

**Village of Cold Spring
Historic District Review Board
85 Main Street, Cold Spring, New York 10516**

**Regular Monthly Meeting
August 12, 2015**

Members present: Chair Al Zgolinski; Vice Chair Kathleen E. Foley; Members: Carolyn Bachan and Peter Downey; Michael Junjulas.

Vice Chair K. Foley opened the meeting at 8:07pm; Chair Zgolinski joined at 8:15.

1. Old Business

a. Alberto Mora, 33 Fair Street, Locally Listed Area; Fence Installation

As Mr. Mora has been on the agenda for several months and not attended the meetings, Vice Chair Foley contacted him to determine status of his application. He is proceeding with the portion of the fencing previously approved and will request to be placed on the HDRB agenda when he has finalized plans for the rest of the fence.

b. Jason Hughes, 15 Main Street, Nationally Listed Area; Façade Improvements and Signage

Mr. Hughes was represented by Aryeh Siegel, Architect. The Board reviewed the following five items previously requested of the applicant:

- Documentation of trim sizes
- Mounting detail for projected sign
- Clarification of framing and orientation of lattice on west side of structure
- Installation details of poly carbonate roofing, including flashing

K. Foley moved to accept the application as modified and M. Junjulas seconded the motion. It was unanimously approved. The chair requested 3 copies of drawings that reflect requested modifications

2. Signs

a. Jonathan Nettlefield, Wayfinding Consultant, Fjord Trail Project. Signs potentially to be placed in Nationally and Locally Listed Areas

Mr. Nettlefield seeks design concept approval for a system of signs intended to direct visitors to the yet-to-be completed Fjord Trail between Cold Spring and Beacon. Mr. Nettlefield proposed three sign types:

- Gateway signs – posted at Metro North platforms and intended to orient visitors to the area and give them a “birds eye view” to the trails

- Directional signs – to be posted at key intersections and specifically direct visitors to trail by use of “fingers” or arrows on tall posts; Nettlefield proposes that additional “fingers” could be used to direct visitors to other attractions in the Village as well
- Motorist signs – meant to direct trail visitors arriving by car to parking; proposed to be placed on existing poles Main Street and near the Village lot at Fair Street

K. Foley reported on having attended the Board of Trustees meeting the evening prior; the Trustees want to examine further the installation of the signs and the use of the municipal lot for Trail visitors.

On sign design, Board members had the following comments:

- Until the Village Board approves the concept of signage and parking for the Trail and there is a formal submission to the HDRB, this board cannot give formal approvals to the proposal, only design feedback
- Metal sign posts are preferred to cedar posts, both for aesthetic compatibility and durability
- Posts should have caps for water protection and a more finished appearance
- The size of the gateway sign might be mitigated by altering its placement at different angles; additionally, it should be set back further from the platform path to allow readers space apart from the flow of pedestrian traffic
- Cedar posts on the gateway sign should be chamfered to give them a more finished appearance

Mr. Nettlefield will return with revised drawings for further discussion with the HDRB.

3. New Business

a. Julia L. Butterfield Library, 10 Morris Avenue; Nationally Listed Area; Installation of Security Cameras

The Application was presented by Library Director Gillian Thorpe; three exterior security cameras have already been installed in response to recent thefts, one more is proposed. The Building Inspector referred the cameras for review. K. Foley noted that the cameras have limited visual impact on the structure and meet a documented safety and security need; she moved to approve the application as presented; P. Downey seconded the motion it was unanimously approved.

b. John Villetto, 15 Wall Street; Nationally Listed Area; Repair of Fire Damaged Mobile Home

Mr. Villetto was not present. From photographic evidence, it appears that the repairs being made to the structure go beyond what is described in the application, and therefore the application was not complete for review. The Chair will contact the Building Inspector requesting a completed application that documents all work being undertaken.

4. Correspondence

Putnam County News and Recorder dated 7/31/15 in the amount of \$34.63 legal notice for the regular monthly meeting and for the public hearing for 15 High Street.

5. Minutes

- The minutes of July 27, 2015 were reviewed. M. Junjulas moved to accept the minutes as prepared; P. Downey seconded the motion and the minutes were unanimously approved.
- The minutes of July 28, 2015 were reviewed. M Junjulas moved to accept the minutes as presented and P. Downey seconded the motion. The minutes were unanimously approved.
- The minutes of July 8, 2015 the minutes were amended to accurately reflect building materials changes for the stoop at 5 Market Street. M. Junjulas moved to accept the minutes as modified; C. Bachan seconded the motion. The amended minutes were approved unanimously.

6. Board Business

Design Standards:

C. Bachan moved to recommend to the Village Board of Trustees Steve Tilly, Architects as the consultant for the Design Standards update; K. Foley seconded the motion. It was unanimously approved.

Upcoming meetings:

- August 19, 2015 – public hearing for 15 High Street new construction; the recording secretary will not be available; M. Junjulas will record minutes
- August 26, 2015 – workshop to review draft ordinance update from consulting attorney Bill Hurst

Record Keeping:

- The Village Clerk has proposed to store HDRB applications in a rolling cart to try to reduce congestion in the Board mailbox; the board agreed this seemed a good solution and gave her the ok to proceed
- The Village Clerk additionally asked the HDRB to consider only 11x17 submissions of drawings rather than full size drawings; the Board felt that larger drawings are sometimes necessary for review

M. Junjulas moved to adjourn the meeting and P. Downey seconded the motion. The meeting adjourned at 9:55 P.M.