

**Agenda Board of Trustee Reorganizational Meeting  
April 5, 2010 at 7:30 pm**

The Board of Trustees for the Village of Cold Spring held their annual re-organizational meeting on Monday, April 5, 2010 at 7:30 pm at Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor Seth Gallagher and Trustees Charles Hustis, Bruce Campbell, J. Ralph Falloon and Airinhos Serradas

Mayor Gallagher called the meeting to order.

**1. Non-Resident Appointments** for a one year term

Acting Justice	Alan Steiner
Foreman of the Highway Department	Edward Trimble
Village Accountant	Ellen Mageean
Building Inspector	William Bujarski
Assistant Building Inspector	Stephen Smith
Fire Inspector	Stephen Smith

Trustee Serradas moved to approve of the non-resident appointments and seconded by Trustee Campbell and unanimously approved.

**2. Resident appointments:** for a one year term

Village Clerk/Treasurer & Registrar of Vital Statistics	Mary Saari
Water and Sewer Superintendent	Gregory Phillips
Court Clerk	open office

Trustee Serradas moved to approve of the resident appointments and seconded by Trustee Hustis and unanimously approved.

**3. Mayor and Board of Trustees Offices and Appointments**

Budget Officer	Mayor Gallagher
Board of Water Commissioners	Mayor and Board of Trustees
Management of Police Department	Mayor and Board of Trustees
Deputy Mayor	Trustee Campbell

Community Day	Mayor and Board of Trustees, Trustee Campbell as Chair
Roadways and Sidewalks	Mayor and Board of Trustees
Trees	Mayor and Board of Trustees
Handicap Committee	Mayor and Board of Trustees
Waterfront Development	Mayor and Board of Trustees
Village Codes	Mayor and Board of Trustees
Senior Committee	Mayor and Board of Trustees
Greenway Committee	Mayor and Board of Trustees

Audit Committee	Trustee Falloon, Trustee Hustis, and Trustee Campbell
Insurance Committee	Mayor Gallagher and Trustee Serradas
Economic Development	Trustee Serradas and Trustee Hustis
Parking Committee	Trustee Hustis and Trustee Serradas

**Office and Assignment Appointments:**

Liaison to Recreation Commission	Trustee Campbell
Liaison to Zoning Board of Appeals	Trustee Hustis
Liaison to Planning Board	Trustee Serradas
Liaison to Historic District Review Board	Mayor Gallagher
Liaison to Chamber of Commerce	Trustee Hustis
Liaison to Haldane School	Trustee Campbell
Liaison to Fire Department	Trustee Falloon
Liaison to Special Board	Trustee Serradas, Trustee Campbell
Liaison to Police Department	Trustee Falloon
Senior Liaison	Trustee Campbell
US Census Liaison	Trustee Hustis
Safety on 9D and 301	Trustee Campbell
ADA Compliance Officer	Trustee Campbell

**Committee Chairmanship Appointments: (Trustees receive monthly stipends for these Committee Chairmanships)**

Public Safety	Trustee Falloon
Finance	Mayor Gallagher
Economic Development	Trustee Serradas
Public Works and Infrastructure	Trustee Campbell
Energy Efficiency and Environment	Trustee Hustis

**(Non- Stipend Committee Chairs)**

Personnel	Trustee Campbell
Insurance and Risk Management	Trustee Serradas
Community Day	Trustee Campbell

Trustee Serradas moved to approve of the committee appointments and seconded by Trustee Hustis and unanimously approved.

**4. Appointment to Boards**

Accept resignation of Elliott Hammond from the Zoning Board of Appeals  
Accept the Resignation of Thomas Rolston from the Special Board

Trustee Hustis moved to accept resignations and seconded by Trustee Serradas and unanimously approved.

