



# VILLAGE OF COLD SPRING

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**GREGORY R. PHILLIPS, WATER SUPERINTENDENT**

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## Board of Trustees Reorganization Agenda April 5, 2016 at 7:30 PM

### 1. Resident appointments

- a. Water and Wastewater Superintendent term one year
- b. Clerk/ Treasurer & Registrar term one year

### 2. Non-resident appointments

Acting Justice for one year term

### 3. Mayor and Board Offices and Appointments

- a. Budget Officer
- b. Board of Water Commissioners
- c. Deputy Mayor
- d. Members of the Audit Committee (two plus an alternate)
- e. Insurance/ Risk Management Committee
- f. Representative to the Town of Philipstown
- g. Representative to the Fire Company
- h. Representative to the Cold Spring Boat Club
- i. Representative to the Cold Spring Police
- j. Representative to Putnam County

#### **4. Appointments to standing boards**

##### **a. Recreation Commission**

1. Chair for one year term
2. Recreation Commission member for a \_\_\_\_ term

##### **b. Planning Board**

1. Chair for one year term
2. Planning Board Member term 5 year term
3. Planning Board Member vacant seat term to end 4/2019

##### **c. Historic District Review Board**

1. Chair of the HDRB
2. HDRB Member term five years

##### **d. Zoning Board of Appeals**

1. Chair for a term of one year
2. Zoning Board member for a 5 year term
3. Zoning Board member (vacant seat) for term ending on 2020

##### **e. Tree Advisory Board**

1. Chair of the TAB
2. One member of TAB term three years

#### **5. Appointments to committees**

##### **a. Independence Day Committee**

##### **b. Parking Committee**

##### **c. Code Update Committee**

#### **6. Meetings**

- a. Date: monthly meeting on second Tuesday at 7:30 pm, other meetings on the first and fourth Tuesdays
- b. Agenda – per trustee handbook
- c. General procedures, procedures for calling special meetings and guidelines for public comment- per Trustee Handbook

#### **7. Official Depositories M & T Bank**

- a. M & T Bank Certified Banking Resolution Authorized Signatories (Three parties)

#### **8. Policies**

- a. **Equal Employment Officer**
- b. **ADA Compliance Officer**

- c. **Workplace Violence**
- d. **Ethics Policy** – per village code
- e. **Procurement and Investment policies (Trustee Handbook)**

9. **Fee schedules – building and miscellaneous**

10. **Official Newspaper**

11. **Appointment of Village Counsel**

12. Authorizing attendance at schools and conferences

**Resolution #12-2016 Attendance at Schools and Conferences**

WHEREAS there is to be held during the coming official year a) NYCOM’s annual meeting and training school; b) NYCOM’s Fall Training; c) Pace Land Use Training;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the following officers and employees are authorized, subject to availability of funds, to attend the aforementioned schools:

Mayor and Board of Trustees, Clerk, Accountant, Clerk to Justice, Planning and Zoning and Historic District Review Board members.

SECTION 2: That this resolution is effective immediately.