



# VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611

FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

**DAVE MERANDY, MAYOR**

mayor@coldspringny.gov

**MARIE EARLY, TRUSTEE**

trustee.early@coldspringny.gov

**LYNN MILLER, TRUSTEE**

trustee.miller@coldspringny.gov

**FRANCES MURPHY, TRUSTEE**

trustee.murphy@coldspringny.gov

**STEVE VOLOTO, TRUSTEE**

trustee.voloto@coldspringny.gov

**MARY SAARI, CLERK/TREASURER**

vcsclerk@coldspringny.gov

**MICHELLE ASCOLLO, ACCOUNTANT**

treasurer@coldspringny.gov

**JOHN W. FURST, ATTORNEY**

building@coldspringny.gov

**CODE ENFORCEMENT TEL: (845) 265-3964**

**GREGORY R. PHILLIPS, WATER SUPERINTENDENT**

vcswater@bestweb.net

## Board of Trustees Agenda June 14, 2016 at 7:30 pm

1. Pledge of Allegiance
2. Roll call
3. Monthly reports –Recreation Commission, Planning, Zoning Board of Appeals, Town of Philipstown, Historic District Review Board, Putnam County, Cold Spring Boat Club, Fire Company, Parking Committee, Tree Advisory Board, Code Update Committee
4. Financial report
5. Report of Water and Wastewater Departments
6. Report of Code Enforcement
7. Report of the Highway Department
8. Report Police Department
9. Justice Court Report
10. Report of the Mayor and Board of Trustees
11. Correspondence
12. Old Business
13. New Business
  - a. Consider appointments to the Zoning Board of Appeals and Parking Committee
  - b. Consider Filming request for June 29<sup>th</sup>
  - c. Authorize signature on NYS Liquor Authority Form for July 3<sup>rd</sup> event
14. Approval of bills
15. Approval of minutes
16. Public Comment

# Village of Cold Spring Historic District Review Board

85 Main Street, Cold Spring, New York 10516 (845) 265 3611

## MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES JUNE 2016

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### **Current Applications**

This month we reviewed a proposed modification to a previously approved application for work not completed as approved, at 14 Pine; we requested that the Building Inspector issue a Notice to Remedy to the property owner. We also reviewed a fence that was the subject of a Stop Work Order at 1 Market Street; a mutually satisfactory solution was found and the applicant has remedied all other violations of which the HDRB was made aware. We continue to workshop an addition to and modifications of 56 Paulding; it will soon be ready for a formal application.

### ***Ordinance & Design Standards Update***

We have completed review of all portions of the revised ordinance draft except the definitions of terms; we are scheduled to do that work on 6/13. We will then prepare the next full draft for submission to the Trustees and the Village Attorney.

We have had communications from the Certified Local Government staff at SHPO which indicate that the announcement of grant awards will be made soon.

### ***Updated Application***

By Tuesday 6/14, we will deliver to you the revised HDRB application, incorporating Trustee comments. We ask that you forward it to the Village Attorney for his review.

### **SEQR Process**

Please advise if the standing boards will meet again to discuss coordinated SEQR review process.

Respectfully submitted,  
Kathleen E. Foley  
Vice Chair

Albert G. Zgolinski, Chair; Kathleen E. Foley, Vice Chair  
Members: Carolyn C. Bachan, Sean Conway and Andrea Connor



# VILLAGE OF COLD SPRING

85 MAIN STREET

COLD SPRING, NEW YORK 10516

INCORPORATED APRIL 22, 1846

## CODE ENFORCEMENT

Office of the Building, Zoning & Fire Inspector

PHONE (845) 265-3964 FAX (845) 265-1002

## Code Enforcement Report for the Month of May 2016

### **Permits Issued: (10)**

*Fiscal Year End: (160)*

15 Academy Street, Add & Alt – Renewal  
178 Main Street, Add & Alt/Solar/deck  
6 Rock Street, Solar  
3 Maple Terrace, Add ^ Alt – Renew  
2 Dept Square, Pool Removal & Work o/Village Property  
3 Church Street, Rear Deck  
16 Paulding Street, Porch Roof  
11 Parrott Street, Porch rehab  
161 Main Street, Sign  
10 Whitehill Place, Solar

