



VILLAGE OF COLD SPRING

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WILLIAM BUJARSKI, BUILDING INSPECTOR

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GREGORY R. PHILLIPS, WATER SUPERINTENDENT

vcswater@bestweb.net

Board of Trustees Agenda December 9, 2014 at 7:00 pm

(7:00 PM) Attorney Interview

1. Pledge of Allegiance
2. Roll call
3. Approval of Minutes 11/18/2014
4. Financial Report- 6-month Budget Analysis, Budget Amendment Resolution #35-2014
5. Report of Water and Wastewater Departments – Bids for Sewer Plant Upgrade
6. Report of Code Enforcement
7. Report of the Highway Department
8. Report Police Department
8. Justice Court Report
9. Additional monthly reports – Liaison reports- Recreation Commission, Planning, Zoning Board of Appeals, Town of Philipstown, Chamber of Commerce, Historic District Review Board, Putnam County, Cold Spring Boat Club, Fire Company, Parking Committee, Lighting Committee, Tree Advisory Committee, Code Update Committee
10. Report of the Mayor and Board of Trustees
11. Correspondence
12. Old Business Resolution #36-2014 Adopting tree ordinance
Resolution #37-2014 conveying March 2015 election to Putnam County
Review Attorney RFP
13. New Business – Resolution # 38-2014 Regarding Greenway Grant
14. Public Comment
15. Adjournment

Village of Cold Spring

Board of Trustees Workshop

November 18, 2014

The Board of Trustees of the Village of Cold Spring held a workshop on Tuesday, November 18, 2014 at 7:30 PM at the Village Hall, 85 Main Street, Cold Spring, NY.

Attending were Mayor J. Ralph Falloon, Trustees Bruce Campbell, Stephanie Hawkins, Michael Bowman, and Cathryn Fadde, Account Ellen Mageean and Village Attorney Michael Liguori.

Noah Nadelson from **Munistat Services** spoke regarding financial planning and bonding for future infrastructure projects.

The Board reviewed the **RFP for Auditing Services**. Trustee Hawkins made a motion to issue the RFP for a three (3) year contract for external auditing services for the Village, seconded by Trustee Bowman. The motion was carried unanimously.

Trustee Campbell made a motion to pay the **audited bills** as presented to the Board. Trustee Hawkins made a second to the motion and the motion carried with a unanimous vote.

Mark Patinella, Commodore of the **Boat Club**, was present along with several of the members. Mr. Patinella spoke in reference to the letter sent to the Board from the club signed by their secretary, Josh Hadden, requesting that the Village review options for encapsulation of the coal tar beneath the club building rather than razing the building. Correspondence **attached**.

The Mayor and Board agreed to ask David J. Chiusano, Project Manager of NYSDEC, to attend a workshop to respond to the many unanswered questions regarding the coal tar remediation on New Street.

Correspondence

Margaret Schatzle of 58 Fair Street sent in a request for the Village Board to waive the late charge of \$17.81 on her water/sewer bill. Since the Post Office has been sorting and delivering Cold Spring's mail out of Garrison, mail has not been received in a timely manner. In this case, her bill was delivered to a neighbor from Spring Brook who gave it to Ms. Schatzle. Unfortunately, this was after the due date of the water bill.

After a check was done by the Village Clerk of Ms. Schatzle's record of payment and noting that she had never been late with a payment, Trustee Hawkins made a motion to waive the late fee of \$17.81 on Margaret Schatzle's water/sewer bill, seconded by Trustee Bowman. The Board voted unanimously in agreement and the motion was carried.

Cold Spring Pizza & Deli is now under new management, Procopio Food Services, Inc. Their attorney, Glen F. Kubista & Associates, has written a letter to the Village Board requesting a Waiver of its rights to the 30 day hold for the application of a Liquor License.

Trustee Bowman made a motion to waive its rights to the 30 day hold for the application of a Liquor License, seconded by Trustee Hawkins. The motion was carried unanimously.

\$174,000 was awarded to the Village from **FEMA** Public Assistance Program for Superstorm Sandy cleanup and hazard mitigation to move the controls and generator to a higher elevation; a 90% grant with a Village match of 10%. The Governor's Office of Storm Recovery notified the village of eligibility for

payment of the local match. Mayor Falloon attended a mandatory technical assistance class to learn about required documentation.

Old Business

Because Michael Liguori, **Village Attorney**, is resigning as of December 5, 2014, it was decided by the Board to both issue a Request for Proposals (RFP) and also interview the attorney firms that have already sent letters of interest to work for the Village. Village Clerk, Mary Saari will contact those attorneys to set up interviews. The interviews will be scheduled on December 2, 2014 at 7:00 pm and December 16, 2014 at 7:00 pm.

It was recommended by the Code Update Committee for the Board to review their amended version of **Resolution 31-2014**.

Resolution No. 31-2014

WHEREAS, on July 25, 2013, the Village Board unanimously passed a motion to direct Ted Fink of GreenPlan to prepare a Common Funding Application (CFA) for the purpose of obtaining funding to complete the rezoning necessary to receive approval of the Local Waterfront Revitalization Plan; and, when the money is awarded, the Village Board will designate a committee to undertake Zoning and Historic District revisions; and

WHEREAS, by the said motion of July 25, 2013, as well as subsequent actions, the Village Board created a Code Update Committee; and

WHEREAS, it is necessary and appropriate to set forth the terms and provisions under which the Code Update Committee is operating and shall henceforth operate;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Mission Statement:
The Code Update Committee has been created for the purpose of collecting information and preparing a proposed update to the Village of Cold Spring's Village Code in accordance with the terms of the agreement between the Village of Cold Spring and NYSERDA dated -.
2. Finances:
 - (i.) The Code Update Committee shall have as an annual budget for operating expenses in such amount as the Village Board shall approve.
 - (ii.) Other than the funds in its annual budget, the Code Update Committee shall not expend any funds nor incur any indebtedness unless it has obtained the approval of the Village Board for such expenditure.
 - (iii.) Expenditures of funds allocated to the Code Update Committee shall be made only if approved by a majority of the Code Update Committee.
 - (iv.) Vouchers shall be submitted for all expenditures and the Code Update Committee shall render reports to the Village Board on its expenditures at such intervals as it deems appropriate but at not less than quarterly intervals.
3. Membership:
 - (i.) The Code Update Committee shall consist of seven (7) members appointed by the Village Board. Further, the Code Update Committee has also one (1) non-voting alternate appointed by the Village Board

- (ii.) Members of the Code Update Committee shall serve without compensation, provided, however, that they be reimbursed for such out-of-pocket expenses as are authorized by the Village Board
- (iii.) The term of office for members of the Code Update Committee shall be eighteen (18) months, commencing on the First of November, 2014 and ending on the Thirtieth of April, 2016, but there is no limit on the number of times members may be reappointed.
- (iv.) Vacancies on the Code Update Committee shall be filled through nomination by the Code Update Committee and confirmation by the Village Board for the remainder of the vacant member's term.
- (v.) Members of the Code Update Committee may be removed during their term by the Village Board only for cause, which shall include unexcused absence from three (3) regular monthly meetings.

4. Organization:

- (i.) The Code Update Committee shall have a Chairperson nominated by the Code Update Committee and confirmed by the Village Board. The duties of Chairperson shall include setting the agenda for meetings of the Code Update Committee, chairing meetings, scheduling special meetings and providing a monthly report to the Village Board on the activities and progress of the Code Update Committee.
- (ii.) The Code Update Committee shall have a Vice-Chairperson nominated by the Code Update Committee and confirmed by the Village Board. The duties of the Vice-Chairperson shall include assisting the Chairperson in performance of his or her duties and serving in the place of the Chairperson in the event that he or she is absent.
- (iii.) The Code Update Committee shall have a Secretary appointed by the Village Board. The duties of the Secretary shall include keeping minutes of Code Update Committee meetings, retaining copies of Code Update Committee documents and correspondence, posting notices of meetings, and filing copies of minutes and materials with the Village Clerk.
- (iv.) The Code Update Committee shall have a Treasurer nominated by the Code Update Committee and confirmed by the Village Board. The duties of the Treasurer shall include coordinating with the Village Treasurer the processing of draws upon the funds in the Code Update Committee's budget and such other funds as may be allocated to the Code Update Committee, keeping and rendering an account of the Code Update Committee's funds, and preparing the Code Update Committee's annual budget request for presentation to the Village Board.

5. Meetings & Procedure:

- (i.) The Code Update Committee shall meet at Village Hall, 85 Main Street, Cold Spring, New York. The meeting shall be held on the second and fourth Thursdays of the month or such other fixed and consistent date as the Code Update Committee shall decide.
- (ii.) In addition to a month meeting, the Code Update Committee may hold other or additional meetings as may be necessary or desirable.
- (iii.) The Code Update Committee may change the venue of its meetings to another location within the Village as may be necessary or desirable, provided that the Code Update Committee shall make all reasonable efforts to ensure that such alternative meeting place provides access to the physically handicapped.
- (iv.) The Code Update Committee shall promulgate its own rules and regulations as to the manner in which its meeting shall be run, provided, however, that any action taken by the Code Update Committee shall require a majority vote of the members on the committee, and no motion, resolution or proposal shall be brought to a vote unless it is moved by a member and seconded by another member.

