

**VILLAGE OF COLD SPRING  
SPECIAL BOARD for a  
COMPREHENSIVE PLAN/LOCAL WATERFRONT REVITALIZATION PLAN**

**Minutes  
Meeting of January 13, 2011  
At Firehouse, Main and Church Streets**

**Present:** Mike Armstrong, Chair; Anne Impellizzeri, Vice Chair; Members: Karen Doyle, Marie Early, Cathryn Fadde, Marshall Mermell, Anthony Phillips, Catharine Square

**Absent:** Michael Reisman

The Chair called the meeting to order at 7:35 pm.

**Remarks of Chair**

Mike Armstrong informed the members that the Village Board will be conducting reviews of the Comprehensive Plan on January 18, 20, 25, 27; all meetings will start at 7:30pm. On February 1, the Village Board will conduct a Public Information meeting; the venue has not yet been determined. A public hearing will be held on March 1. No date has yet been set for the SEQRA review. Since there will be a Village Board meeting on the Comprehensive Plan on January 27, the Special Board meeting planned for that date will be cancelled; the next Special Board meeting will be February 10.

Armstrong stated that at the request of the Village Board, he will work with Donald MacDonald on a few items pertaining to the Comprehensive Plan. Anthony Phillips asked why was Donald MacDonald asked to provide a response to the Village Board – was it in Donald's capacity as the chair of the Zoning Board of Appeals, or was he asked as an individual? Armstrong replied that Donald MacDonald had been asked to comment because of his special knowledge of the issues stemming from his work as head of the Zoning Board of Appeals.

Some additional materials have been placed on the Village website.

Due to another commitment, Ted Fink will be unable to attend tonight's meeting.

Cathryn Fadde and Anne Impellizzeri are applying for approximately \$12,000 in reimbursements from the Department of State; they hope to have the reimbursement request sent within the next two weeks. Since this is a matching funds request, they hope to get the full \$12,000.

The Village is considering new regulations for docking at the main dock at Waterfront Park.

The Village is hosting a Winter Appreciation Day Gathering on January 21 at 5:30 at the Fire House. All members of the Special Board have been invited to attend.

**Minutes of December 2 and December 9, 2010 meetings**

Impellizzeri made a motion to accept the December 2 minutes. The motion was seconded by Karen Doyle. Armstrong, Karen Doyle, Early, Fadde, Impellizzeri, Marshall Mermell, Phillips voted in favor; Catharine Square abstained. The motion was approved.

Square identified some changes to the December 9 minutes, clarifying the fact that at the December 7 Village Board meeting not all members of the Special Board were opposed to releasing the materials requested by the FOIL. Mermell said that the transmittal letter sent to the Village Board had been modified after it had been approved at the December 9 Special Board meeting. Mermell said he would identify the changes in question. Impellizzeri made a motion to approve the December 9 minutes as amended by Square's clarification. The motion was seconded by Doyle. Armstrong, Doyle, Early, Fadde, Impellizzeri, Phillips and Square voted in favor; Mermell abstained. The motion was approved.

### **Treasurer's Reports for December, 2010**

Fadde reviewed the December Treasurer's Report containing expenses paid to December 31, 2010. The report is attached to these minutes. Armstrong noted that his January 11th report to the Village Board, which included a summary of Special Board expenses, did not tie with Fadde's December report in all particulars, because he showed \$679 in expenses as owed but pending payment, while Fadde showed these as paid, and he had omitted an expenditure of \$58.77; he will correct his report to the Village Board accordingly. In the January 11, 2011 Village Board meeting, the Village Board moved \$1460 from the Special Board Budget to the Village Board budget to cover the SEQRA review and expenses for Ted Fink's attendance at Village Board meetings. The remaining amount in the 2010 – 2011 Special Board budget will now be \$163.

It was agreed that a separate LWRP reporting would be established, with its own budget. It was asked what would occur if the state does not reimburse on a monthly basis? Does the Village Board need to provide funds for the LWRP work pending state reimbursement? Armstrong and Fadde will follow up with Ellen to determine how an LWRP account can be set up and what funds, if any, the Village can provide while waiting for state reimbursement.

Fadde will draft a proposed budget for non-consultant LWRP work for 2011 through May. Early made a motion that the December Treasurer's Report be accepted. The motion was seconded by Mermell and approved unanimously

### **Time Sheets Update**

Fadde urged members to submit their timesheets. Armstrong asked all members to send in their timesheets for all of 2010 by February 10. It was pointed out that once the Comprehensive Plan is approved, the Special Board can apply for a new Greenway grant. Since grant money is matching funds, timekeeping becomes more important. The basic rate for calculating matching grant money is \$15 per hour. Please send timesheets to Fadde copying Mary Saari and Armstrong. Fadde will find out if timesheets need to be manually signed.