### **Alarm Permits (0)**

*Fiscal Year End: (6)*

None

### **Building/Complaint Inspections: (22)**

*Fiscal Year End: (185)*

180 Main Street, LPG Tank Complaint  
North Street, Shed Complaint  
33-39 Market Street, Illegal Fence Complaint  
57 thru 63 Main Street, 911 Numbering Complaint  
194 Main Street, New Deck – Framing  
15 High Street, New Residence Foundation –  
Main Street, Chestnut Street & Paulding Avenue, Horse Riding Signs Complaint  
14 Whitehill Place, Int Alt – Rough Plumbing  
14 Whitehill Place, Int Alt – Rough Framing  
54 Parrott Street, New Residence – Rough Framing  
54 Parrott Street, New Residence – Rough Framing  
5-7 Locust ridge, fence Compliance  
18 Fair Street, Carriage House – Insulation  
CS Boat Club, DEC Project – Tent Removal (2)  
9 Parsonage Street, Stair Replacement  
14 Whitehill Place, Int At – Rough Gas  
178 Main Street, Add & Alt – Building Moved  
54 Parrott Street, new Residence – Final  
19 High Street, Well & Heating – Stop Work No Permit  
12 garden Street, Window – CO  
15 High Street, New Residence Foundation  
Main Street, Sidewalk – Removals at Buildings

**Certificates of Occupancy/Compliance Issued: (1)**  
5-7 Locust Ridge, Fence

*Fiscal Year End: (90)*

**Complaints/Violations: (14)**

159 Main Street, Foundation Stucco – Complaint, Correspondence & Owner to File  
11 Kemble Avenue, Maint. Complaint – Under Review  
27 Chestnut Street, Garbage – Under Review  
184 Main Street, Electrical Service Inadequacy – NOTICE TO REMEDY  
191 Main Street, Shed w/o Approvals or Permit – OWNER TO FILE  
178 – 180 Main Street, Retaining Wall & Garbage Complaint - UNDER REVIEW  
180 Main Street, LPG Tanks Complaint – No Violation  
North Street, Shed Complaint – Under Review  
33-39 Market Street, Illegal Fence Complaint – Fence Removed  
Main Street, Chestnut Street & Paulding Avenue, Horse Riding Signs Complaint – Temp Signs  
21 Main Street, Fence & Trellis Complaint – Pending  
178 Main Street, Add & Alt – Building Moved  
19 High Street, Well & Heating – Stop Work No Permit  
178 Main Street, Fuel Contamination Compliant - DEC

**Referrals: (2)**

9 Morris Avenue, Window – HDRB  
21 Main street, fence - HDRB

*Fiscal Year End: (32)*

**Fire Inspections (0)**

None

*Fiscal Year End: (3)*

**Fire/Inspection Violations (0)**

None

*Fiscal Year End: (0)*

**Noise Ordinance Waivers (0)**

None

*Fiscal Year End: (2)*

**Records Search (2)**

5-7 Locust Ridge, Revised  
4 B Street

*Fiscal Year End: (65)*

**New Matters before Code Enforcement – May 2016: (14)**

*Fiscal Year End: (234)*

**Dumpster/Pod Permits (0)**

None

*Fiscal Year End: (10)*

**FOILS (0)**

None

*Fiscal Year End: (18)*

**Meetings/Appointments (13)**

*Fiscal Year End: (169)*

**Fees Collected:**

May 2016: \$16,416.00

*Fiscal Year End: \$63,355.00*

**Other Matters: (5)**

CS Boat Club, DEC Project  
Philipstown & Cold Spring Coordination of Inspections  
May 2016 Monthly Report  
SEQRA Seminar, Carmel NY – CEUs  
Butterfield Project

Submitted,



**William C. Bujarski, RA CCEO**

**Copy to:** Mayor, Village Board, Village Clerk & Village Attorney

**JUSTICE COURT  
VILLAGE OF COLD SPRING**  
85 Main Street  
Cold Spring, NY 10516

Thomas J. Costello  
Village Justice

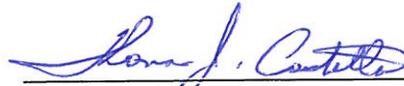
Phone & Fax  
(845) 265-9070

**MAY 2016 MONTHLY REPORT**

Fines, Forfeited Bails & Civil Penalties	\$ 3,875.00
Parking Tickets	1,880.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	387.75
Mandatory State Surcharges	2,743.00
TOTAL	<u>\$ 8,885.75</u>

A check in the above amount is submitted herewith.