- (v.) The Code Update Committee may form such informal advisory committees (i.e., “Working Groups”) as it sees fit to assist it in its work. Members of such advisory groups may be members of the Code Update Committee or other individuals, provided that there shall be no compensation for serving on an internal advisory committee, that such appointment shall not be for any specified term and that such informal advisory committees shall have no power to bind or act for the Code Update Committee.
- (vi.) Minutes shall be taken of every meeting of the Code Update Committee. The Code Update Committee shall determine its own policy or procedure regarding the degree of detail with which such minutes are kept, provided, however, that such minutes must include the date and the place of the meeting, the names of the members present, the subject matter of the meeting, all motions and votes thereon.
- (vii.) If neither the Chairperson nor the Vice-Chairperson is available for a meeting, a quorum of the members of the Code Advisory Committee shall nominate and elect from the members present an Acting Chairperson who shall carry out the duties of the Chairperson at the said meeting.

Trustee Bowman presented the foregoing Resolution #31-2014, as amended by the Code Update Committee, which was seconded by Trustee Hawkins.

The vote on the foregoing resolution was as follows:

Michael Bowman, Trustee, voting YES
 Bruce Campbell, Trustee, voting YES
 Cathryn Fadde, Trustee, voting YES
 Stephanie Hawkins, Trustee, voting YES
 Ralph Falloon, Mayor, voting YES

Resolution #31-2014 was approved this day, November 18, 2014 by a unanimous vote of the Village Board of Trustees.

Trustee Bowman made a motion to appoint Sandra Falloon as **secretary to the Code Update Committee** with the Code Update Committee finding an alternate or for a Committee member to transcribe the meeting upon the secretary’s absence. Trustee Fadde seconded the motion. With a 4-0-1 vote, the motion was passed; Mayor Falloon recused himself.

A letter was received from **GreenPlan** signed by J. Theodore Fink, AICP, requesting payment of \$7,693.75 for professional services associated with successfully securing a grant of \$75,000 for the updating of the Village’s zoning codes. Mr. Fink had agreed to prepare the grant application without charge with the express understanding that he would continue as Village Planner for the Code Update Committee.

Mr. Liguori and the Board agreed to meet in closed session for attorney/client privilege for his opinion on the invoice without publicly prejudicing either side. His response as Village attorney is privileged until the Board decides to convey it to the public.

On their return, Trustee Fadde made a motion to table the decision of payment on the invoice to a later date until a conversation could be set up with Mr. Fink. Trustee Hawkins seconded the motion. The motion carried with a 4-1-0 vote with Trustee Bowman voting no.

Public Comment

- Rich Franco noted that there is a public composting facility at the town but there are rules and regulations that need to be adhered to. Mayor Falloon requested Mr. Franco be put on an upcoming agenda after he meets with the Town of Philipstown to bring in all information necessary.
- Before contemplating \$500,000 for the Boat Club and a tax increase to cover that expense, the Village needs to consider an open public discussion as relates to that property and the Comprehensive Plan.
- With the larger number of committees, we should double check the rules of meetings. This is relating to an unexpected quorum. Mr. Liguori will circulate guidance memos from the “Open Meeting Law” to committee members.

There will be **NO meeting on November 25, 2014.**

Meeting Adjourned with a motion from Trustee Bowman, seconded by Trustee Fadde and carried with a unanimous vote.

Respectfully

Sandra L. Falloon



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Bank Balances as of November 30, 2014

	<u>Balance</u>
General Fund	\$ 1,017,792.55
Water Fund	\$ 747,786.33
Sewer Fund	\$ 386,656.43
Trust & Agency (payroll)	\$ 18,005.17
Capital Projects:	
Sewer Plant Capital Reserve (H04)	\$ 11,354.58
Sewer Plant Renovations (H05)	\$ 6,872.77
Mt. Ave Cemetery (H11)	\$ 650.00
Water Main Re-lining Project	\$ 103,738.44
Main Street Paving & Drainage Project	\$ 10,000.00
Sewer Capital Projects Fund	\$ 1,590,995.25



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December 9, 2014

Resolution #:2014-35

Moved by:

Seconded by:

Resolution #2014-35

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2014/2015 fiscal year:

(1)	To:	A00-2705-120	Gifts & Donations: Holiday Lights Donations (Revenue)	\$16,650.00
	To:	A00-7410-461	Recreation: Holiday Lighting Fund	\$16,650.00
			To increase the budget for the donations received for the Holiday Lighting on Main Street.	
(2)	To	A00-3120-200	Police: Equipment	\$3,000.00
	To:	A00-3120-440	Police: Computer Support	\$600.00
	From:	A00-9015-800	Fire & Police Retirement	\$3,600.00
			To allocate a portion of the retirement savings to the police budget for the purchase of a new lap top and bullets.	
(3)	To:	A00-5110-200	Highway Street Maint: Equipment	\$1,500.00
	To:	A00-5110-400	Highway Street Maint: Resurface	\$2,000.00
	To:	A00-3501-000	Consolidated Highway Aid (Revenue)	\$3,500.00
			To allocate a portion of the additional CHIPS money to the highway department.	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Stephanie Hawkins voted:

Trustee Bruce Campbell voted:

Trustee Michael Bowman voted:

Trustee Cathryn Fadde voted:

Mayor Ralph Falloon voted:

Resolution officially adopted on:

Mary Saari-Village Clerk/Treasurer

Statement of Actual & Estimated Revenues
 Village of Cold Spring
 For Period Ending 11/30/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	14-15 Budget	Actual as of 11/30/14	% earned to date	year ended 05/31/15	Projected over/(under) 14-15	Actual	
							6 mo. ended 11/30/13	year ended 05/31/14
A00-1001-000	REAL PROPERTY TAXES	1,507,168	1,483,049	98.40%	1,483,049	(24,119)	1,434,173	1,464,085
A00-1001-100	REAL PROPERTY TAX-FIREMENS SERVICE AWARD	35,843	34,508	96.28%	34,508	(1,335)	41,451	43,055
A00-1001-101	OTHER - FIREMANS SERVICE AWARDS	18,232	2,726	N/A	18,232	-	2,726	18,361
A00-1090-000	INTEREST & PENALTIES REAL PROPERTY TAX	8,000	3,651	45.63%	10,000	2,000	5,293	12,126
A00-1170-000	FRANCHISES	40,000	15,003	37.51%	41,000	1,000	13,949	43,046
A00-1520-000	POLICE FEES	500	85	17.00%	500	-	91	216
A00-1560-000	BLDG/FIRE: PERMIT FEES	13,000	20,508	157.76%	25,000	12,000	10,263	22,286
A00-1603-000	VITAL STATISTICS FEES	3,000	1,105	36.83%	3,000	-	1,710	3,080
A00-1721-000	PARKING LOTS AND GARAGES - NON-TAX	1,100	1,094	99.43%	4,375	3,275	1,094	4,021
A00-2001-000	PARK & RECREATION CHARGES	1,500	475	31.67%	600	(900)	900	1,300
A00-2189-110	INCOME FROM SALE OF RECYCLING MATERIAL	1,200	645	53.73%	1,200	-	502	1,345
A00-2262-002	FIRE PROTECTION SERVICE - Nelsonville	34,076	17,039	50.00%	34,076	-	17,039	34,077
A00-2262-003	FIRE PROTECTION SERVICE - Workers Comp	5,777	909	15.73%	5,777	-	909	5,108
A00-2376-000	REFUSE/GARBAGE SRV-OTHER GOVT	7,500	7,500	100.00%	7,500	-	7,500	7,500
A00-2401-000	INTEREST AND EARNINGS	600	280	46.74%	500	(100)	377	634
A00-2590-000	PERMITS/AUVERS: VEND, PARKING AND OTHER	9,000	9,804	108.93%	9,000	-	9,678	9,709
A00-2610-000	FINES & FORFEITED BAIL	59,000	20,031	33.95%	59,000	-	29,526	69,084
A00-2660-000	SALES OF REAL PROPERTY	-	5,000	n/a	5,000	5,000	-	-
A00-2701-000	REFUND OF PRIOR YEAR EXPENDITURES	-	436	n/a	436	436	-	-
A00-2705-000	GIFTS AND DONATIONS	-	-	N/A	-	-	-	1,207
A00-2705-100	GIFT AND DONATIONS - COMMUNITY DAY	9,000	9,000	100.00%	9,000	-	9,000	9,000
A00-2705-120	GIFT AND DONATIONS - HOLIDAY LIGHTING FUND	-	16,650	N/A	16,650	16,650	-	-
A00-2770-000	MISCELLANEOUS REVENUES	6,000	141	2.34%	2,500	(3,500)	3,384	5,729
A00-3001-000	ST. REVENUE SHARING (PER CAPITA)	16,500	18,677	113.19%	18,677	2,177	18,141	18,141
A00-3005-000	MORTGAGE TAX	23,000	7,565	32.89%	23,000	-	12,729	26,051
A00-3041-000	STATE AID: JUSTICE COURT	3,000	-	N/A	3,000	-	-	4,500
A00-3060-000	STATE AID - Records Management	-	-	N/A	-	-	-	2,822
A00-3089-115	STATE AID - Historic Grant	17,120	-	N/A	17,120	-	-	-
A00-3089-200	STATE AID - ENGINEERING - NEW STREET	-	-	N/A	-	-	-	-
A00-3089-400	STATE AID - LWRP GRANT	-	-	N/A	-	-	-	14
A00-3389-000	OTHER PUBLIC SAFETY	-	-	N/A	-	-	-	1,300
A00-3490-000	POLICE DWI FUND	-	150	N/A	150	150	50	50
A00-3501-000	CONSOLIDATED HIGHWAY AID	39,300	-	0.00%	45,476	6,176	-	20,412
A00-3505-000	MULTI-MODAL	-	-	N/A	25,000	25,000	-	2,341
A00-3960-000	STATE AID: EMERG DISASTER ASSIST	-	-	N/A	-	-	-	-
A00-4089-100	FEDERAL AID STREET LIGHTING - LEGAL & ENGINEERING	-	-	N/A	64,000	-	55	1,275
A00-4089-105	FEDERAL AID STREET LIGHTING- PROJ CONTRUCTION	64,000	-	N/A	-	-	-	-
A00-4089-110	FEDERAL AID PAVING - LEGAL & ENGINEERING	-	-	N/A	-	-	-	6,455
A00-5031-000	INTERFUND TRANSFERS - CONSTRUCTION	551,224	-	0.00%	551,224	-	-	-
A00-5031-100	INTERFUND TRANSFER - WATER	10,000	-	0.00%	10,000	-	-	-
A00-5031-200	INTERFUND TRANSFER - SEWER	27,000	-	0.00%	27,000	-	-	27,000
A00-5740-000	PROCEEDS FROM CAPITAL NOTES	140,000	-	0.00%	140,000	-	-	-
Total		2,678,640	1,676,029	62.57%	2,722,550	43,910	1,614,689	1,892,331