**Recreation Commission-**

Commission Member	Stephen Etta – 5 year term
Commission Chairman	Stephen Etta- 1 year term

**Planning Board –**

Board Member	Joseph Barbaro – 5 year term
Board Chairman	Joseph Barbaro – 1 year term

**Zoning Board of Appeals**

Board Member	Richard Turner – 5 year term
Board Chairman	Donald MacDonald – 1 year term

### **Historic District Review Board**

Board Member

Al Zgolinski – 5 year term

Board Chairman

Al Zgolinski – 1 year term

**Comprehensive Board** Members and Chairs: Michael Armstrong, Chairman; Anne Impellizzeri, Vice Chairman; Karen Doyle, Representative from Planning Board; Cathryn Fadde, Marshall Mermell, Michael Reisman, Catharine J. Square, Marie Early (one vacancy exists)

Trustee Serradas moved to approve of the board appointments and seconded by Trustee Campbell and unanimously approved.

### **5. Schedule of Meetings**

**Board of Trustees-** The Monthly Meeting will be the second Tuesday of each month, at 7:30 pm, agenda as per meeting procedure handout. Workshop meetings of the Board shall take place on the first, third, fourth and fifth Tuesdays of each month at 7:30 pm.

**Planning Board-** The Monthly Meeting of the Planning Board will be on the third Wednesday of each month at 7:30 pm.

**Zoning Board of Appeals-** The Monthly Meeting of the Zoning Board of Appeals will be the third Thursday of each month at 7:00 pm.

**Historic District Review Board-** The monthly meeting of the Historic District Review Board will be the second Wednesday of each month at 8:00 pm.

**Recreation Commission-** The monthly meeting of the Recreation Commission will be the first Thursday of each month at 7:00pm.

Trustee Falloon moved to approve of the schedule of meetings and seconded by Trustee Hustis and unanimously approved.

### **5. Meeting Procedures – as per attached**

Trustee Hustis moved to approve of the meeting procedures and seconded by Trustee Serradas and unanimously approved.

### **6. Official Depositories – M & T Bank**

Trustee Falloon moved to approve of the official depositories and seconded by Trustee Serradas and unanimously approved.

### **7. Procurement and Investment Policies – as per attached**

Trustee Serradas moved to approve of the procurement policy and seconded by Trustee Hustis and unanimously approved.

Mayor Gallagher read the investment policy. Trustee Falloon moved to accept the investment policy and seconded by Trustee Campbell and unanimously approved.

### **8. Official Newspaper – Putnam County News & Recorder & Journal News may be used as an alternate**

Trustee Hustis moved to approve of the official newspaper and seconded by Trustee Serradas and unanimously approved.

**9. Appointment of Village Attorney** – Stephen Gaba of Drake, Loeb, Heller, Kennedy, Gogerty, Gaba & Rodd

The attorney contract will remain the same as last year. (an hourly rate \$175 and \$195 for litigation in federal court) Trustee Campbell moved to approve of a one-year appointment and seconded by Trustee Falloon and unanimously approved.

**10. Ethics Policy**- for review, as per attached

**11. Attendance at Schools and Conferences**

**Resolution 2010-20**

Pursuant to General Municipal Law § 77-b, municipal officers and employees may attend schools, conferences, and seminars conducted for the benefit of the local government. However, attendance is not authorized, nor can reimbursement be applied for, unless the board of trustees approves of the attendance in advance. This would include such meetings as NYCOM's Annual Meeting and Training School, the NYCOM Fall Training School for Fiscal Officers and Municipal Clerk, the New York State Conference of Mayors Public Works School, etc. An appropriate resolution authorizing attendance at schools and conferences follows:

**WHEREAS**, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and training School; b) the New York state Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York state Conference of Mayors Public Works School; and

**WHEREAS**, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the following officers and employees are authorized to attend the following schools:

List of officers: Trustees Serradas, Falloon, Hustis, Campbell and Mayor Gallagher for the NYCOM Annual Meeting to be held on May 16<sup>th</sup> -18<sup>th</sup>.

Section 2. That this resolution is effective immediately.

Trustee Hustis moved to accept Resolution 2010-20 and seconded by Trustee Falloon and unanimously approved. As the Trustees will be away on Tuesday, May 16<sup>th</sup>, no workshop will be held on that date.

**Bill payment**

Trustee Serradas resolved to pay bills every other week instead of once a month as per the memo from the Village Accountant and seconded by Trustee Hustis and unanimously approved.

Trustee Falloon moved to adjourn the meeting and seconded by Trustee Hustis and unanimously approved.

Respectfully submitted,

Mary Saari, Village Clerk