



**VILLAGE OF COLD SPRING RECREATION COMMISSION**  
**85 MAIN STREET, COLD SPRING, NY 10516**  
**Phone (845)-265-3611 Fax (845)-265-1002**

**APPLICATION FOR GROUP USE OF MAYOR'S PARK PAVILION,  
MCCONVILLE PARK, BANDSTAND AND BALLFIELDS**  
(PLEASE PRINT)

DATE OF EVENT \_\_\_\_\_ TIME: FROM \_\_\_\_\_ TO \_\_\_\_\_

LOCATION \_\_\_\_\_  
(Mayor's Park Pavilion, Ball fields, McConville Park, Bandstand)

NAME OF ORGANIZATION \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

REPRESENTATIVE \_\_\_\_\_

ADDRESS \_\_\_\_\_ TOWN/CITY \_\_\_\_\_

ZIP CODE \_\_\_\_\_ PHONE (HOME) \_\_\_\_\_ PHONE (BUS.) \_\_\_\_\_

ESTIMATED ATTENDANCE \_\_\_\_\_

- All fees and deposits must accompany the application. (Fees for usage listed on the last page.)
- Alcoholic beverages are prohibited on park grounds.
- Groups must clean area to the satisfaction of the park caretaker and department by posted closing time. Stapling or nailing items to the structure or defacing in anyway is strictly forbidden.

- Rain dates cannot be reserved.
- Organizations or clubs utilizing the facility must provide the Village of Cold Spring (at least three (3) days prior to scheduled event) a liability insurance policy naming the Village of Cold Spring as a name insured on said policy. The policy shall have limits of \$1,000,000.00 for any one injury and \$2,000,000.00 for any one event and be written by or through an insurance company licensed by the State of New York.
- Homeowners are required to provide proof of insurance with a minimum coverage of \$300,000.
- The undersigned does hereby agree to pay for any and all damages to equipment or property of the Village of Cold Spring by said organizations, members, guests, or visitors.
- The undersigned does hereby agree to indemnify and hold harmless the Village of Cold Spring from any and all claims, suits, or demands and any expenses incurred by said Village for investigation, legal fees, or otherwise, which arise out of or are connected with the Village facility applied for herein and said Village shall be held harmless and indemnified regardless of whether the acts are the fault of the applicant or the Village.
- Groups of twenty-five or more must fill out application for use of the Mayor's Park pavilion.

Signature (Organization representative) \_\_\_\_\_  
 Date \_\_\_\_\_

Approval by Recreation Commission  
 Date \_\_\_\_\_ By \_\_\_\_\_

Approval by Village Board  
 Date \_\_\_\_\_ By \_\_\_\_\_

Notations from Recreation Commission  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Village Board to check appropriate distribution:  
 Village of Cold Spring Police  
 Village of Cold Spring Highway  
 Village of Cold Spring Fire  
 Philipstown Ambulance

**VILLAGE OF COLD SPRING RECREATION COMMISSION  
85 MAIN STREET, COLD SPRING, NEW YORK 10516  
FEES FOR GROUP USE OF MAYOR'S PARK PAVILION ONLY**

FOR:  
**VILLAGE OF COLD SRPING RESIDENTS AND VILLAGE OF COLD SPRING GROUPS**  
MONDAY TO THURSDAY \$25.00  
FRIDAY, SATURDAY, SUNDAY & HOLIDAYS \$50.00

FOR:  
**PHILIPSTOWN RESIDENTS AND PHILIPSTOWN GROUPS**  
MONDAY TO THURSDAY \$50.00  
FRIDAY, SATURDAY, SUNDAY & HOLIDAYS \$100.00

**BANDSTAND USE FOR WEDDINGS: \$250.00**

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\*\*\*FOR OFFICE USE ONLY\*\*\*

ORGANIZATION \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_

DATE PERMIT ISSUED \_\_\_\_\_ DATE CERTIFICATE OF INSURANCE \_\_\_\_\_

FEE TO BE CHARGED \_\_\_\_\_ DATE FEE RECEIVED \_\_\_\_\_

PERMIT ISSUED BY \_\_\_\_\_

The park is a carry-in and carry-out facility. Please plan to remove your refuse at the end of your event.

**A DEPOSIT EQUAL TO THE USE FEE IS ALSO REQUIRED FOR USE OF  
MAYOR'S PARK PAVILION. IT WILL BE REFUNDED UPON FULFILLMENT  
OF THE CLEAN-UP REQUIREMENTS STATED IN THE PARK AGREEMENT.**