Statement of Actual & Estimated Expenses

Village of Cold Spring

For Period Ending 11/30/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	14-15 Budget	Actual as of 11/30/14	% earned to date	year ended 05/31/15	Projected over/(under) 14-15	Actual	
							6 mo. ended 11/30/13	year ended 05/31/14
A00-1010-100	BOARD OF TRUSTEES - PERSONAL SERVICES	28,884	14,614	50.60%	28,884	-	12,361	24,722
A00-1010-400	BOARD OF TRUSTEES - CONTRACTUAL	1,000	4	0.40%	1,000	-	310	1,512
A00-1010-405	BOARD OF TRUSTEES - VIDEO RECORDING	4,000	2,100	52.50%	4,200	200	1,500	3,501
A00-1010-410	BOARD OF TRUSTEES-NEWSLETTER	-	-	N/A	-	-	-	-
	Total Board of Trustees	33,884	16,718	49.34%	34,084	200	14,171	29,735
A00-1110-100	VILLAGE JUSTICE - PERSONAL SERVICES	12,116	6,058	50.00%	12,116	-	5,937	11,875
A00-1110-110	COURT CLERK - PERSONAL SERVICES	37,470	18,711	49.94%	37,470	-	18,369	36,738
A00-1110-400	JUSTICE - CONTRACTUAL	700	83	11.86%	700	-	372	488
A00-1110-410	JUSTICE - BOOKS & PUBLICATIONS	200	30	15.00%	200	-	29	143
A00-1110-420	JUSTICE - CONTINUING EDUCATION	320	-	0.00%	320	-	-	119
A00-1110-430	JUSTICE - DOCKETS & JOURNALS	200	-	0.00%	200	-	-	194
A00-1110-440	JUSTICE - OFFICE SUPPLIES	1,150	188	16.36%	1,150	-	472	915
A00-1110-450	JUSTICE - POSTAGE	1,500	230	15.34%	1,500	-	676	1,377
A00-1110-460	JUSTICE - SOFTWARE FEES	1,500	1,350	90.00%	1,500	-	1,350	1,350
A00-1110-470	JUSTICE - STATIONERY & OTHER PRINT	400	105	26.25%	400	-	92	184
A00-1110-480	JUSTICE - TELEPHONE	1,200	565	47.11%	1,200	-	535	1,298
A00-1110-487	JUSTICE - GRANT EXPENDITURES	3,000	2,640	n/a	3,000	-	4,500	4,500
	Total Justice Court	59,756	29,960	50.14%	59,756	-	32,332	59,179
A00-1210-100	MAYOR - PERSONAL SERVICES	12,662	6,158	48.63%	12,662	-	5,811	11,622
A00-1210-110	DEPUTY MAYOR - PERSONAL SERVICES	1,041	520	49.95%	1,041	-	520	1,040
A00-1210-400	MAYOR - CONTRACTUAL	350	31	8.71%	350	-	319	485
	Total Mayor	14,053	6,708	47.73%	14,053	-	6,650	13,147

Statement of Actual & Estimated Expenses
Village of Cold Spring
For Period Ending 11/30/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	14-15 Budget	Actual as of 11/30/14	% earned to date	year ended 05/31/15	Projected		Actual	
						over/(under) 14-15	6 mo. ended 11/30/13	year ended 05/31/14	
A00-1310-100	FINANCE COMM CHAIRMAN - PERSONAL SERVICE	-	-	N/A	-	-	-	520	1,040
A00-1320-400	AUDITOR - CONTRACTUAL	5,500	2,697	49.03%	5,500	-	-	3,500	5,250
A00-1322-100	ACCOUNTANT:PERSONAL SERVICES	56,526	28,224	49.93%	56,526	-	-	27,710	55,419
A00-1325-400	ACCOUNTANT - CONTRACTUAL	4,000	3,642	91.06%	4,000	-	-	363	1,495
	Total Finance	66,026	34,563	52.35%	66,026	-	-	32,092	63,204
A00-1340-400	BUDGET OFFICER: PERSONAL SERVICES	1,500	-	0.00%	750	(750)	-	-	-
A00-1340-400	BUDGET & OTHER NOTICES	1,400	100	7.12%	1,400	-	-	789	1,477
A00-1410-100	VILLAGE CLERK - PERSONAL SERVICES	49,394	24,669	49.94%	49,394	-	-	24,219	48,438
A00-1410-200	VILLAGE CLERK - EQUIPMENT	-	-	N/A	-	-	-	768	1,243
A00-1410-400	VILLAGE CLERK - CONTRACTUAL	1,500	344	22.95%	1,500	-	-	498	1,099
A00-1410-410	VILLAGE CLERK-WEBSITE	1,750	1,690	96.57%	1,750	-	-	1,690	1,690
A00-1410-430	RECORDS MANAGEMENT - GRANT EXPENSE	-	-	N/A	-	-	-	-	-
A00-1410-450	VILLAGE CLERK - COMPREHENSIVE PLAN	-	-	N/A	-	-	-	90	90
A00-1410-451	VILLAGE CLERK - COMP PLAN- VILLAGE BOARD	-	-	N/A	-	-	-	-	-
	Total Village Clerk	55,544	26,803	48.26%	54,794	(750)	-	28,054	54,037
A00-1420-400	ATTORNEY - CONTRACTUAL	42,000	21,000	50.00%	42,000	-	-	15,603	36,603
A00-1420-410	ATTORNEY - SPECIAL	25,000	11,837	47.35%	26,000	-	-	14,588	45,615
	Total Attorney	67,000	32,837	49.01%	67,000	-	-	30,191	82,218
A00-1440-400	ENGINEER / ARCHITECT - CONTRACTUAL	2,000	1,460	73.00%	2,000	-	-	-	-
A00-1440-401	ENGINEER NEW STREET	-	-	N/A	-	-	-	-	-
	Total Engineer	2,000	1,460	73.00%	2,000	-	-	-	-

