

**VILLAGE OF COLD SPRING PLANNING BOARD**  
**85 MAIN STRET, COLD SPRING, NEW YORK 10516**  
*Workshop meeting*

*September 22, 2009*

**Present:** Chairman, Joeseph Barbaro **Members:** Karen Doyle, Joseph Immorlica & Placito Sgro

**Absent:** Arne Saari,

Meeting opened at 7:45 pm.

The Board reviewed the application process.

- The Board came to agreement of a Planning Board Application.
- **J. Immorlica** presented the Board members with a draft applicant checklist which gives the applicant knowledge of what is needed for the application process.
- **J. Barbaro** distributed a draft Applicant's Guide to the Planning process which the Board members reviewed.
- It was discussed that the Building Inspector should come to a meeting.
- The Board Reviewed the item checklist. After a short discussion the Board members all agreed.
- The Board members discussed reviewing applicant's plan discussed marking plans with suggested changes and before a public hearing a new set of plans would have to be drawn up.
- **J. Immorlica** suggested having another meeting to discuss the applicant checklist.
- **K. Doyle** suggested that each Board member should take a section of the code and come up with a list for the next meeting.

The Board scheduled a meeting to continue with the applicant checklist for October 27, 2009 at 7:30 pm

The Board read paperwork submitted by Gregory and Lynn Miller to inform them of the paperwork that will be needed to come to a workshop meeting. A workshop meeting was scheduled for Thursday, October 1, 2009 or October 29, 2009.

**J. Immorlica** Moved to adjourn the meeting and **K. Doyle** seconded the motion. The meeting was adjourned at 9:37 pm.

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Joseph Barbaro Planning Board Chairman

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Date