Respectfully,



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Thomas J. Costello  
Village Justice

Dated: June 3, 2016



OFFICE OF THE STATE COMPTROLLER  
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND  
 110 STATE STREET  
 ALBANY, NY 12236

Thomas Costello - Justice  
 Village of Cold Spring  
 85 Main St  
 Cold Spring, NY 10516

May 05, 2016

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of April 2016.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Alan Steiner	April 2016/01	\$0.00
Thomas Costello	April 2016/01	\$12,238.00
Total Court Receipts		\$12,238.00

DISTRIBUTION SUMMARY<sup>1</sup>

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	6	0.00	0.00	300.00	0.00	300.00
AB	43	0.00	0.00	1,787.00	0.00	1,787.00
AC	42	3,320.00	0.00	630.00	0.00	3,950.00
AD	1	0.00	0.00	1,090.00	0.00	1,090.00
AI	1	0.00	10.00	10.00	0.00	0.00
AJ	1	0.00	0.00	4.00	0.00	4.00
BT	1	0.00	0.00	40.00	0.00	40.00
BU		0.00	20.00	0.00	0.00	20.00
CB		2,580.00	0.00	0.00	0.00	2,580.00
FF		315.00	0.00	0.00	0.00	315.00
FL		315.00	0.00	0.00	0.00	315.00
FS		275.00	0.00	0.00	0.00	275.00
MS		1,562.00	0.00	0.00	0.00	1,562.00
TOTALS :		8,367.00	10.00	3,861.00	0.00	12,238.00

<sup>1</sup> For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

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**Cold Spring Village Court**  
**Summary Report of Cases Started**  
**Judge Thomas J. Costello**

05/01/2016 to 05/31/2016  
All Judges

Report date: 06/01/2016

<u>STATUTE</u>	<u>COUNT</u>	<u>ADDITIONAL INFORMATION</u>	
PL	2	Number of DWIs - 1192:	0
VTL	56	Number of AUOs - 511:	0
VO	1	Number of Speeds - 1180:	15
		Number of Defendants:	55
		Total Number Charges:	59
		Average Charges/Defendant:	1.07
		Number of Small Claims:	0

## Mary Saari

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**From:** Nicole Cecere <nacecere@gmail.com>  
**Sent:** Friday, June 10, 2016 1:11 PM  
**To:** vcsclerk@bestweb.net  
**Subject:** Filming in Cold Spring June 29th

Hello There !

I hope this email finds you well. My name is Nicole Cecere, I am a location scout, currently working on a small commercial film for Jaguar cars. We are highly interested in filming in the Village of Cold Spring, as Im sure you know, Main street has perfect charm and elegance. I have outlined details below and would love to discuss this opportunity further. I understand you have a board meeting this Tuesday 6/14/16 at which you'll need to discuss the prospect of our shoot, so please let me know any additional information I can provide you.

**DATE: June 29th (with a rain date contingency on June 30th)**

**TIME: Exact time tbd- 4-6 hours of filming**

**CREW: 15 person breakaway crew**

**NOTES: We will be filming near by at Storm King highway and would love to capture our Jaguar as it moves down Cold Spring Main street. The story line is that our driver is traveling far and does not have to fill up on gas.**

**More specifically, we are interested in the section of Main Street that starts at the railroad station and ends at the waterfront near the pavilion. What we are capturing is our driver in a jaguar as he slowly moves down main street and around the corner on west Street. We are prepared to higher police (however many you recommend) and have a full insurance policy to name the Village. We'd like to have intermittent traffic control in this area while rolling. We would also like to clear parking on main street but are prepared to relocate any vehichles or pay for them to park elsewhere for the day.**

I understand you have a board meeting this Tuesday 6/14/16 at which you'll need to discuss the prospect of our shoot, so please let me know any additional information I can provide you. I can be reached at this email or by phone at 914-589-0314.