Statement of Actual & Estimated Expenses

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	14-15		Actual as of 11/30/14	% earned to date	year ended 05/31/15	Projected		Actual	
		Budget	Actual as of 11/30/14				over/(under) 14-15	6 mo. ended 11/30/13	year ended 05/31/14	
A00-1450-400	ELECTIONS - CONTRACTUAL	4,500	1	0.03%	4,500	-	-	-	4,370	
A00-1480-400	RECORDS MANAGEMENT - CONTRACTUAL	500	-	0.00%	500	-	-	33	33	
A00-1490-100	PUBLIC WORK COMM CHAIR - PERSONAL SERVIC	-	-	N/A	-	-	-	520	1,040	
	Total Public Works	5,000	1	0.02%	5,000	-	-	553	5,443	
A00-1620-100	SHARED SERVICES - PERSONAL SERVICES	16,500	6,227	37.74%	15,000	(1,500)	-	6,907	13,618	
A00-1620-400	SHARED SERVICES - CONTRACTUAL	9,300	4,282	46.04%	9,300	-	-	6,099	12,723	
A00-1620-410	SHARED SERVICE-COMPUTER SOFTWARE	4,000	3,999	99.97%	4,000	-	-	2,925	2,925	
A00-1620-411	SHARED SERVICES-HEATING	4,000	-	0.00%	4,000	-	-	-	4,385	
A00-1620-412	SHARED SERVICES-ELECTRIC	3,500	1,433	40.94%	3,500	-	-	1,641	3,132	
A00-1620-420	SHARED SERVICES - TELEPHONE	5,600	2,378	42.47%	5,600	-	-	2,311	5,673	
A00-1620-440	SHARED SERVICES - COPY MACHINE	1,800	591	32.81%	1,800	-	-	384	1,685	
A00-1620-445	SHARED SERVICES: COMPUTER SUPPORT	3,500	860	24.57%	3,500	-	-	775	1,870	
A00-1640-120	SHARED SERVICES: DIESEL-CLEARING ACCOUNT	-	(1,121)	N/A	-	-	-	(933)	700	
A00-1640-410	SHARED SERVICES-RESTROOM	2,000	1,003	50.16%	2,000	-	-	722	2,460	
A00-1640-411	CLEARING ACCOUNT - GASOLINE	-	(769)	N/A	-	-	-	76	12	
A00-1640-417	SHARED SERVICES: VILLAGE HALL REPAIR	3,000	5	0.15%	6,000	3,000	-	125	125	
A00-1670-400	SHARED SERVICES PRINTING & MAILING	520	701	134.87%	520	-	-	536	972	
	Total Shared Services	53,720	19,590	36.47%	55,220	1,500	-	21,569	50,279	
A00-1910-100	INS & RISK MANAGEMENT COMMITTEE CHAIR: PERS	-	-	N/A	-	-	-	520	1,040	
A00-1910-400	UNALLOCATED INSURANCE	28,862	22,557	78.15%	22,557	(6,305)	-	27,241	27,710	
A00-1920-400	MUNICIPAL ASSOCIATION DUES	1,242	1,242	100.00%	1,242	-	-	1,242	1,242	
A00-1930-400	JUDGEMENT AND CLAIMS	5,000	-	0.00%	5,000	-	-	-	4,895	
A00-1950-400	TAXES & ASSESSMENTS ON PROPERTY	200	-	0.00%	200	-	-	-	17	
A00-1990-400	CONTINGENT ACCOUNT	7,300	-	0.00%	-	(7,300)	-	-	-	
	Total	42,604	23,799	55.86%	28,999	(13,605)	-	29,003	34,304	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	14-15 Budget	Actual as of 11/30/14	% earned to date	year ended 05/31/15	Projected over/(under) 14-15	Actual	
							6 mo. ended 11/30/13	year ended 05/31/14
A00-3010-100	PUBLIC SAFETY COMM CHAIR-PERSON	-	-	N/A	-	-	520	1,040
A00-3120-100	POLICE - PERSONAL SERVICES	290,000	137,468	47.40%	290,000	-	139,813	275,886
A00-3120-110	CROSSING GUARDS - PERSONAL SERVICES	19,600	8,427	43.00%	19,600	-	7,837	18,912
A00-3120-120	PARKING ENFORCEMENT-PERSONAL SVCS	-	-	N/A	-	-	3,116	2,830
A00-3120-200	Police Equipment	14,253	15,097	105.92%	17,000	2,747	24,558	24,558
A00-3120-400	POLICE - VEHICLE REPAIRS	7,500	2,936	39.15%	7,500	-	8,395	9,667
A00-3120-410	POLICE - SERVICES AND MATERIAL	3,000	845	28.16%	3,000	-	1,843	3,878
A00-3120-411	POLICE - GASOLINE	16,000	8,007	50.04%	16,000	-	8,477	17,094
A00-3120-420	POLICE - TELEPHONE & RADIO	6,000	2,251	37.51%	6,000	-	3,642	9,122
A00-3120-430	POLICE - SCHOOL & SUPPLIES	500	-	0.00%	500	-	-	-
A00-3120-440	POLICE - COMPUTER SUPPORT	2,000	1,075	53.75%	2,580	580	1,747	2,743
A00-3120-460	POLICE CLOTHING KANE	550	-	0.00%	550	-	170	452
A00-3120-461	POLICE CLOTHING WALZ	550	-	0.00%	550	-	-	39
A00-3120-462	POLICE CLOTHING BOULANGER	550	-	0.00%	550	-	-	294
A00-3120-463	POLICE CLOTHING BUJARSKI	550	75	13.64%	550	-	-	417
A00-3120-464	POLICE CLOTHING CIERO	550	-	0.00%	550	-	-	-
A00-3120-465	POLICE CLOTHING BURKE	550	60	10.91%	550	-	150	477
A00-3120-466	POLICE CLOTHING ESPERTI	550	-	0.00%	550	-	-	-
A00-3120-467	POLICE CLOTHING WALLACH	550	-	0.00%	550	-	15	45
A00-3120-468	POLICE CLOTHING MARINO	550	-	0.00%	550	-	16	16
A00-3120-469	POLICE CLOTHING NARANCA	550	198	36.00%	550	-	-	268
A00-3120-470	POLICE CLOTHING O'Rourke	550	475	86.30%	550	-	-	260
A00-3120-471	POLICE CLOTHING PUPCZYK	550	-	0.00%	550	-	-	-
A00-3120-472	POLICE CLOTHING LAVELL	550	105	19.09%	550	-	-	8
A00-3120-473	POLICE CLOTHING STASIAK	550	75	13.63%	550	-	38	38
A00-3120-475	PARKING ENFORCEMENT CLOTHING	-	-	N/A	-	-	130	130
	Total Public Safety	366,553	177,094	48.31%	369,880	3,327	200,699	368,194

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	14-15 Budget	Actual as of 11/30/14	% earned to date	year ended 05/31/15	Projected over/(under) 14-15	Actual	
							6 mo. ended 11/30/13	year ended 05/31/14
A00-3310-200	TRAFFIC CONTROL STREET SIGN EQUIPMENT	1,000	-	0.00%	1,000	-	353	708
A00-3310-400	TRAFFIC CONTROL STREET SIGNS CONTRACTUAL	-	-	N/A	-	-	-	-
	Total Traffic Control	1,000	-	0.00%	1,000	-	353	708
A00-3410-100	FIRE INSPECTOR - PERSONAL SERVICES	3,780	1,890	50.00%	3,780	-	1,854	3,708
A00-3410-410	FIRE DEPARTMENT - SUPPLIES	32,250	16,125	50.00%	32,250	-	16,125	32,250
A00-3410-411	FIRE DEPARTMENT - GASOLINE	1,400	928	66.27%	1,400	-	879	1,454
A00-3410-412	FIRE-HEATING OILSERVICE	9,000	1,257	13.97%	9,000	-	886	10,185
A00-3410-413	FIRE-DEISEL	2,000	1,212	60.58%	2,000	-	1,015	1,823
A00-3410-440	FIRE DEPARTMENT - SIREN	1,700	486	N/A	1,700	-	684	1,583
A00-3410-450	FIRE DEPARTMENT - ELECTRICITY	3,900	1,582	40.55%	3,900	-	2,289	4,273
A00-3410-460	FIRE DEPARTMENT - REPAIRS BUILDING	3,000	573	19.09%	3,000	-	2,743	2,871
A00-3410-470	FIRE DEPARTMENT SERVICE AWARD	4,250	3,100	72.94%	4,250	-	3,075	4,255
A00-3410-471	FIRE PROTECTION SERVICE - NELSONVILLE	34,077	17,039	50.00%	34,077	-	17,039	34,077
	Total Fire Department	95,357	44,190	46.34%	95,357	-	46,388	96,480
A00-3510-400	CONTROL OF ANIMALS - CONTRACTUAL	1,100	192	17.45%	900	(200)	781	973
A00-3620-100	BUILDING INSPECTOR - PERSONAL SERVICES	16,620	8,310	50.00%	16,620	-	8,240	16,479
A00-3620-400	BUILDING INSPECT-CONTRACTUAL	1,500	470	31.30%	1,500	-	852	1,544
	Total Building Inspector	18,120	8,780	48.45%	18,120	-	9,092	18,023
A00-4020-100	REGISTRAR VITAL STATS - PERSONAL SERVIC.	3,200	1,585	49.52%	3,200	-	1,550	3,100
A00-4020-400	REGISTRAR VITAL STATS - CONTRACTUAL	50	19	38.75%	50	-	19	29