### **Discussion on LWRP**

Early volunteered to map the 18 tasks (from the Project Status Form) to the 13 tasks in GreenPlan's workplan.

There will be two Community Outreach meetings in 2011. Tentative dates are May 14 for the first meeting and September 17 for the second meeting; Early will determine if the VFW Hall is available for both meetings. Although many of the same topics will be covered in the LWRP (which were covered in the Comprehensive Plan), the topics will cover new information and more in-depth information. Discussion involved which organizations could visit the Special Board and provide more information. Square will follow up with Historic Hudson River Towns; Impellizzeri will follow up with the DEC and the Army Corps of Engineers; Mermell will follow up with Greenway. In each instance, the group will be approached to determine if they are willing to speak with the Special Board on topics of interest in the LWRP.

Visuals will be very important at the two meetings. Suggested visuals included photographs of the shoreline and the reservoirs, the storm and sewer systems (schematics), Butterfield Hospital development, the Riverwalk, a pocket park and other development at the Village Garage site, Marathon, Chestnut Street, the hill and other development at Dockside, the Boat Club; the visuals should illustrate what COULD be done with concepts for these sites. Doyle mentioned that Scenic Hudson will be meeting with the Planning Board on January 25 at 7:30; Special Board members may want to attend. Special Board members were asked to send any ideas on visuals to Armstrong.

There was a discussion about the main dock. Phillips pointed out that the old dock was approximately 15 feet longer than the current dock, which allowed larger boats to dock at the old dock. Dredging may now be necessary in the areas of the Boat Club and the main dock.

### **Public Comments**

Questions/comments from the public included: questions on the LWRP grant; meeting dates; the number of people on the Special Board; differences between the LWRP and the Comprehensive Plan.

### **Adjournment**

Early made a motion to adjourn. This was seconded by Doyle and unanimously approved. Meeting adjourned at 9:33 pm.

Respectfully submitted,  
Marie Early, Secretary  
Cathryn Fadde, Treasurer

## **Cold Spring Comprehensive Plan Special Board Project Budget 2010-2011**

JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	2010/11
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## **CONSULTANT FEES AND SERVICES**

GREENPLAN		3,755.00			1820.00			5,575.00
HHLT - MAPPING						975.00		975.00
<b>Consultant Fees/Services - Greenplan Totals</b>	<b>0.00</b>	<b>3,755.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,820.00</b>	<b>975.00</b>	<b>0.00</b>	<b>6,550.00</b>

## EXPENSES

### Supplies & Materials

PRINTING						395.00		395.00
PHOTOCOPIES								0.00
POSTAGE		1.22			42.44		112.00	155.66
MISC. SUPPLIES								0.00
								0.00
<b>Supplies &amp; Materials Totals</b>	<b>0.00</b>	<b>1.22</b>	<b>0.00</b>	<b>0.00</b>	<b>42.44</b>	<b>395.00</b>	<b>112.00</b>	<b>550.66</b>

### Media/Marketing/PR

ADVERTISING						172.20		172.20
LEGAL NOTICES	41.00		4.71				58.24	103.95
DIRECT MAIL - POSTCARDS					261.00			0.00
								0.00
<b>Media/Marketing/PR Totals</b>	<b>41.00</b>	<b>0.00</b>	<b>4.71</b>	<b>0.00</b>	<b>261.00</b>	<b>172.20</b>	<b>58.24</b>	<b>537.15</b>

### Other Costs

VIDEOTAPING								0.00
FACILITY RENTAL								0.00
EVENT SUPPLIES								0.00
TRAINING								0.00
MISC. REIMBURSED EXPENSES								0.00
RECLASSIFIED FARMERS MKT					159.90			159.90
<b>Other Costs Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>159.90</b>	<b>0.00</b>	<b>0.00</b>	<b>159.90</b>

<b>TOTAL EXPENSES</b>	<b>41.00</b>	<b>3,756.22</b>	<b>4.71</b>	<b>0.00</b>	<b>2,283.34</b>	<b>1,542.20</b>	<b>170.24</b>	<b>7,797.71</b>
								<b>7,797.71</b>
	CONSULTANT BALANCE:							
	MISC. BALANCE:							

Signed,

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Michael Armstrong