I truly appreciate your help, looking forward to working with you !

All my Best,

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N I C O L E C E C E R E



**Special Event Permit Application**  
**New York State Liquor Authority**

**Landlord Authorization Form**

Date(s) of event: 7-3-16

Name of Applicant: Cold Spring Lions

Venue Name: Dockside Park

Venue Street Address: 34 West St

Venue City and zip code: Cold Spring NY 10516

***By my signature, I acknowledge that I am the landlord/owner of the applied for premises, or that I am a duly authorized representative of the landlord/owner, to sign this landlord authorization form. I hereby grant permission for the sale or services of alcoholic beverages by the applicant for consumption on said property.***

\_\_\_\_\_  
Print Name of Landlord/Owner

\_\_\_\_\_  
Print Your Name and Title

\_\_\_\_\_  
Signature & Date

Village of Cold Spring  
Board of Trustees Workshop

May 24, 2016

The Board of Trustees of the Village of Cold Spring held a workshop on Tuesday, May 24, 2016 at 7:30 p.m. in the Village Hall, 85 Main Street, Cold Spring, NY.

Attending were Mayor David Merandy, Trustees Marie Early, Frances Murphy and Steven Voloto. Trustee Lynn Miller was absent.

Listed on tonight's agenda were **1) Review filming permit materials and 2) Update on Big Bellies**. However, because these reports were to be done by Trustee Lynn Miller, absent from tonight's meeting, these agenda items will be done on Ms. Miller's return. She was unexpectedly called away.

The third item on the agenda, **Approve contract for auditing services**, was tabled until the next meeting with a motion from Trustee Murphy and a second from Trustee Early and a unanimous vote.

Correspondence

An email was received from Paula and Tassos Katsetos of 32 West Street requesting the waiving of the late charges on their water bill as they were out of the country from April 23 until recently and did not receive the bill before they left which means they were not given a month's notice to pay them.

Mayor Merandy made a motion to waive the late charges on the water bill of P. and T. Katsetos of 32 West Street. Trustee Murphy made a second to the motion and the motion carried. However, it was noted by Mayor Merandy that when the new system with online access to water and sewer billing takes effect, there will be no waiving of late charges.

Scott Monroe employee of the Highway Department, requested payment of 80 hours of vacation time in lieu of taking vacation. Trustee Early made a motion to approve Mr. Monroe's request of payment in lieu of time off and with a second from Trustee Murphy and a unanimous vote, the motion carried.

Village Clerk, Mary Saari requested payment of 112.50 hours of vacation, (3 weeks) in lieu of taking this time off. Mayor Merandy made a motion to approve Ms. Saari's request of payment in lieu of taking time off and with a second from Trustee Early and a unanimous vote, the motion carried.

Old Business

Trustee Early reported that the **Main Street project** is moving along as scheduled. This week is primarily clean up on the south side of Main Street. The macadam has been installed and the warning strips have been installed at all of the intersections. They are waiting for top soil to be placed in the tree pits. If time permits they will be doing saw cuts on the north side of Main Street. This (holiday) weekend everything will be pretty much back to normal on the south side of Main Street and then the work will begin on the North side of Main Street.

Trustee Voloto said that the county is looking for a draft resolution from the Village stating that the **Fire Company volunteers** are covered by insurance, thereby excluding the county from liability. Apparently

the CSFC volunteers have always been covered and Trustee Voloto sees no reason to provide a resolution to the county. Trustee Voloto will send the county a letter stating what the coverage is and that he sees no reason for the resolution.

Trustee Early said there was a recommendation from the **parking committee** to reserve the parking spaces on the west side of **Church Street** alongside of the Fire House. She suggested restricting a parking area adjacent to 156 Main Street for fire personnel and to leave the regular parking on the west side of Church Street as is. Mayor Merandy suggested that Trustee Early bring this suggestion to the Parking Committee at their next meeting. Also, Trustee Voloto will bring this to the Fire Company for their input.