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		Budget	3,250	11/30/14	1,604				49.35%	6 mo. ended 11/30/13
A00-5110-100	HIGHWAY STREET MAINT PERSONAL SERV.	138,000		82,085		59.48%	164,000	26,000	67,896	128,961
A00-5110-200	HIGHWAY STREET MAINT EQUIPMENT	11,724		11,965		102.05%	13,000	1,276	1,457	4,455
A00-5110-400	HIGHWAY STREET MAINT RESURFACE	40,000		41,368		103.42%	42,000	2,000	790	2,320
A00-5110-410	HIGHWAY STREET MAINT SUPPLIES / MATERIAL	6,000		2,589		43.31%	6,000	-	4,330	6,052
A00-5110-411	HIGHWAY STREET MAINT GASOLINE	7,000		1,725		24.64%	5,000	(2,000)	1,792	5,629
A00-5110-413	HIGHWAY STREET MAINTENANCE-OIL/SERVICE	4,500		383		8.51%	4,500	-	-	5,566
A00-5110-414	HIGHWAY STREET MAINTENANCE-DIESEL	9,000		3,664		40.72%	8,000	(1,000)	3,570	8,652
A00-5110-415	HIGHWAY STREET MAINTENANCE-ELECTRIC	1,500		518		N/A	1,500	-	453	2,004
A00-5110-420	HIGHWAY STREET MAINT EQUIPMENT REPAIR	10,000		1,251		12.51%	10,000	-	7,772	10,255
A00-5110-430	HIGHWAY OFFICE SUPPLY	100		-		0.00%	100	-	83	83
A00-5110-440	HIGHWAY TELEPHONE	2,000		1,026		51.29%	2,000	-	791	1,956
A00-5110-450	HIGHWAY STREET MAINT SAFE. EQUIP / SUPPL	1,000		275		27.51%	1,000	-	492	856
A00-5110-461	HIGHWAY CLOT/HEYE TRIMBLE	550		-		0.00%	550	-	-	527
A00-5110-463	HIGHWAY CLOT/HEYE NORTON	550		-		0.00%	550	-	159	370
A00-5110-464	HIGHWAY CLOT/HEYE K. TRIMBLE	550		-		0.00%	550	-	-	300
A00-5110-465	HIGHWAY CLOT/HEYE DOWNEY	550		460		83.59%	550	-	300	300
A00-5110-470	STREET LIGHTING - LEGAL & ENGINEERING	-		-		N/A	-	-	1,519	1,525
A00-5110-475	STREET PAVING - LEGAL & ENGINEERING	-		-		N/A	-	-	-	8,069
A00-5110-480	STREET LIGHT & SIDEWALK - PROJ CONSTRUCTION	80,000		-		0.00%	80,000	-	-	-
A00-5110-481	STREET PAVING & DRAINAGE - PROJ CONSTRUCTION	689,030		2,116		0.31%	689,030	-	-	-
	Total Highway	1,002,054		149,434		14.91%	1,028,330	26,276	91,404	187,880
A00-5142-100	HIGHWAY SNOW REMOVAL - PERSONAL SERVICE	12,000		-		0.00%	12,000	-	-	27,758
A00-5142-200	HIGHWAY SNOW REMOVAL EQUIPMENT	175		-		0.00%	175	-	180	278
A00-5142-400	HIGHWAY SNOW REMOVAL. CONTRACTUAL	-		-		N/A	-	-	-	7,090
	Total Snow Removal	12,175		-		0.00%	12,175	-	180	35,126

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							6 mo. ended 11/30/13	Year ended 05/31/14
A00-5182-400	STREET LIGHTS CONTRACTUAL: GENERAL STREE	41,000	16,351	39.88%	41,000	-	16,568	47,377
A00-5182-410	STREET LIGHTS: HALDANE/BUTTERFIELD SAFET	1,000	332	33.23%	1,000	-	426	1,061
A00-5182-420	HIGHWAY STREET LIGHTING, GAZEBO,	1,300	330	25.39%	1,300	-	381	983
A00-5182-440	HIGHWAY STREET LIGHTING SUBWAY	2,000	1,165	58.24%	3,000	1,000	679	1,696
	Total Street Lighting	45,300	18,178	40.13%	46,300	1,000	18,053	51,118
A00-5410-100	SIDEWALKS - PERSONAL SERVICE	15,000	4,702	31.35%	15,000	-	7,278	7,655
A00-5410-400	SIDEWALKS - MAINTENANCE & REPAIR	5,000	2,716	54.33%	5,000	-	9,489	10,972
	Total Sidewalks	20,000	7,418	37.09%	20,000	-	16,767	18,828
A00-6989-100	ECON DEVELOP COMM CHAIR: PERSONAL SERVICES	-	-	N/A	-	-	-	173
A00-7110-400	PARKS & REC - REPAIRS & IMPROVEMENTS	7,000	582	8.32%	7,000	-	4,227	4,322
A00-7140-100	RECREATION PERSONAL SERVICE	8,000	4,704	58.80%	8,000	-	6,191	6,837
A00-7140-200	RECREATION EQUIPMENT	500	417	83.46%	500	-	400	2,374
A00-7140-200	RECREATION: EQUIPMENT MAINTENANCE	-	-	N/A	-	-	-	779
A00-7140-400	RECREATION: CONTRACTUAL	500	613	122.69%	700	200	515	553
A00-7140-430	RECREATION TOOLS & CONSUMABLES	300	211	70.20%	300	-	229	321
A00-7140-440	RECREATION LAWN CARE	1,480	880	59.46%	1,480	-	-	680
A00-7140-460	RECREATION CHRISTMAS DECORATIONS	250	-	0.00%	250	-	-	193
A00-7140-461	RECREATION HOLIDAY LIGHTING FUND	-	16,650	n/a	16,650	16,650	-	193
A00-7140-470	RECREATION ELECTRICITY	2,200	706	32.11%	2,200	-	727	2,279
A00-7140-471	RECREATION - ELECTRICITY - DOCKSIDE	355	147	41.45%	355	-	156	443
	Total Recreation	20,585	24,911	121.02%	37,435	16,850	12,444	18,975

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						over/(under) 14-15	6 mo. ended 11/30/13	year ended 05/31/14	year ended 05/31/14
A00-7510-100	HISTORICAL BOARD - PERSONAL SERVICES	700	417	59.53%	700	-	382	700	
A00-7510-400	HISTORICAL BOARD - CONTRACTUAL	600	133	22.23%	600	-	282	819	
A00-7510-410	HISTORICAL BOARD - GRANT	18,170	-	0.00%	18,170	-	-	-	
	Total Historical Board	19,470	550	2.83%	19,470	-	663	1,519	
A00-7550-400	CELEBRATIONS / CONCERTS - CONTRACTUAL	3,000	2,074	69.13%	3,000	-	1,348	1,501	
A00-7550-415	COMMUNITY DAY DONATIONS	9,000	9,000	100.00%	9,000	-	9,000	9,000	
	Total Celebrations	12,000	11,074	92.28%	12,000	-	10,348	10,501	
A00-8010-100	ZONING BOARD - PERSONAL SERVICES	650	531	81.75%	1,000	350	396	911	
A00-8010-400	ZONING BOARD - CONTRACTUAL	400	160	40.12%	400	-	67	174	
	Total Zoning Board	1,050	692	65.89%	1,400	350	462	1,085	
A00-8020-100	PLANNING BOARD - PERSONAL SERVICES	1,500	485	32.34%	1,500	-	606	1,033	
A00-8020-400	PLANNING BOARD - CONTRACTUAL	600	89	14.85%	600	-	95	673	
	Total Planning Board	2,100	574	27.34%	2,100	-	701	1,706	
A00-8160-100	GARBAGE - PERSONAL SERVICE	32,000	18,126	56.64%	34,000	2,000	18,647	34,211	
A00-8160-110	RECYCLING- PERSONAL SERVI	18,000	8,049	44.72%	16,000	(2,000)	8,798	16,955	
A00-8160-400	GARBAGE - CONTRACTUAL	60,000	24,589	40.98%	60,000	-	24,398	57,140	
A00-8160-410	REFUSE & GARBAGE - TRUCK REPAIR	22,000	2,067	9.40%	22,000	-	-	23,615	
A00-8160-420	REFUSE- RECYCLING EQUIP	250	-	0.00%	250	-	284	284	

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							6 mo. ended 11/30/13	year ended 05/31/14
A00-8160-430	RECYCLING CONTRACTUAL	150	-	N/A	150	-	-	-
	Total Garbage and Recycling	132,400	52,831	39.90%	132,400	-	52,126	132,205
A00-8170-100	STREET CLEAN - PERSONAL SERVICE	10,000	5,717	57.17%	10,000	-	6,721	13,270
A00-8510-400	COMMUNITY BEAUTIFICATION: CONTRACTUAL	1,200	93	7.73%	1,200	-	14	1,303
	Total Community Beautification	11,200	5,810	51.87%	11,200	-	6,735	14,572
A00-8540-100	STORM DRAIN - PERSONAL SERVICE	1,000	900	90.00%	1,000	-	-	-
A00-8540-410	STORM DRAIN - SUPPLIES	500	435	87.00%	500	-	42	813
A00-8540-440	STORM DRAIN - MULTI MODAL PROJECT	-	1,537	N/A	25,000	25,000	-	2,341
	Total Storm Drains	1,500	2,872	191.47%	26,500	25,000	42	3,155
A00-8560-400	TREE REMOVAL CONTRACTUAL	2,000	750	37.50%	2,000	-	325	624
A00-8560-405	TREE MAINTENANCE: CONTRACTUAL	500	-	0.00%	500	-	-	-
A00-8560-410	TREE REPLACEMENT	500	-	0.00%	500	-	182	1,957
A00-8560-411	URBAN FORESTRY	-	-	N/A	-	-	-	-
A00-8710-100	ENERGY CONSEV & ENVIRONMENT COMMITTEE CHAIR	-	-	N/A	-	-	-	-
	Total Forestry	3,000	750	25.00%	3,000	-	507	2,581
A00-9010-800	State Retirement	88,017	75,916	86.25%	76,000	(12,017)	85,849	85,568
A00-9015-800	Fire & Police Retirement	53,117	41,386	77.91%	42,000	(11,117)	51,771	50,873
A00-9015-810	FIREMENS RETIREMENT SERVICE AWARD	54,075	-	0.00%	54,075	-	-	61,287
A00-9030-800	Social Security	47,000	23,965	50.99%	47,000	-	23,581	47,161
A00-9035-800	Medicare	11,500	5,605	48.74%	11,500	-	5,515	11,030

