

The Village of Cold Spring Code Update Committee (CUC) held a meeting on June 1, 2016 at 7pm at the Village Hall, 85 Main St.

Attending were board members: Paul Henderson, Donald McDonald, Ethan Timm and Carolyn Bachan and Trustee Marie Early. Absent: Norah Hart

1. CALL TO ORDER

- a. M. Early called the meeting to order at 7:00pm
- b. M. Early told the group that she had submitted a request to NYSERDA for reimbursement of expenses but has not yet had a response.
- c. M. Early suggested the CUC have a conference call with Ted Fink (GreenPlan) regarding the upcoming public meeting.
- d. M. Early suggested June 29 for the public meeting. CUC discussed the date, but did not confirm it.

2. APPROVAL OF MINUTES

- a. P. Henderson suggested some modification to the May 18, meeting minutes and made a motion to accept them. C. Bachan seconded and the minutes were accepted as amended with E. Timm abstaining as he did not attend the May 18 meeting.

3. PARKING TABLE – Discussion about parking requirements for various commercial and residential uses.

- a. Places of Worship – current code requires 1 parking space/5 seats.
- b. Schools – current code requires the greater of 1 parking space/12 persons or 1 parking space/4 auditorium seats. It was noted that parking at Haldane is insufficient, with only 140 spaces. M. Early suggested the CUC solicit comment from Ted Fink about all the uses on the parking table as well as review and comment upon all proposed code changes (proposed by the CUC.)
- c. E. Timm raised the issue of how parking requirements may impact the character of the village.
 - i. CUC consensus is that square footage, rather than the number of employees, is the only meaningful metric to determine parking requirements.
 - ii. CUC discussed how it should address unique village factors regarding parking on public streets in commercial zones vs. off-street parking.

4. PRESENTATION FOR PUBLIC MEETING – discussion of format for the presentation as well as the meeting itself.

- a. M. Early told the CUC that Ted Fink has suggested the public meeting agenda be posted to the Village website prior to the meeting. Consensus is that posting to the website need only be a few days in advance. Fink suggested a different format –

- topic, current code, proposed code. M. Early suggested continuing on with the WWWH format. Fink also suggested removing subtopics (which have not yet been addressed) from the exposition of the proposed code (e.g., bulk regulations) but stating that these subtopics will be developed in a future phase. Leaving these subtopics in the exposition of the proposed code can divert attention from the topic areas which have been developed by the CUC in Phase 1. CUC agreed to this.
- b. At 7:43pm P. Henderson and C. Bachan left the meeting leaving the CUC without a quorum. The remaining members continued discussion of the public meeting
 - c. E. Timm presented the PowerPoint format. Consensus is that each of the ten topics has three slides describing the topic along with examples. These will then be edited as required to maintain focus on items of greater community interest.
 - d. Each CUC member will submit their topics and examples in the What, Why, Where & How format previously discussed.
 - e. The public meeting will be videotaped and an attendance sheet provided for attendees.
5. PUBLIC COMMENT
- a. There was discussion on the CUC's recommendation on the new Mixed Use district.
6. OLD BUSINESS – None
7. The meeting adjourned at 8pm.
8. The next meeting of the CUC will be on June 15, 2016. At this meeting a GO/NO GO decision will be made regarding the date for the public meeting.

Submitted by: Michael Mell