The **Parking meter** will be delivered on June 1<sup>st</sup> for the municipal parking lot. There has not been a scheduled training session for the administrative staff or the police support. We do not yet have a “go live date”. Anthony Phillips, Parking Committee Chair, will speak to Ed Trimble, Highway Department, regarding installing the signs in the municipal lot.

#### New Business

Jeff Phillips, Chair of the **Recreation Commission**, reported that there are several dead branches on the trees at Mayor’s Park. He received two bids for the removal of the limbs: one at \$1,000 and a second at \$1,700. He requested that the Board accept the bid for service for \$1,000 from Jerry Allen, Philipstown Tree Service, as the limbs pose a very real threat for anyone using the park.

Mayor Merandy made a motion to award the work to Jerry Allen, Philipstown Tree Service, with the \$1,000 bid as requested by Mr. Phillips for the removal of the dead limbs on the trees at Mayor’s Park. Trustee Murphy seconded the motion and the motion carried with a unanimous vote from the board.

Mayor Merandy suggested that the Village hire the law firm of Rodenhausen Chale LLP of Rhinebeck for a second opinion on the Butterfield application before the Planning Board. This firm specializes in land use law. They have sent a letter of engagement for a formal review of the work that has been done so far. The costs for the service would be paid by the Village and not taken out of Mr. Guillaro’s escrow account. Trustee Murphy made a motion to approve Mayor Merandy signing the letter of engagement from the law firm with costs not to exceed \$1,000. Trustee Early made a second to the motion and with a unanimous vote, the motion passed.

Mayor Merandy stated that the **attorney bills** were \$2,000 for each of the last two months. He believes that the Village will be in budget.

The **minutes of April 26, 2016** as presented were approved with a motion from Trustee Early. Mayor Merandy made a second to the motion and with a vote of 4-0-0-1, the motion carried. Trustee Murphy abstained as she was absent from the meeting of April 26, 2016.

The **minutes of May 10, 2016** as presented were approved with a motion from Trustee Early. Trustee Murphy made a second to the motion and with a unanimous vote, the motion carried.

The **Bills, batch #3580** in the amount of \$31,332.97, were approved, as presented to the Board, with a motion from Trustee Early and a second from Trustee Murphy. With a unanimous vote, the motion carried.

Michelle Ascolillo has been hired as the part time **Village Accountant** replacing Ellen Mageean. She has begun work this week. Mayor Merandy stated that he would like to thank Trustees Murphy and Early and Village Clerk Mary Saari for putting in additional hours to keep things going.

Michael Mell, secretary of the volunteer boards and committees, will begin **filming the meetings** and uploading them to Youtube after editing with Mr. Gunder. There will be a link to the videos on the Village website.

The **Memorial Day Parade** will be held on May 30, 2016 beginning at 9:00 a.m. at the intersections of Lunn Terrace and Main Street. All participants should be on location at 8:30 a.m.

#### Public Comment

Thomas Wolfe of Church Street made note that there is a problem turning left onto Main Street from Church Street as there is poor visibility looking east for on-coming traffic. It is especially difficult on weekends. He also noted that the traffic comes down Main Street at an excessive speed causing safety issues for pedestrians. He suggested that the police department be made aware of this. Mayor Merandy said he would speak to Officer in Charge, Officer Kane.

Michael Turton questioned the shifting of parking on Furnace Street from the east side to the west side of the street. Trustee Early said that Bradley D. Robertson of 8 Furnace Street was doing an analysis of the parking and it appears that there would be availability for more parking on the west side than the east side of the street.

Mr. Turton also questioned the “editing” of the filming of meetings done for the Planning, Zoning and HDR Boards along with the Code Update Committee by secretary Michael Mell. Trustee Early explained that the filming is done in 25 minute segments. The editing will allow the meetings to be seen with no interruptions putting all the segments together.

Trustee Murphy made a motion to close the May 24, 2016 workshop and with a second from Trustee Early, and a unanimous vote from the Board, the meeting was adjourned.

Respectfully submitted,

Sandra L. Falloon