

**Village of Cold Spring
Code Update Committee
August 27, 2015**

The Code Update Committee of the Village of Cold Spring held a meeting on Thursday, August 13, 2015 at 7:00 PM at the Village Hall, 85 Main Street, Cold Spring NY

Attending were Trustee Marie Early, Board members: Carolyn Bachan, Nora Hart, Donald Mac Donald and Ethan Timm.

Trustee Marie Early opened the meeting at 7:02 P.M by discussing the difference between the VBOT resolution and the Code Update Committee (CUC) conditions . The conditions were communicated to the Board before they signed the NYSRDA contract.

Board Member Resignation - Trustee Marie Early announced that Mr. Lahey has resigned from the Board but she doesn't know if the Mayor has accepted his resignation. Mr. Mac Donald suggested trying to keep Mr. Lahey involved in some way.

Greenplan - Ted Fink from Greenplan arrived at 7:07 P.M. Trustee Marie Early introduced all members on the board and reviewed the process; what is being worked on, topics that will be discussed and ways items can be acknowledged in the code.

A draft progress report will be prepared and available by next week by Trustee Marie Early.

A conference call was discussed. Mr. Fink will contact Trustee Marie Early with a date and time next week to discuss the progress report update Trustee Marie Early noted that Ted had attended and in some cases moderated the public info sessions conducted by the Special Board.

Public sessions and Public Hearing:

Trustee Marie Early noted she spoke with Jill Golden. Ms. Golden will not have time to help with public info sessions until November. The first public hearing must be held before March 31, 2016.

Mr. Fink noted he will come to meetings to help the board with the process.

Trustee Marie Early asked Mr. Fink for sample presentations that the board might find helpful for the public info sessions and the Village Board of Trustees (VBOT) public hearing. The CUC must hold five input sessions. The VBOT will then have a public hearing on the whole code update, possibly in 2017.

At some point the VBOT will follow the process of becoming lead agency.

Upcoming meetings - Meetings in September are going to be the 10th and 24th.

Mr. Finks contact information is as follows:

- Email - JTFINK@greenplan.org
- Phone number - 845-876-5775

Any contact with Mr. Fink must be given to Trustee Marie Early so it can be recorded.

Reports:

- M. Bachan is evaluating clarity and consistency. She noted there are several omissions in the code.
- Ms. Hart will report on the topic of parking.
- Trustee Early volunteered to be the updater of the spreadsheet.
- Mr. Timm is evaluating waterfront recreation. A discussion ensued over waterfront parks with and without water access. Mr. Timm's research will now include both.

Greenway Grant review - the Special Board Greenway grant money was not fully used. The CUC applied for the remainder of Special Board Greenway grant, which has been approved in the amount of \$10,000. The Greenway grant application (submitted in February, 2015) requires some updates which will be addressed by Trustee Early. The grant is an in-kind grant which means CUC members must keep track of their time. .

Chair - The board deferred the vote for chair due to two members on the board are new and a another new Board member is needed.

Assignments for the next meeting:

- Trustee Marie Early – NYSERDA progress report
- Ms. Bachan – Address DEP preliminary methods.
- Mr. Timm – research waterfront recreation
- Ms. Hart – research consistency and clarity
- Mr. Fink – provide examples of code presentations
- Mr. MacDonald – provide examples of livable floor area

Mr. Timm moved to adjourn the meeting and Ms. Bachan seconded the motion. The meeting adjourned at 9:06 P.M.

Respectfully submitted by

Linda Valentino