

**Village of Cold Spring  
Comprehensive Plan Special Board**  
*Local Waterfront Revitalization Plan*

*Workshop meeting, 7:30 p.m., December 4, 2008  
Cold Spring Firehouse*

**Present:** Carol Casparian, Chair; *Members:* Karen Dunn, Marie Early, Anne Impellizzeri, Marshall Mermell, Lillian Moser and Jan Thacher  
**Absent:** Ransom Taggart

**Preliminaries:**

The Chair opened the meeting at 7:30 pm.

**1. Minutes:**

The minutes of November 6, 2008 were reviewed. Impellizzeri moved to accept the minutes. Moser seconded the motion. The minutes were accepted 6-0 (Early was not present for the vote).

**2. Discussion regarding DOS DCR Workplan:**

Impellizzeri reported that she had talked with our DOS liaison Bonnie Devine about our commitment to doing an action plan. Ms. Devine pointed out that the alternative Work Plan (#2) includes strategies and how to implement them where we can include the actions we want. She then compared Workplan #1 (available at the Village Office for review) with Workplan #2 (attached). Impellizzeri explained that Workplan #2 is an alternative plan that will bring the Special Board to subsequent steps that will allow the Special Board to apply for future grants to complete the LWRP. Workplan #2 can be customized to the Special Boards needs. A Comprehensive Plan and a LWRP can be completed by building on Workplan #2.

Moser moved that the Special Board proceed with Workplan #2 but to make sure it is customized so that the Special Board can complete a Comprehensive Plan and an LWRP. Dunn seconded the motion. The motion was unanimously accepted.

Early noted on Workplan #2 under Appendix D - #1 Project Description, it is written "The last plan for the Village, a draft Local Waterfront Revitalization Program, was never adopted by the Village" Early requested that the statement be corrected. It should be written "The last plan for the Village, a draft Local Waterfront Revitalization Program, was prepared in 1987 and adopted by the Planning Board but was never referred to the Department of State for LWRP approval."

Casparian will present the revised workplan to the Village Board of Trustees. . Impellizzeri will inform Ms. Devine of our selection so she can incorporate it into the contract for the State to sign. She and Dunn will work on a draft RFP in time for the Special Board to consider it on January 15.

**3. Working Group Reports:**

A. Waterfront and Open Spaces Working Group: - The meeting was canceled the next meeting will be held in January.

B. Government Infrastructure and Public Services Working Group: - Report attached. Impellizzeri clarified that the RFP for parking meters is not a grant application on behalf of the Special Board. The RFP for parking meters was not a Special Board task. This request for the RFP came from the Village Board of Trustees.

Dunn will attend the next Government Infrastructure and Public Services Working Group meeting on December 15, 2008. Mermell suggested a joint meeting between the Economic Development Working Group and the Government Infrastructure and Public Services Working Group.

C. Economic Development Working Group- report attached.

All other reports were tabled until January.

**4. January meetings:**

Since January 1, 2009 is the first Thursday of the month the meeting will be postponed to Thursday, January 15, 2009 if the Cold Spring Firehouse is available. The January 8, 2009 meeting will be the stakeholders meeting for the Village Character, History and Historical Development Working Group at 7:00 pm.

**5. Budget:**

Early reviewed the budget, as of November 24, 2008 a total of \$897.36 has been spent after expected expenses, there will be approximately \$2,500.00 left in the budget is estimated assuming the current end of the fiscal year spend rate continues through the budget year.

**6. Grants and Consulting Working Group:**

Documentation of work done so far must be sent for the Greenway Grant. The Village must apply for an extension for the Greenway Grant.

Moser moved to adjourn the meeting and Early seconded the motion. The meeting was adjourned at 9:00 pm.

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Carol Casparian, Chair

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Date