



VILLAGE OF COLD SPRING RECREATION COMMISSION
85 MAIN STREET, COLD SPRING, NY 10516
Phone (845)-265-3611 Fax (845)-265-1002

**APPLICATION FOR GROUP USE OF MAYOR'S PARK PAVILION,
MCCONVILLE PARK, BANDSTAND AND BALLFIELDS**
(PLEASE PRINT)

DATE OF EVENT _____ TIME: FROM _____ TO _____

LOCATION _____
(Mayor's Park Pavilion, Ball fields, McConville Park, Bandstand)

NAME OF ORGANIZATION _____

TYPE OF EVENT _____

REPRESENTATIVE _____

ADDRESS _____ TOWN/CITY _____

ZIP CODE _____ PHONE (HOME) _____ PHONE (BUS.) _____

ESTIMATED ATTENDANCE _____

- All fees and deposits must accompany the application. (Fees for usage listed on the last page.)
- Alcoholic beverages are prohibited on park grounds.
- Groups must clean area to the satisfaction of the park caretaker and department by posted closing time. Stapling or nailing items to the structure or defacing in anyway is strictly forbidden.

- Rain dates cannot be reserved.
- Organizations or clubs utilizing the facility must provide the Village of Cold Spring (at least three (3) days prior to scheduled event) a liability insurance policy naming the Village of Cold Spring as a name insured on said policy. The policy shall have limits of \$1,000,000.00 for any one injury and \$2,000,000.00 for any one event and be written by or through an insurance company licensed by the State of New York.
- Homeowners are required to provide proof of insurance with a minimum coverage of \$300,000.
- The undersigned does hereby agree to pay for any and all damages to equipment or property of the Village of Cold Spring by said organizations, members, guests, or visitors.
- The undersigned does hereby agree to indemnify and hold harmless the Village of Cold Spring from any and all claims, suits, or demands and any expenses incurred by said Village for investigation, legal fees, or otherwise, which arise out of or are connected with the Village facility applied for herein and said Village shall be held harmless and indemnified regardless of whether the acts are the fault of the applicant or the Village.
- Groups of twenty-five or more must fill out application for use of the Mayor's Park pavilion.

Signature (Organization representative) _____

Date _____

Approval by Recreation Commission

Date _____ By _____

Notations from Recreation Commission

Approval by Village Board

Date _____ By _____

Village Board to check appropriate distribution:

- Village of Cold Spring Police
- Village of Cold Spring Highway
- Village of Cold Spring Fire
- Philipstown Ambulance

**VILLAGE OF COLD SPRING RECREATION COMMISSION
85 MAIN STREET, COLD SPRING, NEW YORK 10516
FEES FOR GROUP USE OF MAYOR'S PARK PAVILION ONLY**

FOR:
VILLAGE OF COLD SRPING RESIDENTS AND VILLAGE OF COLD SPRING GROUPS
MONDAY TO THURSDAY \$25.00
FRIDAY, SATURDAY, SUNDAY & HOLIDAYS \$50.00

FOR:
PHILIPSTOWN RESIDENTS AND PHILIPSTOWN GROUPS
MONDAY TO THURSDAY \$50.00
FRIDAY, SATURDAY, SUNDAY & HOLIDAYS \$100.00

BANDSTAND USE: \$250.00

FOR OFFICE USE ONLY

ORGANIZATION _____

DATE OF EVENT _____

DATE PERMIT ISSUED _____ DATE CERTIFICATE OF INSURANCE _____

FEE TO BE CHARGED _____ DATE FEE RECEIVED _____

PERMIT ISSUED BY _____

The park is a carry-in and carry-out facility. Please plan to remove your refuse at the end of your event.

**A DEPOSIT EQUAL TO THE USE FEE IS ALSO REQUIRED FOR USE OF
MAYOR'S PARK PAVILION. IT WILL BE REFUNDED UPON FULFILLMENT
OF THE CLEAN-UP REQUIREMENTS STATED IN THE PARK AGREEMENT.**