

**VILLAGE OF COLD SPRING
SPECIAL BOARD for a
COMPREHENSIVE PLAN/LOCAL WATERFRONT REVITALIZATION PLAN**

**Minutes
Meeting of August 26, 2010
At Cold Spring Village Hall**

Present: Michael Armstrong, Chair; Anne Impellizzeri, Vice Chair; Members: Marie Early, Cathryn Fadde, Marshall Mermell, Anthony Phillips, Michael Reisman, Catharine Square.
Absent: Karen Doyle

Also present: Bruce Campbell, Liaison from the Village Board

The Chair called the meeting to order at 7:30 pm.

Remarks of Chair

Mike Armstrong welcomed Anthony Phillips to the Special Board.

Minutes from meeting on August 19

Catharine Square noted that the minutes had a typo in the first sentence, that the acronym CG was not explained, and that the minutes did not correctly identify the person who made the motion to accept the minutes. Anne Impellizzeri thought she had made the motion on August 19 and made a motion that the minutes be accepted with these changes. The motion was seconded by Cathryn Fadde and approved unanimously.

Treasurer's Report and updated 2010/2011 Budget

Fadde circulated an updated 2010/2011 Budget reflecting an amount of \$11,000. She noted that some of the figures in one column were not correctly reflected in the final column, but the overall numbers were correct. She will make that change and send a softcopy for inclusion with the August 19, 2010 minutes. Marie Early made a motion that the 2010/2011 Budget be accepted with those changes. The motion was seconded by Impellizzeri and approved unanimously.

Fadde reported that she had received some corrected numbers for the 2009/2010 Year End Report from the Village Treasurer relative to the Department of State grant. Fadde will update the final version of the 2009/2010 Report and include it with the August 19, 2010 minutes.

Fadde also reported that the only expenditure thus far for the 2010/2011 fiscal year is an invoice from GreenPlan.

Update on LWRP

Armstrong and Impellizzeri have been notified that the LWRP funding has been re-appropriated and that the Special Board can begin spending monies from that funding. The deadline for completion of the this work under this grant has been extended by the State to November 30, 2011. Armstrong noted that the State will reimburse LWRP expenditures for qualified work from December, 2009. Armstrong recommended that the Special Board defer any applications for reimbursement until after the public hearing on the Comprehensive Plan. Discussion followed including how the LWRP funding should be reflected in the 2010/2011 budget, what expenditures qualify/do not qualify for reimbursement, what work is required to apply for reimbursement, whether to begin the reimbursement process now. A motion was made by Early to defer work on the reimbursement process until after the public hearing on the Comprehensive Plan. The motion was seconded by Marshall Mermell and approved unanimously.

Communications Plan, Discussion

Armstrong had distributed a draft Communications Plan prior to the meeting. The plan was reviewed and suggestions were made for additional activities to supplement the plan. Mermell volunteered to produce the posters.

Discussion on Introductory Section and Discussion on Village Character Section

Special Board members discussed these two sections. Members were asked to forward comments to Armstrong and Impellizzeri.

Public Comments

There were public comments on the Communications Plan and on the LWRP.

Executive Session for Personnel Matters

There was no Executive Session.

Adjournment

Early made a motion to adjourn. This was seconded by Square and unanimously approved. Meeting adjourned at 9:45 pm.

Respectfully submitted,
Marie Early, Secretary
Cathryn Fadde, Treasurer

2009/2010 Year End Report						Notes
						\$ 2,668.35
REVENUE:	DEPT. OF STATE	GRANT		\$ 3,946.29		\$ 1,000.00
	GREENWAY \$7,500	GRANT	\$ 767.11	\$ -		\$ 189.23
	VILLAGE OF COLD SPRING	BUDGET		\$ 4,764.94		\$ 3,857.58
	STATE GRANT FOR TRAINING	GRANT		\$ 250.00		
	ADD'L VILLAGE BUDGET			\$ 6,000.00		
	add'L VILLAGE BUDGET training 2			\$ 500.00		
	INCOME TOTAL			\$ 15,461.23		
EXPENSES:	PROFESSIONAL SERVICES					PAID
	CONSULTANT			\$ 12,760.85		\$ 2,668.35
	MEETINGS FACILITATOR			\$ -		\$ 5,747.50
	PAYROLL			\$ 145.78		\$ 4,345.00
	TOTAL			\$ 12,906.63		\$ 12,760.85
	WORKSHOP RELATED					
	SPACE RENTAL			\$ 125.00		
	CF reimb - DECORATIONS			\$ 98.01		
	MA reimb. - DISPLAY MATERIALS			\$ 536.61		
	FOOD			\$ -		
	ADVERTIZING			\$ 90.20		
	POSTAGE			\$ 260.80		
	MISC.			\$ -		
	TOTAL			\$ 1,110.62		
	REIMBURSED EXPENSES					
	MARY SAARI - PETTY CASH			\$ 147.37		
	M. ARMSTRONG - TOUR VAN			\$ 175.00		
	A. IMPELLEZZIERI - DVD'S			\$ 24.78		
	TRAINING			\$ 520.00		
	TOTAL			\$ 867.15		
	OTHER EXPENSES					
	LEGAL NOTICE			\$ 15.01		
	PRINTING			\$ 384.30		
	TOTAL			\$ 399.31		
	EXPENSES TOTAL			\$ 15,283.71		
	TOTAL FUNDS AVAILABLE			\$ 15,461.23		
	TOTAL EXPENSES			\$ 15,283.71		
	AVAILABLE			\$ 77.52		