

**VILLAGE OF COLD SPRING
SPECIAL BOARD for a
COMPREHENSIVE PLAN/LOCAL WATERFRONT REVITALIZATION PLAN**

**Minutes
Meeting of July 28, 2011
At Village Hall, 85 Main Street**

Present: Mike Armstrong, Chair; Anne Impellizzeri, Vice-Chair; Members: Marie Early, Cathryn Fadde, Stephanie Hawkins, Anthony Phillips, Michael Reisman, Dick Weissbrod

Absent: Karen Doyle, Anthony Phillips

The Chair called the meeting to order at 7:40 pm.

Remarks of Chair

Mike Armstrong noted that there would be three meetings in August – August 11, 18 and 25 – and that Ted Sink has been invited to attend the meetings to assist in resolving any issues. Cathryn Fadde asked if she could present the Treasurer's report on August 18 to better meet her schedule; that was agreed to. Armstrong reported that the \$14,000 reimbursement from the DOS grant had been received by the Village.

Minutes – July 14 meeting

Two typographical errors were identified in the July 14 minutes. Stephanie Hawkins made a motion to approve the minutes as amended. Dick Weissbrod seconded the motion; it was approved unanimously with Cathryn Fadde abstaining (Fadde was absent for the July 14 meeting).

Treasurer's Report, budget discussion

Fadde presented the Treasurer's Report showing \$18,879.36 expended against in the 2010 – 2011 fiscal year attached). Anne Impellizzeri made a motion to accept the Treasurer's Report. Hawkins seconded the motion which was approved unanimously. Armstrong reported that \$13,170 is left from the contract funds (from the \$50,000 DOS grant). A question was raised as to whether the GreenPlan invoice from July has been accounted for in the \$13,170 remaining; Armstrong said he would verify that. Armstrong distributed an estimate of the expected GreenPlan hours and spending for Special Board activities for the period from June, 2011 through November, 2011. GreenPlan activities for the Village Board are funded, accounted for and paid for separately.

Planning Board Liaison Report

Weissbrod reported that the Planning Board had made a negative SEQRA declaration on environmental issues on the West Point Foundry site (which means that the Planning Board is satisfied on environmental issues); the next step will be a public hearing on August 9 on the plans for the site. Weissbrod also reported that the owner

of the Foodtown Plaza has indicated that he will extend the Post Office lease for another 6 months. The Planning Board has requested another site plan from the owner of the Foodtown Plaza and is waiting to hear back from the owner. The Building Commissioner has been around on the existing site plan; it is expected that he will issue a "change of use" declaration which will cause multiple actions to be initiated, however actions will not occur because a new site plan has been requested.

Future Land And Water Use Map Update

Impellizzeri has sent a document summarizing all changes to date. Special Board members were asked to review the map and narrative and provide feedback by August 8. Impellizzeri said that she is waiting for updated definitions from GreenPlan, and when the definitions are received, they will be circulated to Special Board members. Armstrong said we should try to have the FLAWUM finalized by August 11 along with the narrative legend. Members were also asked to review the existing Land and Water use map in the draft Comprehensive Plan also by August 8; Armstrong will circulate that map. The intention is to have the same color scheme for both the future and the current land and water use map.

Mapping Update

Craig Limbert has generated some maps showing new types of data using 2009 property tax data – absentee owners, vacant lots, year structure was built, full market value; Armstrong distributed rough drafts of these. These may be used in the Inventory and Analysis sections. There was discussion as to how these maps could be used to influence policy. Armstrong again said that if there are any maps that would be helpful, let him know. He has asked for a map showing exempt properties within the Village.

Armstrong is still working with West Point to define the water boundary; he is waiting to hear back from them. Due to discrepancies with the tax maps, the maps for the LWRS will be annotated to say that some property boundaries are approximate.

Draft Inventory and Analysis; Discussion.

Impellizzeri is working on Village Character; demographics from the Comprehensive Plan will be migrated to Village Character. Village Character needs to include more information on Traffic Safety. Armstrong said that the LWRS will be developed with 2000 Census data; Village-specific 2010 Census Data will not be available until 2012; this will be noted in the LWRS. Armstrong reported Jaime Ethier has said that the Inventory and Analysis drafts for Riverfront and Environment are OK. Armstrong will distribute a comparison (red-line) of all sections from the draft Comprehensive Plan with the current state of the Inventory and Analysis drafts. Impellizzeri said that the Dockside work group is going to flesh out the Riverfront Inventory and Analysis section with information that will be part of the basis for the proposed recommendations; Armstrong said he felt that this was a good approach which could be used by all project work groups. Armstrong pointed out that the Inventory and Analysis draft for Community Services needs to be updated with the status of the playing fields.

Impellizzeri pointed out that some new recommendations have arisen that don't fall into one of the three projects. This needs to be handled somehow. She asked that the Special Board members consider how this should be handled.

Project Drafting Teams, Status Updates

Each of the three project Working Groups reported on the status of their work. All teams feel that they can meet their schedules.

Public Comments

A question was asked as to how much money from the \$50,000 DOS grant is going to GreenPlan. The answer was that the GreenPlan agreement is for \$45,000, some of which will go to Hudson Highland Land Trust for mapping. The follow up question was how was the remaining \$5,000 spent? The response was that it was spent on a variety of things – advertising, postage, supplies and materials, village clerk office, etc.

Adjournment

Early made a motion to adjourn. This was seconded by Hawkins and unanimously approved. Meeting adjourned at 9:24 pm.

Respectfully submitted,
 Marie Early, Secretary
 Cathryn Fadde, Treasurer

Cold Spring Comprehensive Plan Special Board Project Budget 2010-2011

	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	2010/11
CONSULTANT FEES AND SERVICES													
GREENPLAN		3,755.00			1820.00				2,710.00		515.00	6,710.10	15,510.10
HHLT - MAPPING						975.00						312.50	1,287.50
Consultant Fees/Services - Greenplan Totals	0.00	3,755.00	0.00	0.00	1,820.00	975.00	0.00	0.00	2,710.00	0.00	515.00	7,022.60	16,797.60
EXPENSES													

Supplies & Materials

PRINTING						395.00						291.50	686.5
PHOTOCOPIES											3.96	70.40	74.3
POSTAGE		1.22			42.44		112.00						155.6
MISC. SUPPLIES													0.0
													0.0
Supplies & Materials Totals	0.00	1.22	0.00	0.00	42.44	395.00	112.00	0.00	0.00	0.00	3.96	361.90	916.5

Media/Marketing/PR													
ADVERTISING						172.20						378.00	550.2
LEGAL NOTICES	41.00		4.71				58.24		8.85				112.8
DIRECT MAIL - POSTCARDS					261.00								261.0
													0.0
Media/Marketing/PR Totals	41.00	0.00	4.71	0.00	261.00	172.20	58.24	0.00	8.85	0.00	0.00	378.00	924.0

Other Costs													
VIDEOTAPING													0.0
FACILITY RENTAL													0.0
EVENT SUPPLIES												81.34	81.3
TRAINING													0.0
MISC. REIMBURSED EXPENSES													0.0
RECLASSIFIED FARMERS MKT					159.90								159.9
Other Costs Totals	0.00	0.00	0.00	0.00	159.90	0.00	0.00	0.00	0.00	0.00	0.00	81.34	241.2

TOTAL EXPENSES	41.00	3,756.22	4.71	0.00	2,283.34	1,542.20	170.24	0.00	2,718.85	0.00	518.96	7,843.84	18,879.3
													18,879.3
	CONSULTANT BALANCE:												

igned,

Michael Armstrong