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		Budget						6 mo. ended 11/30/13	year ended 05/31/14
A00-9040-800	Workers' Compensation	39,231		39,231	100.00%	39,231		29,643	29,643
A00-9040-801	Workers' Compensation: Fireman	18,407		18,406	100.00%	18,407		21,211	21,211
A00-9050-800	UNEMPLOYMENT INSURANCE	1,500		999	66.60%	1,500		1,112	1,112
A00-9055-800	Disability Insurance	600		61	10.12%	300	(300)	224	361
A00-9060-800	MEDICAL INSURANCE	182,000		103,988	57.14%	182,000		106,542	174,854
A00-9060-802	DENTAL INSURANCE TRIMBLE	1,000		288	28.80%	1,000		-	956
A00-9060-804	DENTAL INSURANCE NORTON	1,000		-	0.00%	1,000		-	325
A00-9060-805	DENTAL INSURANCE K TRIMBLE	500		-	0.00%	500		-	-
A00-9060-806	DENTAL INSURANCE SAARI	1,000		1,000	100.00%	1,000		-	995
A00-9060-807	DENTAL INSURANCE MAGEEAN	1,000		310	N/A	1,000		506	1,234
A00-9060-808	DENTAL INSURANCE COSTELLO	1,000		171	17.10%	1,000		55	564
A00-9060-809	DENTAL INSURANCE DOWNEY	1,000		165	16.50%	1,000		-	350
A00-9060-820	EYEGLASS - SAARI	250		-	0.00%	250		-	250
A00-9060-821	EYEGLASS -COSTELLO	250		-	0.00%	250		-	250
A00-9060822	EYEGLASS - MAGEEAN	250		-	N/A	250		197	237
	Total Employee Benefits	502,697		311,490	61.96%	479,263	(23,434)	326,531	488,261
A00-9720-600	INTEREST ON BUTERFIELD LOAN	141		141	100.00%	141		282	282
A00-9740-900	PRINCIPAL ON CAPITAL NOTE	28,000		-	0.00%	28,000		-	-
A00-9740-910	INTEREST ON CAPITAL NOTE	5,000		-	0.00%	5,000		-	-
	Total Debt Service	33,141		141	0.43%	33,141		282	282
	Total Expenditures	2,703,639		1,011,025	37.39%	2,740,153	36,514	990,743	1,847,620

	<u>budget</u>	<u>actual</u>
HSM	138,000.00	82,084.75
Snow Removal	12,000.00	-
Sidewalks	15,000.00	4,701.78
Garbage	32,000.00	18,125.66
Recycling	18,000.00	8,049.21
Street clean	10,000.00	5,717.06
Storm Drain	<u>1,000.00</u>	<u>900.00</u>
	226,000.00	119,578.46
# of pay periods		<u>7.00</u>
Average pay		17,082.64
		<u>26.00</u>
		444,148.57
deficit		218,148.57



VILLAGE OF COLD SPRING

85 MAIN STREET
COLD SPRING, NEW YORK 10516
INCORPORATED APRIL 22, 1846

CODE ENFORCEMENT

Office of the Building, Zoning & Fire Inspector

PHONE (845) 265-3964 FAX (845) 265-1002

Code Enforcement Report for the Month of November 2014

Permits Issued: (8)

15 Orchard Street, Tank Removal
103-105 Main Street, Tank Removal & Installation
26 Rock Street, Toilet
196 Main Street, Roof Ext.
57 Morris Avenue, Solar
34 West Street, Propane Tank
6 Paulding Avenue, Garage Demolition
13 Constitution Drive, Porch Roof

Alarm Permits (0)

None

Building/Complaint Inspections: (9)

29 Pine Street, Alt – Rough Plumbing
50-52 Parsonage Street, Boiler Malfunction & Unsafe Bldg (2)
53 Morris Avenue, Portico – Framing
7 Benedict Road, Tree Down – Location
27 Chestnut street, Alt – Framing
46 Kemble Avenue, New Residence – Sanitary Plumbing
36 Mountain Avenue, Add & Alt – Rough Plumbing
29 Pine Street, Alt - Insulation
3 North Street, Add & Alt – Final Plumbing

Certificates of Occupancy/Compliance Issued: (1)

15 Orchard Street, Tank Removal

Complaints/Violations: (8)

37 Fair Street, VCS & NYS Violations- *Owner Cleaned Site & Misc Pending*
54-60 Parsonage Street, Maint – *Owner Application*
62-68 Chestnut Street, Community Space Usage – *Village Attorney*
Main Street, Sidewalk Merchandise & Signs – *Village Board & Attorney*
Chestnut Street & Main Street, Sign Ordinance – *Village Board & Attorney*
66 Main Street, Rodent Complaint – *Under Review*
6 B Street, Abandoned Building – *Foundation Collapse*
50-52 Parsonage Street, Boiler Malfunction - *Unsafe Bldg. & Resolution*

Permits (5)

24 Paulding Avenue, Add & Alt – HDRB & ZBA
28 Rock Street, Fence – HDRB & ZBA
13 Fair Street, Windows – HDRB
49 Main Street, Sign – HDRB
184 Main Street, Exhaust Duct Extension – HDRB

Fire Inspections (0)

None

Fire/Inspection Violations (0)

None

Noise Ordinance Waivers (0)

None

Records Search (2)

42 Market Street
28 Rock Street

New Matters before Code Enforcement – November 2014: (14)

Dumpster/Pod Permits (0)

None

Other Matters: (11)

Sign Ordinance – *Update needed*
Building Ordinances – *Update needed*
Permit Duration – *Update needed*
Seasonal Dining - *Update needed*
6 B Street, Abandoned Bldg – *Ownership Search & Notifications*
West Point Foundry Preserve – *Site Plan Revisions & Legal Issues*
15 Academy Street – *FOIL Response*
192 Main Street, Lot Line – *Questions*
Mountain Avenue, Sub Division – *Questions & Legal Issues*
125 Main Street, Change of Use – *Questions & Legal Issues*
Mid Hudson NYSBOC – *Required Training attended 11-19-2014*

Submitted,



William C. Bujarski, RA
Code Enforcement Official

Copy to: Mayor & Board of Trustees, Village Atty, Village Clerk



Village of Cold Spring Police Department

83 Main Street Cold Spring, New York 10516-2810
Telephone: (845) 265-3407 Dispatch: (845) 265-9111 Fax: (845) 265-7635
www.coldspringpolice.us

MEMORANDUM

TO: Village of Cold Spring Mayor and Board of Trustees
FROM: George Kane – Officer-In-Charge
DATE: 12/04/14
RE: **November 2014 Monthly Report**

The Village of Cold Spring Police responded to 60 calls for service last month, Officers issued 49 parking violations and 25 tickets to motorists for various traffic infractions, 3 arrests were made for the following offenses Making Graffiti, Obstruction of Governmental administration, disorderly conduct and resisting arrest. The Graffiti incident took place on Halloween night and was committed by a juvenile.

Thanks to the Putnam County STOP DWI program the Police department has been allocated two Alcosensors which will aid Officers during DWI arrest and help keep the community safe from DWI offenders. These Alcosensors were purchased through the program at no cost to the village.

On December 03, 2014 at 1139Hrs Cold Spring Police received a report of a male going through a mailbox on Rock Street in the Village, when approached by the home owner the male left the scene in a grey or silver minivan driven by another unknown suspect. The suspect was described as a light skin male Hispanic 18-21 yrs old 5'8"-5'10" with short wavy black hair wearing a grey hoodie with an unknown purple emblem blue jeans and sneakers. Cold Spring Police along with Deputies from the PCSO canvassed the area with negative results. At this time it is not believed that the suspects made off with any property. Police believe that the suspects may have been looking for Christmas Cards containing cash. On Christmas Eve 2013 Cold Spring Police arrested two people for stealing Cash tips from Garbage containers which were left for municipal workers. The Village of Cold Spring Police ask that residents remain alert and report any suspicious activity immediately. We also remind people not to send cash via USPS or leave gratuities out for Municipal workers. Should Village residents want to give a card to the highway employees they should drop it off at the village hall.

The Police department reminds residents that they **MUST** call 845-747-7669 when bad weather is imminent to check for on street parking. During the times of No Parking Police will be ticketing all vehicles left on the street and may tow said vehicle.

The Police have been towing vehicles for Delinquent Parking Tickets totaling \$200.00 or more, several have been towed this year alone and with more vehicles on the List at this time the Police will be looking for those in violation.

