serroukas knew of this issue when the Foodtown building was rebuilt eight years ago. The Mayor agreed.

4. Initial discussion of request to change Village Code side and rear fence height allowances. The Board is waiting to hear back from Donald McDonald regarding the Zoning Board's opinion on addressing this issue. As ZBA liaison Trustee Hustis will be assisting in moving this issue forward.
5. The board discussed whether C of O inspection fees should apply to final inspections for projects with open and up-to-date building permits. Trustee Falloon stated that it was past practice not to charge an extra fee for those with open permits. The only fees that are charged are those that are separate from a building permit. The Board agreed unanimously to continue this practice.
6. The Board reviewed a draft Emergency Action Plan for the village's three dams prepared by Tectonic Engineering. Several items that need to be completed by the village prior to preparation of the final plan were listed in the attached correspondence. Trustee Falloon will attempt to answer questions 3-8.

7. Trustee Hustis moved to approve payment of the audited bills and seconded by Trustee Campbell and unanimously approved.

8. Budget amendment resolution:

Resolution #:2010-30 Moved by: Trustee Hustis
Seconded by: Trustee Serradas

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2009/2010 fiscal year:

(1)	To:	A00-1010-400	Board of Trustees: Contractual	\$400.00
	From:	A00-1440-400	Engineering/Architect: Contractual	\$400.00
			To increase budget for expenses related to BOT training.	
(2)	To:	A00-1110-440	Justice: Office Supplies	\$300.00
	From:	A00-1110-200	Justice: Office Equipment	\$300.00
			To transfer money from equipment to office supplies for additional office supplies purchased.	
(3)	To:	A00-1110-470	Justice: Stationary & Other Print	\$50.00
	From:	A00-1110-450	Justice: Postage	\$50.00
			To increase stationary budget for purchase of envelopes.	
(4)	To:	A00-1110-480	Justice: Telephone	\$100.00
	From:	A00-1110-450	Justice: Postage	\$100.00
			To increase telephone budget for additional expenses.	
(5)	To:	A00-1620-400	Shared Services: Contractual	\$250.00
	From:	A00-1450-400	Elections: Contractual	\$250.00
			To increase budget for purchase of paper goods for the Village Office.	
(6)	To:	A00-1325-400	Accountant: Contractual	\$400.00
	From:	A00-9060-800	Medical Insurance	\$400.00
			To increase accountant contractual for postage to mail tax bills and toner for printer.	
(7)	To:	A00-1640-410	Shared Services: Restroom	\$5.00
	From:	A00-1670-400	Shared Services; Printing & Mailing	\$5.00
			To increase budget for additional expense.	
(8)	To:	A00-3120-110	Crossing Guards: Personal Services	\$730.00
	From:	A00-3120-100	Police: Personal Services	\$730.00
			To increase budget for additional crossing guard payroll expense.	

(9)	To:	A00-3120-410	Police Services and Materials	\$670.00
	From:	A00-3120-100	Police: Personal Services	\$670.00
			To increase budget for additional materials purchased by police.	
(10)	To:	A00-3120-420	Police: Telephone & Radio	\$380.00
	From:	A00-3120-100	Police: Personal Services	\$380.00
			To increase budget for additional telephone and radio expense.	
(11)	To:	A00-3620-400	Building Inspector: Contractual	\$50.00
	From:	A00-3620-110	Building Inspector: Clerk Personal Service	\$50.00
			To increase building inspector budget for additional expenses	
(12)	To:	A00-5110-450	Highway Street Maint: Safety Equip	\$120.00
	From:	A00-5110-420	Highway Street Maint: Equipment repair	\$120.00
			To increase budget for additional expenditures for safety equipment.	
(13)	To:	A00-7110-400	Parks & Rec: Repairs and Improvement	\$400.00
	From:	A00-1440-400	Engineer/Architect: Contractual	\$400.00
			To increase parks and rec budget for purchase of moorings.	
(14)	To:	A00-9060-802	Dental Insurance: Trimble	\$117.00
	From:	A00-9060-800	Medical Insurance	\$117.00
			To increase Trimble dental insurance for carryover from prior year.	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

- Trustee Ralph Falloon voted: yes
- Trustee Bruce Campbell voted: yes
- Trustee Charles Hustis voted: yes
- Trustee Airinhos Serradas voted: yes
- Mayor Seth Gallagher voted: yes
- Resolution officially adopted on: June 1, 2010

9. Correspondence

- a. Cold Spring Harbor requested release from the \$5,000 site improvement bond – Request tabled until information is received from the Building Inspector.
- b. The Pattern for Progress forwarded their agenda for upcoming training for village, planning and zoning boards.

Notes taken by Mayor Seth Gallagher