

**Village of Cold Spring
Comprehensive Plan Special Board**
Local Waterfront Revitalization Plan
Workshop meeting, 7 p.m., March 5, 2009
Cold Spring Firehouse

Present: Vice Chair; Karen Dunn, *Members:* Mike Armstrong, Marie Early, Anne Impellizzeri, Marshall Mermell, Lillian Moser & Jan Thacher

Members absent: Carol Casparian & Ransom Taggart

Preliminaries:

Dunn opened the meeting at 7:00 pm.

1. Minutes:

The minutes of January 8, 2009 were reviewed. Early noted a discussion regarding Dunn and Early outlining the 1987 Master Plan was omitted. The minutes will be revised to contain that information. Impellizzeri moved to accept the minutes as amended and Early seconded the motion. The motion was approved 4-0. Thacher and Armstrong abstained from the vote because they were not present at that meeting.

Approval of the January 15, 2009 minutes was deferred until the next meeting.

2. Discussion Over The Presence Of A Planning Board Member:

It had been noted by Dunn after a discussion with Mayor Phillips that it is necessary for a Planning Board member to be on the Special Board but he does not have to be present at every meeting and he does not have to be present for a vote. Casparian has informed Taggart of the rules.

3. Meeting Date Change for April:

A tentative date of April 16, 2009 was scheduled for the Special Board meeting instead of April 9, 2009 due to April 9, 2009 being Holy Thursday.

4. Working Group Report:

The Village Character, History and Historical Preservation Working Group Draft Report Statement of Significance – A case for Further Research

The Board reviewed the Village Character, History and Historical Preservation Working Group Draft Report Statement of Significance – A case for Further Research. Some grammatical corrections were noted.

The Board members discussed the report.

Thacher will incorporate comments from the Board. He suggested passing the Draft Report on to Liz Norris for review.

Thacher commented that the information in the report will allow SHPPPO to determine local historic district status of areas in the village. The report is an inventory of existing conditions.

Thacher asked board members to review the report again and send suggestions for him.

5. Grants:

Impellizzeri has been in contact with Mr. Joel Russell. He is willing to do the following for the \$1,000 the Special Board has budgeted:

- Review the work which has been already done
- Review Department of State work Plan and the RFP
- Provide a written report
- Two 1 hour sessions.

In addition to the above he has advised the Special Board not to submit an RFP until he adds his input. He will not charge the Special Board traveling expenses.

Early noted that all SWOT reports are not ready. All SWOT outlines will be received by the next meeting. The RFP will again be reviewed.

Impellizzeri asked all Board members to give her a copy of all their major reports, SWOTS, and monthly reports including a list of what is being submitted no later than March 15, 2009 for her to forward to Mr. Russell as background. Dunn said all Working Group reports must list all Working Group members present and absent.

Dunn noted that Working Group reports should be emailed prior to the meeting so they can be put into the minutes.

Impellizzeri suggested the Special Board ask the Mayor and Board of Trustees for help in getting the \$50,000 grant money.

6. Budget:

Dunn noted that at a previous Mayor and Board of Trustees meeting Casparian asked the Mayor and Board of Trustees not to take away the \$4,000 that is still in the account for the new budget year.

7. RFP Discussion:

At this point the Special Board is planning to schedule a review of the RFP.

Early reviewed the RFP for corrections.

Impellizzeri noted that every step of the RFP must be approved by the Special Board.

8. Board Business:

A re-organization meeting of the Village Board will take place after the election on March 18, 2009 to determine the new Special Board liaison.

Thacher distributed copies of the Village Character, History and Historical Development stakeholders meeting and photos of a recent meeting with Bonnie Divine of the Department of State, our liaison for the grant.

Moser moved to adjourn the meeting and Early seconded the motion. The meeting was adjourned at 9:00 pm.



Carol Casparian, Chair



Date