

**Agenda Board of Trustee Meeting
April 3, 2013**

1) REORGANIZATIONAL MEETING

Non-Resident Appointments for a one year term

Acting Justice
Foreman of the Highway Department
Village Accountant
Building Inspector & Fire Inspector

Resident appointments: for a one year term

Village Clerk/Treasurer & Registrar of Vital Statistics
Water and Sewer Superintendent
Court Clerk

Mayor and Board of Trustees Offices and Appointments

Budget Officer
Board of Water Commissioners
Management of Police Department
Deputy Mayor

Trustee Committee Appointments:

Community Day
Roadways and Sidewalks
Trees
Audit Committee
Insurance Committee
Economic Development
Parking Committee
Personnel

Office and Assignment Appointments:

Liaison to Recreation Commission
Liaison to Zoning Board of Appeals
Liaison to Planning Board
Liaison to Historic District Review Board
Liaison to Chamber of Commerce
Liaison to Haldane School
Liaison to Town of Philipstown
Liaison to Fire Department
Liaisons to Special Board
Liaison to Police Department
Senior Liaison
Safety on 9D and 301
ADA Compliance Officer
Liaison to Boat Club
Liaison to Putnam County

Committee Chair Appointments:

Public Safety
Finance
Insurance and Risk Management
Public Works and Infrastructure
Energy Efficiency and Environment
Personnel
Economic Development
Parking

Appointment to Boards:

Recreation Committee-

Committee Member
Committee Chair

Planning Board

Committee Member
Committee Chair

Zoning Board of Appeals

Committee Member
Committee Chair

Historic District Review Board

Committee Member
Committee Chair

Special Board for the Comprehensive Plan/ LWRP

Chair: Members:

Meeting date and agenda for monthly meetings- Second Tuesday of each month, agenda as per attached Trustees Handbook

Meeting Procedures –

Official Depositories – M & T Bank

Procurement and Investment Policies –

Official Newspaper –

Procedure for calling Meeting

A special meeting may be called by the Mayor or any Trustee upon notice to the entire board. Notice may be given by telephone, in person, or in writing at least 24 hours in advance unless an emergency exists. Also for calling a special meeting the public will be notified by a news alert on the website, the local paper if time allows and a notice on the Village Hall window.

Appointment of **Village Attorney**

Ethics Policy-

Attendance at Schools and Conferences

2) BOARD WORKSHOP

- a. Budget discussion**
- b. Agreement with Cold Spring Film Society**
- c. Discussion on timeline for Butterfield Realty project – Review revised draft of Local Law and Concept Plan, Refer revised draft to Boards for report, Discuss lead agency designation, Discuss referral of revised draft to engineering and planning consultants**
- d. Correspondence**
- e. Discuss bill from Daniels, Porco & Lusardi**