

VILLAGE OF COLD SPRING PLANNING BOARD
85 MAIN STREET, COLD SPRING, NEW YORK 10516
Work session

June 4, 2014

Members present: Chairman, B. M. Molloy; Members: Karn Dunn, Anne Impellizzeri, James Pergamo and Arne Saari also present were Village Trustee Liaison, Stephanie Hawkins and Village Attorney, Michael Liguori; Barton & Logiudice, Chuck Voss; Building Inspector, Bill Bujarski; ZBA Chair, Marie Early and HDRB Co Chair, Kathleen Foley.

Chairman Molloy opened the meeting at 7:02 P.M.

1. Minutes:

The minutes of May 7, 2014 did not need approval as they were posted as per Open Meetings Law regulations.

A. Impellizzeri - questioned the minutes procedure regarding the minutes being posted on line and not being voted on. After a brief discussion it was decided that a template will be designed for the minutes process being sent out for comments.

2. Application process:

A review of the site plan procedures which included a generic intake form and requirements took place. The conversation included the Village of Cold Spring Building Inspector, ZBA Chair and the HDRB Co-Chair. A cover sheet that would follow the whole application process was discussed.

Chuck Voss will supply a sample cover sheet for the Board at the next workshop meeting on July 2, 2014. It was discussed that there should be a one point contact probably the building inspector. Michael Liguori, Chuck Voss and Bill Bujarski will work together to come up with a formal application. A sample will be presented at the next workshop meeting.

3. Overview of the Site Plan Review Process

Chuck Voss presented a sample site plan which he then reviewed in detail to give the Board members an idea of what to expect and what to look for in the up-coming review for the Butterfield Realty LLC application.

The next Planning Board meeting will be June 18, 2014 and on the agenda is a sketch plan review for Butterfield realty LLC. A civil engineer from Barton & Logiudice will be present to participate as necessary. Chairman B. M. Molloy requested that the applicant submit a complete list of all the contractors involved in the project.

4. Bills:

Barton & Logiudice for work done on Butterfield Realty LLC. from Dec 23, 2013 - March 25, 2014 in the amount of \$14, 461.98. Chairman B.M. Molloy noted that it is itemized and accurate. **A. Saari** noted that when the PB hires a consultant that is billed to the Applicant, we have an obligation to the Applicant to

see that the bills are reasonable, accurate and submitted timely. He had a problem with paying bills that are 6 months late without a diligent review. Also, it has been our prior practice to vote on approval of consultant bills. Chuck Voss noted he would double check the bill and make sure for now on the billing will be done monthly.

4. Public comment:

K. Foley commented that the approval of the demolition of the former Butterfield Hospital building had 3 conditions attached a permit has never been issued.

A. Saari moved to adjourn the meeting and **A. Impellizzeri** seconded the motion. The meeting adjourned at 8:59 P.M.

B.M. Molloy, Village of Cold Spring Planning Board Chairman

Date