**JUSTICE COURT
VILLAGE OF COLD SPRING**
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice

Phone & Fax
(845) 265-9070

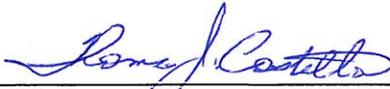
NOVEMBER, 2014 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 4,445.00
Parking Tickets	2,075.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	165.00
Mandatory State Surcharges	3,889.00
TOTAL	<u>\$10,574.00</u>

A check in the above amount is submitted herewith.

Respectfully,

Dated: December 1, 2014



Thomas J. Costello
Village Justice

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

Report date: 12/01/2014

11/01/2014 to 11/30/2014
All Judges

STATUTE COUNT

ADDITIONAL INFORMATION

PL 5
VTL 23

Number of DWIs - 1192: 0
Number of AUOs - 511: 0
Number of Speeds - 1180: 6
Number of Defendants: 23
Total Number Charges: 28
Average Charges/Defendant: 1.22
Number of Small Claims: 0



OFFICE OF THE STATE COMPTROLLER
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND
 110 STATE STREET
 ALBANY, NY 12236

Thomas Costello - Justice
 Village of Cold Spring
 85 Main St
 Cold Spring, NY 10516

November 05, 2014

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of October 2014.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Alan Steiner	October 2014/01	\$0.00
Thomas Costello	October 2014/01	\$8,406.00
Total Court Receipts		\$8,406.00

DISTRIBUTION SUMMARY¹

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	6					
AB	27			200.00		200.00
AC	16	335.00		1,550.00		1,550.00
AD	1			240.00		240.00
AH	6			3,645.00		3,645.00
AJ	3			100.00		100.00
CB		1,320.00		37.00		1,320.00
FF		35.00				35.00
FL		35.00				1,320.00
FS		120.00				35.00
MS		789.00				120.00
TOTALS:						8,406.00
		2,634.00		5,772.00		

¹ For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

VILLAGE OF COLD SPRING RESOLUTION # 36-2014

WHEREAS, the Board of Trustees desires to amend Chapter 122 of the Village Code to create a Tree Advisory Committee to assist the Village in the management, health and well being of the Village's public trees; and

WHEREAS, the Village of Cold Spring has caused to be prepared a draft local law to reflect the proposed amendments to Chapter 122 and a public hearing thereon was held on December 2, 2014; and

WHEREAS, the Village of Cold Spring has complied with the requirements of the State Environmental Quality Review Act ("SEQRA") as it applies to the adoption of the draft local law (the "Action") by causing the attached Short Form Environmental Assessment Form to be prepared and reviewed; and

WHEREAS, the requirements for the adoption of local laws as set forth in Municipal Home Rule Law have been complied with.

NOW, THEREFORE, BE IT RESOLVED,

1. Based on a review of the criteria set forth in Part II of the Short Form EAF, it is hereby determined that the Action will not have the potential for a significant adverse impact on the environment; and

2. Local Law No. __ of 2014 is hereby adopted and the Village Clerk is hereby authorized and directed to take all of the actions necessary to complete the local law adoption procedure including filing said local law with the New York State Office of the Secretary of State.

The vote on the foregoing resolution was as follows:

Michael Bowman, Trustee, voting	_____
Cathryn Fadde, Trustee voting	_____
Stephanie Hawkins, Trustee, voting	_____
Bruce D. Campbell, Trustee voting	_____
J. Ralph Falloon, Mayor, voting	_____

Resolution officially adopted on _____, 2014 by a vote of ____.

I hereby certify that this is a true and exact copy of a resolution adopted by the Village of Cold Spring Board of Trustees at a public meeting held on _____, 2014.

Mary Saari, Village Clerk
Dated: _____, 2014

RESOLUTION #37- 2014
CONVEYING VILLAGE ELECTION TO COUNTY BOARD OF ELECTIONS

WHEREAS, by Election Law 15-104(1)c, the Board of Trustees of any village may adopt a resolution, subject to a permissive referendum, providing that village elections shall be conducted by the Board of Elections; and

WHEREAS, the Village Board of Trustees desires to utilize the services and expertise of the county board for the upcoming March 2015 village election; and

WHEREAS, the Village of Cold Spring Board of Trustees has received an estimate of \$4, 873 to cover the costs associated with the Putnam County Board of Elections conducting the March 2015 Village Election which is consistent with the expenditures for prior village elections;

BE IT RESOLVED THAT, the Village of Cold Spring Board of Trustee hereby conveys the responsibility for conducting the upcoming March 2015 Village of Cold Spring election to the Putnam County Board of Elections; and

BE IT FURTHER RESOLVED THAT, the Village Clerk shall, in the same manner as is provided for notice of a general village election, post and publish a notice which shall set forth the date of the adoption of the act or resolution and contain an abstract of such act or resolution concisely stating the purpose and effect thereof, and indicating that such act or resolution is subject to a permissive referendum.

On roll call vote:
Stephanie Hawkins, Trustee voting
Bruce Campbell, Trustee voting
Michael Bowman, Trustee voting
Cathryn Fadde, Trustee voting
J. Ralph Falloon, Mayor voting

I hereby certify that this is a true and exact copy of a resolution adopted by the Village of Cold Spring Board of Trustees at a public meeting held on ----- by a vote of -----

Mary Saari, Village Clerk

Dated:

Public Tree Law

§122-1 Title.

This law shall be known as the Public Tree Law for the Village of Cold Spring, Putnam County, State of New York.

§122-2 Purpose and Intent.

This law is enacted pursuant to the provisions of Village Law and the General Municipal Law to establish a public Tree Advisory Board in the Village of Cold Spring in order to achieve the following purposes:

- A. Promote efficient and cost-effective management of the village’s community forest by assuring that decisions regarding the care and maintenance of public trees are consistent within the Village and in accordance with an overall tree management plan.
- B. Reduce the village’s exposure to liability by eliminating sources of tree related hazards as they become evident and by reducing occurrences of tree hazards through improved care and maintenance.
- C. Maintain all public trees in a healthy and attractive condition through good cultural practices (i.e. accepted standards of maintenance).
- D. Establish and maintain the maximum sustainable tree cover in order to protect and enhance the environment and the character of the Village.
- E. Establish and maintain an optimal level of age and species diversity through the use of an ongoing tree inventory and tree management plan.
- F. Centralize tree management under a voluntary, permanent Tree Advisory Board.
- G. Maintain a system that clearly identifies roles for Tree Advisory Board members and community volunteers and facilitates the coordination of tree work between these entities and the Village’s staff, elected officials, Recreation Advisory Committee and Highway Department.
- H. Assist the Village Board in establishing and maintaining a tree management budget and the means for funding it.
- I. Foster community support through regular educational outreach, and encourage good citizen tree management practices through knowledge sharing.

§122-3 Definitions.

As used in this chapter or as may be relevant in the operation of the Tree Advisory Board, the following terms shall have the meanings indicated:

ARBORICULTURE

The cultivation of trees and shrubs, including the study of how they grow and respond to cultural practices and the environment, as well as aspects of cultivation such as selection, planting, care and removal.

ARBORIST

Trained specialist certified by the International Society of Arboriculture or one of its chapters or other nationally recognized arboricultural organizations with expertise in tree management.

CALIPER

The diameter of a tree trunk, taken six inches aboveground for up to and including four-inch caliper size, and the diameter at breast height for larger trees.

CANOPY COVER

The projected measurement of the total crown size that a tree or trees in a specified area will attain at maturity.

CROWN

All portions of a tree, excluding the trunk and roots, such as branches and foliage.

DBH (diameter at breast height)

The diameter or caliper of a tree trunk at the height of 4 1/2 feet aboveground.

HAZARDOUS TREE

Any tree having an infectious disease or insect problem, being dead or dying, having limbs that obstruct street lights, traffic lights, etc., or a tree that poses a threat to public safety from falling limbs.

PUBLIC TREE

Any tree located on public property, within a public easement or public right of way including trees growing in the strip of land between the edge of the street and the sidewalk. For properties not laid out on a filed subdivision plat, the public right of way includes public property only and is not intended to include the private property of any landowner.

TREE CITY, USA

A program sponsored by the National Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters which gives recognition to communities for providing a basic level of human and financial resources to manage their community forests.

TREE CUTTING

Any removal, breaking, pruning, destruction or injury of any tree covered by the provisions of this chapter.

TREE INVENTORY

An inventory of existing public trees, where possible, within the Village, indicating species, location, size, age and condition. Inventories of Village trees should include street trees, park trees, public trees and roadside trees.

TREE LAWN

That part of the public right of way not covered by sidewalk, lying between the property line and the edge of pavement, including but not limited to the strip of land between the edge of the street and the sidewalk.

TREE MANAGEMENT PLAN

A written plan used to guide the Village on key goals and objectives as they relate to the overall health and maintenance of Cold Spring's public trees, which includes recommendations on tree maintenance and improvements, tracks and analyzes the inventory of trees and provides a simple, organized strategy for the implementation of the key goals and objectives.

TREE NURSERY

The plot, parcel or piece of land or part thereof owned, leased or donated to the Village where trees are cultivated for transplanting.

VILLAGE BOARD

The Mayor and Board of Trustees of the Village of Cold Spring.

§122-4 Tree Advisory Board.

