

**VILLAGE OF COLD SPRING
SPECIAL BOARD for a
COMPREHENSIVE PLAN/LOCAL WATERFRONT REVITALIZATION PLAN**

**Minutes
Meeting of October 28, 2010
At Village Hall on Main St.**

Present: Michael Armstrong, Chair; Anne Impellizzeri, Vice Chair; Members: Karen Doyle, Marie Early, Cathryn Fadde, Marshall Mermell, Anthony Phillips, Michael Reisman, Catharine Square.

Also present: Bruce Campbell, Liaison from the Village Board

The Chair called the meeting to order at 7:35 pm.

Remarks of Chair

Mike thanked everyone for their hard work on the Public Information meetings and the Public Hearing. He said that we received a lot of constructive input from the public, good questions and a very productive process. He said that the press coverage has been very good. Both Ted Fink and Michele Greig are unable to attend the Special Board hearing tonight. As for next steps, this evening he would like to try to engage with the comments from the Public Hearing. Members of the Special Board have received the written comments and the record of the oral comments, and have had a chance to consider them.

Discussion of Draft Comprehensive Plan, proposed changes, Vote on recommending the draft Plan

Marie Early asked to make a motion. The motion was to a) to defer any vote on the Comprehensive Plan this evening; b) to request that the standing boards, including the Planning Board, the Zoning Board of Appeals, the Historic District Review Board, and the Recreation Commission on October 29, 2010 be sent copies of the draft Comprehensive Plan as published on September 29, 2010, and that they be asked to comment on that document, in writing, to the Special Board and the Village Board by November 30, 2010; c) that the standing boards be briefed on November 16, 2010 by the Special Board; d) that the comments received from the standing boards be circulated to all Special Board members on December 1, 2010 assuming that the comments are received on November 30, 2010; e) that prior to November 30, 2010 the Special Board will form a subcommittee called the Comprehensive Draft Reconciliation Committee, composed of any members of the Special Board who wish to participate; f) that the Comprehensive Draft Reconciliation Committee will have the responsibility to evaluate the comments from the standing boards and consider whether or not those comments should be reflected in a revision of the draft Comprehensive Plan and if so, to recommend draft language and if not, to provide the rationale for why the comments should not be included and distribute this to the Special Board members by December 4, 2010; g) that the Special Board meet on December 9, 2010 to review and vote on accepting the revisions from the Comprehensive Draft Reconciliation Committee.

Following the motion, there were questions, requests for clarification, discussion on the motion, and a statement that a second motion would be made addressing some of the discussion and questions. Armstrong stated that Steve Gaba was following up on the email correspondence initiated by Trustee Hustis to NYCOM

and the NYCOM response relative to the requirement that the Special Board conduct a second Public Hearing. Because this is an open question, there cannot yet be any decision on whether or not a second Public Hearing is required. Once that issue is resolved, the Special Board can discuss the need for or no need for a second Public Hearing. Marshall Mermell said that he had received a similar response: that a second Public Hearing was required, in a phone call he made to the Department of State. Michael Reisman asked Marshall to document the results of the call, including the person he spoke with, in an email to all Special Board members. Mermell agreed to do so. After this discussion, Anthony Phillips seconded the motion and it was unanimously approved.

Early then made a second motion. She distributed copies of a draft spreadsheet containing all oral and written comments from the Public Hearing on October 14 and 21. The spreadsheet contained the date of the comment, the person who made the comment, a distillation of the comment itself, and a proposed Special Board response to the comment. The motion was that each Special Board member, using the spreadsheet that has been developed indicate their agreement or disagreement to the Proposed Special Board response by entering a "Y" (agreement) or an "N" (disagreement) next to the Proposed Special Board response; if a "Y" is entered, no further action needs to be taken by the Special Board member; if an "N" (disagreement) is entered, the Special Board member must provide their recommended alternative response; that all spreadsheets be returned to Early by November 11, 2010; a consolidated spreadsheet including all responses would then be generated by Early prior to the Special Board meeting on December 2, 2010; at the December 2, 2010 Special Board meeting, the consolidated spreadsheet would be reviewed, the list of issues would be finalized, and disagreements will be resolved; the changes would then be incorporated into the revised draft being developed by the Comprehensive Draft Reconciliation Committee for discussion on December 9, 2010. The motion was discussed. There was a period of clarifications, discussion about the format itself, the relationship of the spreadsheet to the October 26, 2010 document sent out by Mike Armstrong, and the process to be followed including the notation that a "Y" with a comment must be evaluated. Anne Impellizzeri seconded the motion; it was approved unanimously.

Phillips then made a motion – that if there are additional issues or concerns from Special Board members that they feel are needed to be addressed in the Comprehensive Plan that are not contained within the spreadsheet, that Special Board members add those issues or concerns to the spreadsheet along with the reasons why that person feels that the issue or concern needs to be included; that those additional items be reflected in the spreadsheets due by November 11, 2010, and that those items be treated in the same manner as in Motion number 2. The motion was seconded by Impellizzeri and approved unanimously.

Early made another motion which was to expand the addendum to include a list of reports, a chronology of the evolution of the Comprehensive Plan, a glossary, and a bibliography, as well as the survey. Impellizzeri recommended the inclusion of the consultant planning analysis; however, that finalized document has not been circulated to the Special Board members. The Special Board members felt that this motion should be tabled until after the full list of changes has been finalized, but there was general consensus that the addendum should be expanded.

Mermell asked if there have been any requests for reimbursements for either the Comprehensive Plan or the LWRP. The response was that the work on the Comprehensive Plan is not reimbursable per se. However, work done on the Comprehensive Plan that is work that is required for the LWRP contract may be. Impellizzeri said that nothing has been submitted on work done since January 1 and that once we get through our current activities, work will begin on the application.

Early then made another motion that the Special Board request appropriation from the Village Board for funding of \$1,000 to cover hours to be expended by GreenPlan in connection with the November 16 joint session with the standing boards, and to address any issues that may arise from that meeting. This meeting is separate from the existing contract with GreenPlan and is actually the Village Board's meeting. After discussion on this motion, it was seconded by Karen Doyle. Mike Armstrong, Karen Doyle, Marie Early, Anne Impellizzeri, Anthony Phillips and Michael Reisman voted in favor of the motion; Cathryn Fadde and Catharine Square voted against the motion. The motion was approved.

Mermell stated that form and function play a role in communicating the plan and provide clarity to the plan. He objected that the chair expressed disagreement with public comments and said this has no place in public hearings; he related one comment that he had been told there was a statement in the meeting that it was "not important for the public to know the details". The Special Board needs to be respectful of the public.

It was agreed that the next meeting would be on Monday, November 8th. There will be a joint meeting with the Village Board and the standing boards on November 16th. There will be no other Special Board meetings in November. The December meetings will be on December 2nd and December 9th. The November 8th meeting will pivot to the LWRP work including a identification of tasks, a rough schedule, and the requirements of an LWRP. We will revert to the normal meeting schedule of the second and fourth Thursdays of each month beginning in January.

Public Comments

There was a question on the materials that would be distributed for the November 16th meeting, and how conflicts would be resolved at the December 2nd and December 9th meetings.

Adjournment

Early made a motion to adjourn. This was seconded by Phillips and unanimously approved. Meeting adjourned at 9:35 pm.

Respectfully submitted,
Marie Early, Secretary

Signed,

Michael Armstrong