

**Board of Trustee Workshop Meeting
October 28, 2008**

The Board of Trustees for the Village of Cold Spring held a workshop meeting on Tuesday, October 28, 2008 at Village Hall, 85 Main Street, Cold Spring, NY at 7:30 p.m.

Attending: Mayor Anthony Phillips

Trustees: Gordon Robertson, Edward T. Mancari, Seth Gallagher and John Teagle

Members of the Cold Spring Fire Company: J. Ralph Falloon, President, Vinny Cimino, Michael Bowman, Christopher Tobin, Thomas Merrigan and Steve Smith

Members of the Public: Barbara Murphy, Bruce Elton, Karen Dunn, Carol Casparian, and Kevin Foley of the Putnam County News and Recorder

Mayor Phillips opened the meeting. Board members discussed several unpaid bills for repairs to the fire siren. Several years ago the village purchased a new siren and relocated it to Parsonage Street. Since January, the siren has malfunctioned and despite several attempts at repair, it is still not functioning properly. Mayor Phillips asked the members of the Fire Company if the siren was necessary, as the members also carry pagers. R. Falloon will discuss this issue with the entire department and get back to the board. However, he sees the siren as a backup and doesn't want it to go. As the village budget does not have funds allocated for repairs, Mayor proposed sharing of services if the fire company sees the siren as a necessity. There was additional discussion about the source of the problem, whether the siren was a gift from the village and procedures for calling in contractors to make repairs. It was decided that Trustee Teagle would contact Metrocom about the outstanding invoices and the Fire Company was asked to inform the board in writing on the necessity of maintaining the siren.

Barbara Murphy, owner of the property at 144 Main Street addressed the board about drainage problems, as presented in the **attached** correspondence. She is attempting to sell her property and asked the board to remedy several problems presented by the adjacent firehouse. She initially thanked the Mayor for a recent clearing of the gutters which resulted in some improvement. Propane tanks and a dumpster located next to her building are an aesthetic and safety issue. R. Fallon stated the fire company has moved the dumpster and would like to move the propane tanks however, the fire company does not own the land in the rear of the building. Mr. Falloon will approach the owner about using a right-of-way for relocation of the tanks. An enclosure will be placed around the dumpster. Mr. McCaffrey will be approached to see if he will allow the reconnection of a drainage pipe from the fire house and across his property. In other matters, Ms. Murphy inquired about parking regulations for the prospective buyer. She was advised to approach the Building Inspector.

As required by Election Law 15-104, when the third Tuesday of the March falls on March 17th (St. Patrick's Day), the Village Board of Trustees must adopt a resolution providing that the election will be held on March 18th. Trustee Teagle made a motion that the Village Election will be held on March 18th and seconded by Trustee Mancari and unanimously approved.

Ellen Kennedy, State Auditor recommended that the Village Board adopt a resolution stating that for retirement purposes only, the standard work day for the Mayor, Trustees and Village Justice is six hours. Trustee Mancari made a motion to follow the state auditor recommendation and seconded by Trustee Gallagher. Trustee Teagle asked to hold on this vote, Trustee Mancari, Gallagher, Robertson and Mayor Phillips voted yes.

Carol Casparian, Chairman of the Comprehensive Board recommended Jan Thacher to fill one of the vacancies on the board. She stated that he has been involved in this process before the board was formed and has actively participated in two working groups. Trustee Teagle motioned to appoint Jan Thacher and seconded by Trustee Mancari and unanimously approved.

Betsy Pugh, owner of 7 Rock Street, requested a reassessment on the number of units charged for utility billing. She described the building as having six apartments with one room on the second floor used for guests approximately once a month. The current assessment is for seven units and she asked to have the building listed as six. After discussion and obtaining input from the Water Superintendent, it was decided that the clerk would be instructed to send a letter to Ms. Pugh stating that the number of units would stay the same for 7 Rock Street. Also, to explain that it is not the number of units but six units with an additional bathroom that is counted. However, the board would welcome discussion.

The board authorized a \$75.00 charge for installation of a line to transfer scanned documents from the copy machine to the computer.

The Village Clerk requested closing the Village Office on Thursday, November 20th to allow the staff to focus on records management. Trustee Robertson made a motion to close the office at our convenience for records management day and second by Trustee Mancari and unanimously approved.

The bills with check numbers 16174 to 16220 were audited. Trustee Mancari made a motion to pay the audited bills and second by Trustee Robertson and unanimously approved. Cash requirements as per attached.

The Board entered into executive session to discuss employee contract issues with the Water Superintendent and the Village Clerk.
Compensated time was discussed but no decisions were made.

Respectfully submitted,
Mary Saari, Village Clerk