- A. Composition of the Advisory Board. There is hereby created a Village Tree Advisory Board for the Village of Cold Spring. The Board shall consist of five members, no fewer than three of whom shall be residents of the Village of Cold Spring. The Advisory Board may include owners of businesses within the Village of Cold Spring. Not more than one seat on the Advisory Board may, upon the recommendation of the Tree Advisory Board and with the approval of the Village Board, be filled by a licensed arborist who is a resident of Philipstown and neither a resident of, nor an owner of a business within, the Village of Cold Spring. Knowledge of horticulture and/or arboriculture is highly desirable, but shall not be a requirement for membership on the Advisory Board. The Advisory Board shall be appointed by the Village Board by resolution. The initial terms of office for the members of the Advisory Board shall be three years for two members; two years for two members; and one year for one member. Thereafter, on the expiration of a member's term, subsequent appointments shall be for a term of three years. All appointments to fill vacancies shall be for the unexpired term. Subsequent appointments, including the position of Chairman shall be upon recommendation by the Advisory Board to the Village Board. The Village Board shall appoint a member of the Advisory Board to act as Chairman. Each appointment shall be for 3 years. The Village Board shall also appoint one of its members to be the liaison to the Advisory Board to facilitate communication between itself and the Advisory Board.
- B. Authority of the Advisory Board. The Tree Advisory Board is an advisory body to the Village's staff, elected officials, Recreation Board and Highway Department.
- C. Compensation and Funding. The members of the Tree Advisory Board shall not be compensated for their services. A function of the Tree Advisory Board shall be to solicit grants and funds in order to carry out its intended purpose, which includes the operation and maintenance of a public tree nursery and its related tree stock, and also to achieve and maintain having the Village be designated as a Tree City, USA.
- D. Professional assistance. The Advisory Board may, if necessary to fulfill its functions, utilize the services of licensed professionals to assist the Advisory Board. Requests for such professional services shall be made to the Village, and hiring of such professionals, with the recommendation of the Advisory Board, shall be made by the Village Board.

- E. Meetings. The Advisory Board shall meet regularly, and no less than six (6) times per year. The Advisory Board shall adopt rules and regulations, not inconsistent with this Chapter, for the conduct of meetings, responsibilities of appointed members, and the conduct of the business of the Advisory Board and shall file a copy of the rules and regulations, and any amendments thereto, with the Village Clerk.
- F. Tree Inventory. The Advisory Board shall be responsible for annually updating the Village Tree Inventory, consistent with the Inventory maintenance recommendations of the Tree Management Plan.
- G. Tree Management Plan. The Advisory Board shall be responsible for updating the Tree Management Plan no less than every five years to reflect current conditions and future goals. In carrying out the research for such updates, the Tree Advisory Board will consult with the Recreation Advisory Board and Highway Department and incorporate their concerns and recommendations into the Tree Management Plan. Once updated, the Tree Management Plan shall be submitted to the Village Board for approval.

The Tree Management Plan will compile and organize all public tree-related data of concern to village government and will offer guidance for tree maintenance and improvements based on the goals outlines in §122-2 above. It will include long term planning, tree planting and maintenance programs for all Public Trees and tree pits in the village and may include recommendations and goals related to shrubs, vines and other plant species located on public property and in the Village's public easements and public rights of way as these goals relate to public trees.

- H. Annual Work Plan. The Tree Management Plan and Village Tree Inventory shall be used to construct an itemized Annual Work Plan based on village budget items for tree work as well as any additional grant funds or donation of funds or services in each budget year. The Annual Work Plan shall be developed in direct consultation with the Recreation Advisory Board and the Highway Department and shall then be presented to the Village Board on or before February 1st of the budget year for approval. Subsequent adjustments and additions to the Annual Work Plan shall proceed on an ad hoc basis with the approval of the Mayor.
- I. Tree Nursery. The Advisory Board shall be responsible for the planning, operation, care and maintenance (collectively, the "OCM") of the Village Tree Nursery including the initial planting and maintenance of tree stock to be used for future public tree plantings. A volunteer Tree Nursery Manager shall be appointed, upon recommendation of the Advisory Board, by the Village Board to carry out the requirements of the Advisory Board with regard to the OCM of the Tree Nursery. The Tree Nursery Manager may be a member of the Advisory Board or an individual who is qualified in either horticulture or arboriculture.
- J. Recommendations for tree selection, maintenance, removal and care. The

Advisory Board shall make recommendations to the Village's staff, elected officials, Recreation Board and Highway Department for the selection, planting, maintenance and care of trees along public highways, public easements and public rights of way or within Village parks and on Village property. The Village Highway Department shall, except in cases of emergency, consult with the Advisory Board before removing or ordering the removal of a tree or limb of a tree within a highway right-of-way which threatens the health, safety and welfare of the users of the highway or the ability of the Highway Department to maintain the highway in a safe manner. In providing such advice, the Advisory Board may examine the subject tree(s) and may consult with an arborist or other professional consultant. The Advisory Board may also make recommendations to the Highway Department concerning those trees which present a hazard because of death, age, infectious disease, insect infestation or overgrowth which obstructs street lights and traffic and street signs, or any other condition which requires the treatment, cutting or removal of the tree.

- K. Dissemination of tree information. The Advisory Board shall assist the officers and employees of the Village, as well as residents, in the dissemination of information regarding the importance of selection, planting and maintenance of trees within the Village, whether on public or private property.
- L. Other responsibilities. The Advisory Board shall fulfill such other and further responsibilities imposed upon it by the Village Trustees, from time to time, as may reasonably be necessary to effect the purposes and intent of this chapter.

§122-5 Protection of Public Tree Health.

- A. [Sidewalk-root conflict mitigation. During repair or repaving of sidewalks and streets within the village, reasonable care shall be taken to preserve the root structure of public trees. Applications made to the Highway Department for a street or sidewalk opening permit under Chapter 108-1 ("Streets and Sidewalks—Street Openings)" of the Village Code shall make note of the location of all public trees within 10 feet of the proposed work area, and any application noting such tree involvement shall be forwarded to the Tree Advisory Board for an advisory opinion about necessary protective measures prior to approval. The Highway Department shall also notify the Tree Advisory Board of any planned municipal sidewalk work that could potentially impact public tree root structures and shall consult with the Advisory Board on strategies for preserving root structure and tree health while achieving the village's sidewalk repair and repaving goals.
- B. Cooperation with utility pruning work. Utility companies or their agents or contractors shall notify the Village of Cold Spring in writing at least 2 weeks before engaging in routine Tree Cutting of any public trees upon or overhanging the streets, sidewalks and public rights of ways proposed in connection with efforts to prevent the trees from coming in contact with utility wires, lines or cables. Routine trimming of trees near utility lines must be done in accordance

with accepted industry standards by experienced arborists so as to provide for continued reliable service to utility customers while maintaining a healthy and aesthetically attractive shade tree canopy in the Village. A copy of the utility's notification letter shall be immediately forwarded to the Tree Advisory Board in order that appropriate cooperation can be initiated.

§122-6 Injuries to trees prohibited.

- A. No person shall in any way mutilate, injure or destroy any public tree within the Village.
- B. No person shall place or maintain upon any tree lawn any materials which may impede the free passage of water, air and fertilizer to the roots of any tree growing therein

§122-7 Penalties for offenses.

Any person committing an offense against the provisions of this Chapter shall be guilty of a violation under the Penal Law and, upon conviction thereof, shall be punishable by a fine in an amount commensurate with the costs of mitigating the offense together with the Village's reasonable cost of enforcement.

122-8 Appeals.

Any person aggrieved by the provisions of this Chapter may apply to the Village Board for relief who shall hear the matter and make final decisions.

RESOLUTION #37- 2014
CONVEYING VILLAGE ELECTION TO COUNTY BOARD OF ELECTIONS

WHEREAS, by Election Law 15-104(1)c, the Board of Trustees of any village may adopt a resolution, subject to a permissive referendum, providing that village elections shall be conducted by the Board of Elections; and

WHEREAS, the Village Board of Trustees desires to utilize the services and expertise of the county board for the upcoming March 2015 village election; and

WHEREAS, the Village of Cold Spring Board of Trustees has received an estimate of \$4,873 to cover the costs associated with the Putnam County Board of Elections conducting the March 2015 Village Election which is consistent with the expenditures for prior village elections;

BE IT RESOLVED THAT, the Village of Cold Spring Board of Trustee hereby conveys the responsibility for conducting the upcoming March 2015 Village of Cold Spring election to the Putnam County Board of Elections; and

BE IT FURTHER RESOLVED THAT, the Village Clerk shall, in the same manner as is provided for notice of a general village election, post and publish a notice which shall set forth the date of the adoption of the act or resolution and contain an abstract of such act or resolution concisely stating the purpose and effect thereof, and indicating that such act or resolution is subject to a permissive referendum.

On roll call vote:
Stephanie Hawkins, Trustee voting
Bruce Campbell, Trustee voting
Michael Bowman, Trustee voting
Cathryn Fadde, Trustee voting
J. Ralph Falloon, Mayor voting

I hereby certify that this is a true and exact copy of a resolution adopted by the Village of Cold Spring Board of Trustees at a public meeting held on ----- by a vote of -----

Mary Saari, Village Clerk

Dated: