

THE VILLAGE OF COLD SPRING  
HISTORIC DISTRICT REVIEW BOARD  
85 Main St. Cold Spring, NY 10516

October 18, 2012

**Members present:** Chairman; Al Zgolinski Members: Carolyn Bachan, Marie Early and Kathleen Foley

A. Zgolinski called the meeting to order at 8:12pm. Marie Early made a motion to go into closed session to consult with Brian Morgan of Daniels, Porco & Lusardi, LLP regarding the Mayor's request for copies of HDRB communications with the State Historic Preservation Office (SHPO), and FOIL process and procedures in general. The motion was seconded by Carolyn Bachan and approved unanimously.

At 10:11pm, Early made a motion to exit closed session. The motion was seconded by Kathleen Foley and approved unanimously.

The Chair asked each of the members of the Board to send him any emails they have to/from the SHPO Certified Local Government coordinator Julian Adams regarding the Butterfield redevelopment project. Carolyn Bachan and Marie Early both said that they had none; Kathleen Foley said that she had copied fellow board members on all communications she had with Julian, so the chair should already have hers. She asked him to let her know if he thought anything was missing.

A discussion was initiated by Marie Early regarding the Access database that she is designing to manage the data produced by the Larsen/Fisher survey. Topics included the data to be contained in it, the format, the use of the data and the questions that the database should be able to answer.

There was discussion about the format of the Public Hearing on Butterfield on Nov. 7.

Kathleen Foley made a motion to adjourn. The motion was seconded by Carolyn Bachan and approved unanimously. The meeting adjourned at 10:25pm.

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Al Zgolinski HDRB Chairman

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Date