

**Village of Cold Spring Code Update Committee
85 Main Street, Cold Spring New York 10516
November 2, 2016**

Meeting

The Village of Cold Spring Code Update Committee held a meeting on November 2, 2016 at 7:00pm at the Village Office, 85 Main St.

Attending were board members: Paul Henderson, Norah Hart, Donald MacDonald and Ethan Timm. Trustee Marie Early and Carolyn Bachan were absent.

1. CALL TO ORDER

P. Henderson called the meeting to order at 7:03pm.

2. MINUTES

E. Timm made a motion to accept the minutes of the August 31, 2016 CUC meeting. D. MacDonald seconded and the motion passed unanimously.

3. DISCUSSION OF OUTLINES AND CONTENT DEVELOPMENT OF APPEARANCE CATEGORIES

- N. Hart discussed ongoing work for landscaping in and around parking lots.
 - Presented regulations from Glenview, Illinois as a reference document for discussion. Elements of the plan include a buffer area between the street and parking lot and landscaping requirements.
 - The amount of parking must be balanced against: necessary landscaping, environmental factors (such as storm water runoff) and pedestrian circulation.
 - The board established that (regarding this category) the primary considerations should be: beautification, storm water runoff control and pedestrian circulation.
 - N. Hart will research potential parking lot development in the village.
- P. Henderson presented an matrix for area and bulk in R-1 and B-1 with various lot coverages comparing allowable with actual and a colored map showing conforming and non-conforming lot sizes.
 - The matrix is intended as an evaluation tool rather than a prescriptive standard.
 - A graphic representation of the matrix will be prepared.
 - The board discussed which metric (i.e. square footage, F.A.R., etc.) should be employed to develop new code requirements for setbacks and min./max. lot sizes.
- All board members will continue ongoing work on their respective categories.
- As E. Timm has completed his category he will assist N. Hart with further research on landscaping in parking lots.

4. NEW BUSINESS

None

5. OLD BUSINESS

None

6. PUBLIC COMMENT

None

7. ADJOURNMENT

N. Hart made a motion to adjourn the meeting. D. MacDonald seconded and the meeting was adjourned at 8:50pm.

Minutes prepared by M. Mell

Paul Henderson

Date